

**Minutes of the**  
**REGION 9**  
**TRANSPORTATION TECHNICAL COMMITTEE**  
*Serving Rural Scott County and all of Muscatine County*

Thursday, August 30, 2018 – 2:00 p.m.  
River Bend Transit  
Conference Room  
7440 Vine Street Court  
Davenport, Iowa

Technical Committee Members Present

Chris Ball	City Administrator, City of Wilton
Amy Fortenbacher	Transit Supervisor, City of Muscatine
Sam Shea	Iowa Department of Transportation
Brian Stineman	City of Muscatine Public Works Director
Keith White	Muscatine County Engineer
Randy Zobrist	River Bend Transit

Others Present

Tara Cullison	Bi-State Regional Commission
Bryan Horesowsky	Muscatine County Engineer
Gena McCullough	Bi-State Regional Commission

1. Approval of Minutes of the June 26, 2018 Transportation Technical Committee Meeting Minutes. Mr. Stineman moved to approve the Transportation Technical Committee meeting minutes as written, and Mr. White seconded the motion. Minutes were approved as written by consensus.
2. Consideration of the Region 9 Surface Transportation Block Grant (STBG) Evaluation Manual. Ms. McCullough presented an overview of the draft STBG Evaluation Manual, a document explaining Region 9's processes regarding application and evaluation for project programming within the TIP. Ms. McCullough pointed out specific elements within the draft manual that were in need of discussion/recommendation from the Technical Committee. These elements included the description of ranking criteria used in the evaluation process, percent match required for project applications, and minimum total cost amount required. Ms. McCullough also added that Table 3 is missing from the document, an example ranking score sheet, which was provided via hard copy to the Committee. Mr. White voiced concern of continuing discussion on the STBG Evaluation Manual without Scott County representation, and proposed the Technical Committee reconvene before the Policy Committee meets in October. Mr. White motioned to table the Region 9 STBG Evaluation Manual discussion until the next meeting. Mr. Zobrist seconded the motion, and it carried.

3. Consideration of the Title VI Program and Non-Discrimination Policy Update. Ms. McCullough noted that the Title VI Plan was not made available for the Technical Committee to review and recommend. Based on this, there will not be time to schedule a meeting before the plan is considered by the Bi-State Regional Commission. The final draft of the Title VI Program and Non-Discrimination Policy is to be brought to the Bi-State Regional Commission on Wednesday, September 26, 2018. Discussion was tabled, and the document will be brought to the Region 9 Committees for consensus approval after the Commission meeting.
4. Status of Bi-State Intelligent Transportation System (ITS) Architecture Plan Update. Ms. McCullough presented an informational overview of ITS Architecture in an effort to engage discussion among the Committee for future transportation planning. Mr. Zobrist added there are some existing systems in the region, noting Iowa Department of Transportation snow plow feedback and a pilot project on demand-based transit involving Davenport and River Bend Transit. Mr. Zobrist also mentioned that automated vehicles would soon need to be included in the ITS Architecture Plan.
5. Bi-State Complete Streets Effort. Ms. McCullough briefly reviewed the efforts that Bi-State has completed in the past two years regarding complete streets education and adoption, as well as sidewalk policy implementation and prioritization in the Bi-State Region. Ms. McCullough shared that Bi-State is hoping to continue the complete streets efforts in West Liberty and Wilton in Iowa Region 9.
6. Public Comments. There were no public comments.
7. Other Business. No other business was discussed at this time.
8. Adjournment. Mr. Ball motioned to adjourn the meeting. Mr. Zobrist seconded the motioned, and it carried. The meeting adjourned at approximately 3:10 p.m.