

Minutes of the
REVOLVING LOAN FUND
LOAN ADMINISTRATION BOARD

Wednesday, March 27, 2019, 8:00 a.m.
Bi-State Regional Commission
Bi-State Regional Commission Conference Room
1504 Third Avenue
Rock Island, Illinois

MEMBERS PRESENT: Jay Morrow – President, Carl Becker, Emily Blaylock, Denise Bulat, Randy Hollerud, Lee Schneider, Jim Tank, John Wetzel

MEMBERS ABSENT: Eileen Roethler

STAFF PRESENT: Laura Berkley, City of Davenport; Donna Moritz, Bi-State Regional Commission; Tara Osborne, City of Moline

OTHERS PRESENT: Dale and Nicole Baraks, DC & YS, Inc.

President Morrow called the meeting to order at 8:00 a.m.

1. **Approval of Minutes of the May 23, 2018 Meeting.** President Morrow asked if there were any additions or corrections to the May 23, 2018 Revolving Loan Fund Loan Administration Board minutes. Mr. Schneider stated he was in attendance of the May 23, 2018 meeting and to reflect this in the minutes. Mr. Tank moved approval of the revised minutes. Mr. Schneider seconded the motion, and it passed unanimously.
2. **Financial Report**
 - a. **Financial Summary.** The Financial Summary as of February 28, 2019 was reviewed. The principal balance outstanding for the program is \$627,862.07. There were \$767,967.36 available funds to loan from repayments. February repayments generated approximately \$1,500 in program income.
 - b. **Delinquency Report.** Ms. Moritz shared the delinquent accounts as of March 10, 2019 as Barley & Rye, Inc. and Hilltop Hardware, L.L.C. Barley & Rye indicated they would make a payment in March. The board concurred to continue to monitor Barley & Rye, Inc. The board requested a letter be sent again for collection to Hilltop Hardware, L.L.C.
3. **Status of Loan Reviews**
 - a. **Upcoming Loan Reviews.** There were no upcoming loan reviews.
4. **Review of DC & YS Inc, Loan Application.** Ms. Berkley introduced Dale & Nicole Baraks, DC & YS Inc. Mr. Baraks gave a brief overview of the company d/b/a Power Grafx and project. Ms. Berkley reviewed the city's project summary letter stating the RLF funds will be used for purchase of inventory and equipment. The company plans on retaining 9 and creating 3 jobs within the first two years of the project.

STAFF RECOMMENDATION:

RLF Amount	\$73,500
Term/Amortization	5 Years
Loan Review	2 Years
Interest Rate	3.94%
Collateral	Second Position – accounts receivable, building, equipment, and inventory
Other Conditions	Personal guarantee – Dale & Nicole Baraks

After discussion, Mr. Hollerud moved, seconded by Mr. Tank, to approve the loan to DC & YS, Inc. for \$73,500 with a term of 5 years, at 3.94% with a 2-year review and collateral as stated above contingent upon obtaining full financing. The motion passed with Ms. Roethler abstaining.

5. Old Business. Ms. Moritz stated EDA continues to rate the program as a B, which requires semiannual reporting. This rating is based on too much cash available to loan.
6. New Business. There was no new business.
7. Upcoming Loan Applications. Staff representatives from the Cities of Bettendorf, East Moline, Eldridge, Rock Island, and Silvis and the Villages of Coal Valley and Milan were unable to attend this meeting. Ms. Berkley, City of Davenport, did not have any applications to report on at this time. Ms. Osborne, City of Moline, stated the city did not have any applications to report on at this time. Ms. Moritz, representing Rock Island County, did not have any applications to report on at this time. Ms. Moritz, representing Scott County, did not have any applications to report on at this time.
8. Other Business. There was no other business.
9. Adjournment. The meeting adjourned at 8:37 a.m.