

Minutes of the
REGION 9
TRANSPORTATION POLICY COMMITTEE
Serving Rural Scott County and all of Muscatine County

Friday, March 22, 2019 – 10:30 a.m.
Walcott City Hall/Fire Department
Conference Room
128 West Lincoln Street
Walcott, Iowa
Jeff Sorenson, Chair

Policy Committee Members Present

John Maxwell	Scott County Board Supervisor
Scott Sauer	River Bend Transit Board
Sam Shea	Iowa Department of Transportation
Jeff Sorenson	Muscatine County Board Supervisor

Others Present

Tara Cullison	Bi-State Regional Commission
Gena McCullough	Bi-State Regional Commission
Jodi Royal-Goodwin	City of Muscatine
Bryan Schmid	Bi-State Regional Commission

1. Approval of Minutes of the December 19, 2018 Transportation Policy Committee Meeting. Mr. Maxwell moved to approve the Transportation Policy Committee meeting minutes as written, and Mr. Sauer seconded the motion. Minutes were approved as written.
2. Concurrence with Technical Revisions to the Title VI Program and Non-Discrimination Policy. Mr. Schmid discussed the revisions that were made to the Title VI Program and Non-Discrimination Policy. The document was approved by the Bi-State Regional Commission and submitted to the Iowa Department of Transportation in October 2018. Revisions were also posted to Bi-State Regional Commission’s website and can be found here: <http://bistateonline.org/transportation/title-vi-and-non-discrimination>. The revisions clarified that outreach to Hispanic media was conducted through Hola America as part of the media outlets used to share news and information. As a result, Hola America has been added to the Bi-State Regional Commission distribution list. Mr. Maxwell motioned to concur with the technical revisions made to the Title VI Program and Non-Discrimination Policy. Mr. Sauer seconded the motion, and it carried.
3. Consideration of Region 9 Public Participation Process Revisions. Ms. McCullough outlined the revisions proposed for the Region 9 Public Participation Plan, which was posted 30 days in advance of approval by the Policy Committee. This included clarification on minimum notification days for matters involving meeting announcements and agendas of the Technical or Policy Committee be changed from 48 hours to two working days, to be consistent with the Open Meetings Law. In addition, the comment period for matters involving adoption or

amendments to the Transportation Planning Work Program, Transportation Improvement Program (TIP), Regional Transit Development Plan, and Regional ITS Architecture Plan, a minimum of two working days are required, but typically a seven day comment period shall be utilized prior to approval by the Transportation Policy Committee. It was also added that the Long Range Transportation Plan will include a specific public participation outline during the update process that will be reviewed by the Technical and Policy Committees, and the results will be documented in the Long Range Transportation Plan. Lastly, revisions were made regarding accommodation, clarifying the minimum timeframe for requests. Mr. Maxwell motioned to approve the revisions of Public Participation Plan. Mr. Sauer seconded the motion, and it carried.

4. Presentation on the Region 9 FY2020 Transportation Planning Work Program (TPWP) and FY2019 Quarter 2 Program Report. Ms. McCullough outlined the transportation planning issues, work tasks completed by Bi-State Regional Commission, and how Region 9 Transportation funds will be utilized in the upcoming fiscal year. All of these items are included in the Region 9 FY2020 Transportation Planning Work Program (TPWP) that is updated on an annual basis.
5. Status of the Muscatine County Trails Plan. Mr. Schmid presented a status update of the Muscatine County Trails Plan, conceived by the Bi-State Regional Trails Committee and meetings with each community within Muscatine County. The previous Muscatine County Trails Plan was completed in 2007. Three draft maps for the Plan were provided to the Policy Committee, showing the county-wide trail system, facility type, and posted speeds/annual average daily traffic within Muscatine County. Mr. Schmid noted that the facility type categories are based on the Rural Design Guide published by the Federal Highway Administration. Ms. McCullough noted that TA Set-Aside (also referred to as TASA) and TAP-Flex funds can be used to construct paved shoulder routes. To add, STBG funds are eligible for paved shoulders as well. Mr. Schmid concluded with noting the Cedar River water trail was added to the Trails Plan.
6. Public Comments. There were no public comments.

Other Business. Ms. McCullough informed the Policy Committee of the notification of funding opportunity for AARP Community Challenge grant that opens April 17 and must be completed by November 4. Other upcoming funding opportunities to look for are the Iowa Department of Transportation's State Recreational Trails program and Iowa Clean Air Attainment Program (ICAAP).

Ms. McCullough mentioned the next Region 9 Transportation Policy Committee meeting will likely occur around the end of July or early July. This meeting will involve programming STBG and TA Set-Aside funds as well as reviewing the FFY2020-2023 Transportation Improvement Program.

7. Adjournment. The meeting was adjourned, by consensus, at approximately 11:21 a.m.