

**Minutes of the**  
**REGION 9**  
**TRANSPORTATION POLICY COMMITTEE**  
*Serving Rural Scott County and all of Muscatine County*

Tuesday, July 9, 2013, 1:00 P.M.  
Scott County Administrative Center, Board Room  
600 West Fourth Street  
Davenport, Iowa

Policy Committee Members Present

Bill Cusack	Scott County Board Supervisor
DeWayne Hopkins	Mayor, City of Muscatine
Joe Hutter	River Bend Transit Board Representative
Kas Kelly	Supervisor, City of Muscatine
Sam Shea	Iowa Department of Transportation

Others Present

Gena McCullough	Bi-State Regional Commission
Brandon Melton	Bi-State Regional Commission
Lindsay Whitson	Bi-State Regional Commission

1. Public Hearing on Iowa Region 9 FFY 2014-2017 Transportation Improvement Program. Notice of the public hearing was sent to the Regional Transportation Advisory Group and Regional Transit Advisory Group-Region 9 Interests with a fact sheet on the TIP and directions to an online copy for comment. Public notices were published in the *Quad City Times* and the *Muscatine Journal* newspapers at least 14 days prior to the public hearing. The presentation on the FFY 2014-2017 Transportation Improvement Program, as outlined in item 5 of these minutes, was given as part of the public hearing.
2. Approval of the March 27, 2013 Region 9 Transportation Policy Committee Meeting Minutes. Ms. Kelly moved to approve the minutes and Mr. Hopkins seconded the motion. Hearing no additional comments or revisions, the minutes were approved with the revision noted.
3. Consideration of the Region 9 Public Participation Plan Revisions. Copies of the Region 9 Public Participation Plan revisions were included in Committee member's packets. A memorandum accompanied the agenda packet that was sent to the Regional Transportation Advisory Group on June 17, 2013 to solicit public comments on revision. However, the document is provided on the Bi-State Regional Commission's website, which is mentioned in the disseminated public documents. Hard copies are also available in the Bi-State Regional Commission office. Mr. Hopkins moved to approve the public participation plan revisions and Ms. Kelly seconded the motion and it carried.

4. Consideration of the Region 9 Transportation Alternatives Program (TAP) Project Selection Process. Ms. McCullough presented to the Region 9 Policy Committee an overview of the TAP project selection process. This included presenting TAP eligible sponsors and staff recommendation for local TAP eligibility, such as local and state governments and transit agencies. A non-eligible sponsor (such as a non-profit) may partner with an eligible co-sponsor in applying for funds. The chosen eligible activities have been divided into two main applicable groups including, Pedestrians, Trails and Bicycle Grouping (Group A) and Scenic, Historic, Archeological and Environmental Grouping (Group B). Group C eligibilities, the Community Improvements Group, were deleted from the recommended priority groupings because of its lack of relevancy to the Quad City Area. Each applicant is then scored and ranked based off a specific list of criteria. Ratings range from zero (lowest score) to four (highest score). A list was presented outlining what format and necessary items are needed in the completion process of an application. Lastly, other requirements include no more than 80 percent of a project can be funded federally, the minimum total project must equate to or surpass \$100,000, and federal funds cannot match federal funds. Ms. Kelly approved the motion of the TAP project selection process. Mr. Cusack seconded the motion and it carried.
5. Consideration of FFY 2014-2017 Transportation Improvement Program (TIP). The draft document was enclosed in Committee member's packets. Mr. Melton overviewed the TIP and its upcoming work tasks for the upcoming four fiscal years (2014-2017). The document is updated annually on a federal fiscal year basis (October 1 to September 30). All funded sources in the TIP are based on anticipated state, federal and local sources for the region in year of expenditures. Mr. Melton reviewed the revision process required for the document. Mr. Melton provided an overview of the recent revisions made to the Transportation Enhancement Program, now known as the Transportation Alternatives Program (TAP), and noted the addition of the TAP FLEX Fund. Transit funding MAP-21 changes were also outlined. A list of upcoming projects was described as part of the presentation. Mr. Melton announced that the only public comments received about the TIP update were received from the IA DOT, and that the revisions, as described to the committee, are to be considered as part of the document approval. Ms. Kelly motioned to approve the Region 9 TIP revisions. Mr. Cusack seconded the motion and it carried.
6. Public Comments. There were no public comments.
7. Other Business. No other business was presented.
8. Adjournment. Mr. Hutter motioned to adjourn the meeting. The meeting adjourned at approximately 2:00 P.M.