

Minutes of the
DAVENPORT-ROCK ISLAND-MOLINE, IOWA-ILLINOIS
URBANIZED AREA
TRANSPORTATION TECHNICAL COMMITTEE

Wednesday, August 13, 2008, 10:00 A.M.
Bi-State Regional Commission
Third Floor Conference Room 320
1504 Third Avenue
Rock Island, Illinois

MEMBERS PRESENT

Jon Burgstrum	Scott County
Cathy Cutler	Iowa Department of Transportation-Cedar Rapids
Scott Hinton	City of Moline
Mike Kane	City of Rock Island
Tim Kammler	City of East Moline
Dan Long	Illinois Department of Transportation-Dixon
John Massa	Rock Island County
Wally Mook	City of Bettendorf
Jeff Nelson	MetroLINK

OTHERS PRESENT

Doug DeLille	Bi-State Regional Commission
Gena McCullough	Bi-State Regional Commission
Chuck Oestreich	QCTAG
Lalit Patel	Bi-State Regional Commission
Chelsey Waterman	Bi-State Regional Commission

1. Approval of the Minutes of the May 13, 2008 Transportation Technical Committee Meeting. Mr. Nelson asked members to review the May 13, 2008 Transportation Technical Committee minutes for comments and/or corrections. Hearing no other comments, Mr. Hinton motioned to accept the minutes as written, and Mr. Mook seconded the motion. The minutes were approved as written.
2. Project Progress Report. Mr. Nelson asked if there were any additions/corrections to transportation progress report at the meeting that had not already been sent electronically or provided to staff in writing. No additions or corrections were noted. Ms. Waterman announced the progress report will be posted on the Bi-State website after each Technical Committee meeting beginning this month.

3. Consideration of FFY 2009-12 Transportation Improvement Program (TIP) Amendments. Ms. Waterman directed the Technical Committee to a listing of amendments provided in the agenda packet. She also noted administrative revisions. A request for 23 amendments was received from Illinois Department of Transportation (DOT), and two were received from Scott County. The Illinois request was related to timing differences between the state TIP and the Metropolitan Planning Organization (MPO) TIP. The two Scott County projects were found to be located within the MPO boundary and had originally been placed in the Region 9 TIP.

Following an overview by Ms. Waterman, Mr. Kane motioned to recommend approval of the FFY 2009-12 TIP amendments to the Transportation Policy Committee. The projects recommended for approval are attached with the minutes. The motion was seconded by Mr. Hinton, and it carried. The revisions were provided for information.

4. Consideration of Public Participation Plan Revisions. Ms. McCullough directed the Technical Committee to the agenda packet for a copy of the revisions to the Public Participation Plan. As a follow-up to the MPO certification review, it was noted that the Public Participation Plan is required to have a 45-day public review period prior to adoption or for amendments as specified in the federal transportation act. It is being corrected from a 30-day review period. In addition, the plan, formerly referenced as the Public Involvement Process, needs to encourage broad engagement of interested parties and resource agencies. A copy of the Regional Transportation Advisory Group (RTAG) was attached with the Public Involvement Plan. It was suggested that the Quad City Transportation Alternatives Group (QCTAG) be added to the list, represented by Mr. Oestreich. Having reviewed the amendments, Mr. Mook motioned to recommend the revisions to the Policy Committee and open the public review period for their consideration. Mr. Hinton seconded the motion, and it carried.
5. Consideration of Transportation Technical Committee Meeting Procedures. The Technical Committee was directed to the agenda packet to a copy of draft meeting procedures. Ms. McCullough explained that the Technical Committee is a subcommittee of the Transportation Policy Committee. Although the Policy Committee has formal meeting procedures, the Technical Committee has not had procedures formally adopted. Meeting procedures are intended to clarify roles and responsibilities in light of more frequent transitions in committee representation, staffing, and greater emphasis on processes by state and federal partners. Having reviewed the procedures, two suggestions were added to the text. First, representatives need to be present at the Technical Committee meeting to vote. Second, it was clarified that Davenport would be represented by three votes, one vote per person present. It was also noted that the individual caucused to represent the Iowa and Illinois Quad Cities for the small communities would each get one vote. Mr. Hinton motioned to recommend approval to the Policy Committee of the meeting procedures with the revisions noted. Mr. Mook seconded the motion, and it carried.

6. Discussion of “Complete Streets” Guideline and Relation to Surface Transportation Program (STP) Evaluation Process. A final draft “Complete Streets” Guidelines was provided in members’ agenda packets. Ms. McCullough noted that Denise Bulat has been working with a group on community wellness called “Activate Quad Cities.” The group has suggested that developing a policy statement on the “Complete Streets” concept will help focus efforts to create a healthy physical environment. Ms. Bulat has provided the policy guidelines to the chief executive officials in the larger cities and two counties. The Technical Committee reviewed and discussed the guidelines as presented. Members expressed concerns for using “shall” with safety responsibility of all users, noting the burden would be toward the local jurisdiction who owns the right-of-way. The committee discussed making sure projects are reasonable and prudent. Members debated the issue of separation and the idea of multiple users. Ms. McCullough also inquired whether the issue of transportation alternatives should be considered as equal criteria in the Surface Transportation Program (STP) evaluation process. Following discussion, the Technical Committee asked Bi-State staff to revise the guidelines based on their input and bring a revised version of “Complete Streets” Guidelines to the next meeting for discussion and consideration, along with a recommendation or example for the STP evaluation process.
7. Public Comments. No comments from the public were received at the meeting.
8. Other Business. A published copy of the FY09 Transportation Planning Work Program was included in members’ agenda packet for their reference. The Technical Committee set the next meeting date for October 14, 2008 at 1:00 p.m.
9. Adjournment. Mr. Massa motioned to adjourn the meeting and it was adjourned prior to 11:00 a.m. by consensus.