



**Minutes of the
QCIC NET Governing Board
August 19, 2011, 10:30 a.m.
Bi-State Regional Commission
1504 Third Avenue
Rock Island, Illinois**

QCIC NET Board Members Present

Ralph Beswick	Rock Island County ETSB
Dee Bruemmer	Scott County
Linda Frederiksen	MEDIC EMS
Matt Hirst	Scott County
Brian Hitchcock	SECC
Victor Moreno	City of East Moline
John Phillips	City of Rock Island
Decker Ploehn	City of Bettendorf
Steve Seiver	Village of Milan
Wayne Sharer	City of Rock Island
Lew Steinbrecher	City of Moline

Board Members Absent

Craig Malin	City of Davenport
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Others Present

Tanisha Briley	City of Davenport
Denise Bulat	Bi-State Regional Commission
Mark Hunt	Bi-State Regional Commission
Brian Nelson	Rock Island County ETSB

1. Introduction

QCIC NET Governing Board Chair, Steve Seiver, recognized the guests in attendance. Brief introductions were conducted. It was noted for the record that the meeting consisted of a quorum by having at least four Iowa and four Illinois appointed members present. It was noted that Tanisha Briley attended the meeting on behalf of Davenport City Administrator Craig Malin, but would not be voting on motions of the board.

2. Approval of Minutes

John Phillips made a motion to approve the minutes from the May 20, 2011 QCIC NET Governing Board Meeting. The motion was seconded by Mr. Ploehn and approved unanimously.

3. Review of Tech Committee Activities

Mr. Hunt provided a brief summary of the August 19, 2011 QCIC NET Tech Committee Meeting. All QCIC NET member agencies now have PDF maps of the network as-built drawings. Davenport paid for the copies and will invoice the QCIC NET members individually for their share of the cost. Each agency is expected to pay about \$36.00 for their copies.

Silvis reported that the City has hired a contractor to perform all QCIC NET related locates in Silvis. The majority of the network is registered with Iowa OneCall or JULIE, due to the fact that it was constructed of previously existing conduit and/or fiber. All QCIC NET members in attendance at the Technical Committee meeting were reminded that it remains the individual member's responsibility to provide location services for the network and register it with OneCall or JULIE.

Davenport reported they are close to providing an optional joint contract for QCIC NET repair. The proposed contract is under legal review at this time.

Davenport noted that the 53rd St. overpass at I-74 is under construction and the portion of the network attached there would soon be taken down. To avoid future ongoing repair issues at the overpass, Davenport requested a cost sharing agreement with QCIC NET members to rebuild the network under I-74. An email from Ron Perkins, Davenport IT, was distributed to the Governance Committee detailing the proposed agreement. The QCIC NET members are asked to share the cost of fiber and splicing for the new alignment under I-74. The estimated cost totals \$8,000. Mr. Ploehn made a motion to allow for reconstruction of the QCIC NET under I-74 and supporting the cost sharing agreement provided by the City of Davenport. The motion was seconded by Mr. Moreno and passed unanimously.

RICO ETSB staff reported that there has been discussion of extending/ using QCIC NET conduit on the Arsenal. Mr. Ploehn made a motion to allow the RICO ETSB staff to work to extend the QCIC NET fiber and or conduit on the Rock Island Arsenal in support of the network's public safety mission. The motion was seconded by Mr. Steinbrecher. During discussion Mr. Nelson of RICO ETSB was asked to keep the Governance Board informed of the progress on the potential Arsenal extension. It was also noted that the governance board has the authority to resend any use that does not follow the approved network usage. The motion passed unanimously.

Mr. Hunt noted that QCIC Technical Committee members are ready to begin more advanced testing and usage of the network. Mr. Ploehn made a motion that all QCIC Technical Committee Members be authorized to begin full beta testing of the network for non critical uses, so long as the Governance Committee and Technical Committee are kept informed. The motion was seconded by Mr. Sharer and passed unanimously.

4. Network Response Plan Update

Mr. Hunt reported that the Technical committee members agreed that a formalized escalation procedure is not necessary or useful for the QCIC NET at this time. Instead, a contact list for all QCIC NET members is preferred by the technical committee. Mr. Hunt is working with the technical committee to create the contact list.

5. Network Data Sharing Process Update

Bi-State staff developed a data sharing agreement to be signed by any outside entity that requests access to QCIC NET data. The form can be used by any member of the QCIC NET. Mr. Steinbrecher reported that the Moline City Attorney has reviewed the form and approved its use. Mr. Steinbrecher made a motion to allowing QCIC NET members to use the referenced data sharing agreement form, whenever QCIC NET data are shared. The motion was seconded by Mr. Ploehn and passed unanimously. Mr. Hunt was asked to provide an electronic copy of the data sharing agreement form to all QCIC NET members.

6. Other Business/Next Meeting Date

Ms. Bulat notified the board that In October Bi-State will receive an award from the National Association of Development Organizations (NADO) at the October 10 – 11 NADO National conference. Bi-State was awarded NADO's 2011 Innovation Award for its work on the QCIC NET project. Mr. Hunt will accept the award on behalf of the Commission. Mr. Ploehn requested that Mr. Hunt make presentations about the award to each municipality and county board that participates in the QCIC NET. Mr. Hunt agreed to do so and will schedule accordingly with the QCIC NET members.

Ms. Bulat noted the next meeting date is 10:30 a.m. November 18th at Bi-State Regional Commission.

The meeting adjourned by general consent at 11:25 a.m.