

**Minutes of the**  
**REGION 9**  
**TRANSPORTATION TECHNICAL COMMITTEE**  
*Serving Rural Scott County and all of Muscatine County*

Monday, June 24, 2013, 1:00 p.m.  
River Bend Transit  
7440 Vine Street Court  
Davenport, IA

**MEMBERS PRESENT**

Steve Boka	Director of Community Development, City of Muscatine
Jon Burgstrum	County Engineer, Scott County
Randy Hill	Public Works Director, City of Muscatine
Keith White	County Engineer, Muscatine County
Randy Zobrist	Executive Director, River Bend Transit

**OTHERS PRESENT**

Gena McCullough	Bi-State Regional Commission
Brandon Melton	Bi-State Regional Commission

1. Approval of the March 21, 2013 Region 9 Transportation Technical and Policy Committee Joint Meeting Minutes. Mr. Zobrist opened the Region 9 Transportation Technical Committee Meeting. Mr. Burgstrum motioned for the March 21, 2013 meeting minutes be approved as written. The motion was seconded by Mr. Hill. The motioned carried, and the minutes were approved as written.
2. Consideration of Region 9 FFY 2014-2017 Transportation Improvement Program (TIP). Mr. Melton presented information regarding FFY 2014-2017 update to the Transportation Improvement Program (TIP). Mr. Melton went through the draft document with the committee and pointed out changes in funding programs related to the new MAP-21 transportation act. Mr. Melton also discussed the project annual elements with committee members present to confirm their accuracy. He noted that there were significant changes to the highway bridge program, which was reduced under MAP-21. He also noted that Table 6, a summary of funds, was not updated but would be for the Policy Committee, as it is based on the annual element tables. Mr. Boka motioned to recommend the approval of the Region 9 FFY 2014-17 Transportation Improvement Program to the Transportation Policy Committee. Mr. Burgstrum seconded the motion, and it carried unanimously.
3. Consideration of Region 9 Public Participation Plan Revisions. Ms. McCullough presented the proposed changes to the Region 9 Public Participation Plan. A memorandum was provided to the Regional Transportation Advisory Group and copied to the Region 9 Transportation Technical Committee and media notifying the groups of the upcoming changes. Revisions made were intended to better align the plan with federal requirements regarding public participation. Having reviewed the proposed changes, Mr. Hill motioned to recommend approval of the Region 9 Public Participation Plan revisions to the Transportation Policy Committee. Mr. Zobrist seconded, and the motion carried unanimously.

4. Discussion and Consideration of Region 9 Transportation Alternatives Program (TAP) Project Selection Process. Ms. McCullough presented an overview of the proposed TAP project selection process, which mirrored that of the urban process. TAP eligible sponsors include local and state governments and transit agencies. A non-eligible sponsor (such as a non-profit) may partner with an eligible co-sponsor in applying for funds. The chosen eligible activities have been divided into two main applicable groups including, Pedestrians, Trails, and Bicycle Grouping (Group A) and Scenic, Historic, Archeological, and Environmental Grouping (Group B). Group C eligibilities, the Community Improvements Group, were deleted from the recommended priority groupings because the limited funding would be most beneficial being programmed toward items in Group A and B. Each applicant is then scored and ranked based on a specific list of criteria. Ratings range from zero (lowest score) to four (highest score). A list was presented outlining what format and necessary items are needed in the completion process of an application. Other requirements include no more than 80 percent of a project can be funded federally, the minimum total project must equate to or surpass \$100,000, and federal funds cannot match other federal funds. Mr. Burgstrum motioned to recommend the selection process to the Policy Committee for approval. Mr. White seconded the motion, and it carried.
5. Public Comments. No public comments were made.
6. Other Business. Ms. McCullough noted staff would be scheduling quarterly meetings with the goal of meeting four times per year at a minimum. She also informed the committee of an intended call for projects for TAP and Surface Transportation Program (STP) funding in July 2013. Ms. McCullough indicated that Bi-State Regional Commission intends to holding public input sessions in the fall for the long range plan development. She reviewed a letter to the U.S. Army Corps of Engineers regarding partnering to conduct a regional freight study, which was included in the mailing packet.
7. Adjournment. Mr. Hill motioned to adjourn the meeting. Mr. Zobrist seconded the motion, and the motion carried. The meeting was adjourned at 12:00 p.m.