

**Minutes of the**  
**REGION 9**  
**TRANSPORTATION POLICY COMMITTEE**  
*Serving Rural Scott County and all of Muscatine County*

Thursday, May 3, 2018 – 10:00 a.m.  
Muscatine City Hall  
Lower Level Conference Room  
215 Sycamore Street  
Muscatine, IA

Policy Committee Members Present

Diana Broderson	Mayor of Muscatine
Diane Holst	Scott County Board Supervisor
John Kostichek	Mayor of Walcott
Scott Sauer	River Bend Transit Board
Sam Shea	Iowa Department of Transportation
Jeff Sorenson	Muscatine County Board Supervisor

Others Present

Gena McCullough	Bi-State Regional Commission
Lindsay Whitson	Bi-State Regional Commission

1. Nomination and Election of a Vice-Chair for the Region 9 Transportation Policy Committee. Ms. Broderson was nominated to serve as the Vice-Chair for the Region 9 Transportation Policy Committee. Ms. Holst moved to approve the nomination, and Mr. Kostichek seconded the motion. The motion carried.
2. Minutes of the November 21, 2017 Transportation Policy Committee Meeting. Mr. Shea notified the Committee that item one of the November 21, 2017 minutes referred to the Transportation Technical Committee meeting rather than the Transportation Policy Committee meeting. Ms. Holst approved the minutes with the required amendment, and Ms. Broderson seconded the motion.
3. Consideration of Revisions to the FFY 2018-2021 Transportation Improvement Program. Ms. Whitson shared two amendments for MuscaBus that included two buses originally being left out of the FFY 2018-21 Iowa Region 9 TIP. The Transportation Policy Committee inquired about why the buses differed slightly in cost. Ms. Whitson stated that she would reach out to Amy Fortenbacher with MuscaBus for clarification. Mr. Sauer moved to approve the inclusion of both buses into the FFY 2018-2021 TIP, and Ms. Holst seconded the motion. The motion carried.
4. Consideration of Bi-State Region Transit Development Plan (TDP) Update. Ms. Whitson provided an overview of the process and status of updating the Bi-State Transit Development Plan (TDP). She discussed any major changes that have taken place since the 2015 update, and discussed when transit summits were held throughout the past year to collect public

input. Ms. Broderson motioned for concurrence of the document with the inclusion of any requested updates. Mr. Sauer seconded the motion, and it carried.

5. Presentation on the Region 9 FY2019 Transportation Planning Work Program (TPWP). Ms. McCullough outlined the transportation planning work tasks completed by Bi-State Regional Commission in Region 9. She discussed how Region 9 transportation planning work dollars are projected to be spent in the upcoming fiscal year. All of these projects are included in the Region 9 FFY 2019 Transportation Planning Work Program (TPWP). The committee agreed that it would be beneficial to have the *Commission in Review* sent to non-Bi-State Regional Commission Board members for further clarification of activity in the region. They recommended also sending the quarterly reports that Bi-State develops and sends to the Iowa Department of Transportation.
6. Discussion on federal-aid SWAP Policy. Ms. McCullough began the SWAP discussion by sharing that the Iowa Department of Transportation had finalized and approved the SWAP process in February 2018. She provided a brief overview of the process and noted that the Region 9 Transportation Technical Committee is in favor of utilizing the SWAP process, but would like more in-depth guidelines developed. Bi-State staff will develop guidelines as understood and will discuss with the Region 9 Technical and Policy Committees in the future.
7. Concurrence of Small Communities Representative. Concurrence was requested from the Transportation Policy Committee to accept John Kostichek, Mayor of Walcott, as the Small Communities Representative. Mr. Sauer motioned for concurrence, and Ms. Holst seconded. The motion carried.
8. Public Comments. There were no public comments.
9. Other Business. Mr. Shea noted that the Iowa Transportation Commission meeting would be held on August 14, 2018 in Clinton, Iowa.
10. Adjournment. The meeting was adjourned at approximately 11:15 a.m.