

Minutes of the
REVOLVING LOAN FUND
LOAN ADMINISTRATION BOARD

Wednesday, September 27, 2006, 7:30 a.m.
Bi-State Regional Commission
Bi-State Regional Commission Conference Room
1504 Third Avenue
Rock Island, Illinois

MEMBERS PRESENT: Berlinda Tyler-Jamison – President, Carl Becker, Denise Bulat, Randy Hollerud, Jay Morrow, Mark Petersen, Mike Powers, Jim Tank

MEMBERS ABSENT: Lee Schneider

STAFF PRESENT: Mary Chappell, City of Rock Island; Jim Grafton, City of Silvis; Rich Keehner, City of East Moline; Donna Moritz, Bi-State Regional Commission; Liz Murray Tallman, City of Davenport; Steve VanDyke, City of Bettendorf

Ms. Tyler-Jamison called the meeting to order at 7:30 a.m.

1. Approval of Minutes of the September 20, 2006 Meeting. Ms. Tyler-Jamison asked if there were any additions or corrections to the September 20, 2006 Revolving Loan Fund Loan Administration Board minutes. Mr. Becker moved approval of the minutes as mailed. Mr. Hollerud seconded the motion, and the motion passed unanimously.
2. Discussion regarding funds available and project priority. Ms. Tyler Jamison distributed a handout outlining some critical program questions and current applicant information. The board discussed these questions agreeing on priority decision guidelines for applicants. Mr. Powers, seconded by Mr. Hollerud, moved to adopt the following priorities criteria for applications: type of project, minority owned, jobs to dollar loaned ratio, new applicant and private investment leveraged, and to meet quarterly when repayments available to loan should be approximately \$100,000. The motion passed unanimously.

The board also discussed ways to access additional monies to loan. Ms. Bulat reported on the Office of Economic Adjustment (OEA) application, which is targeted to help BRAC-affected businesses and employees. A feasibility study regarding selling a portion of the RLF portfolio in the secondary market to provide capital to loan is proposed in the application. Mr. VanDyke proposed seeking a consortium of banks to buy the RLF portfolio for Community Reinvestment Act. Mr. Powers said he would take the suggestion to bankers.

3. Delinquency Report. Ms. Moritz reported the delinquent accounts as of September 10, 2006. The following companies are in the over 90 days delinquent column: J T & S Production Co. (August 2005 through September 2006); Dominic Rivera Restaurant Corporation (November 2004 through September 2006); Interactive Marketing, Inc. (May 2005 through September 2006) and Parakeet Island, Inc. (May 2003 through September 2006). Mr. Hollerud moved to send a letter to Parakeet Island, Inc. to resolve payment within 45 days to avoid calling the loan. Mr. Becker seconded the motion, and the motion passed unanimously.
4. Discussion on Janet Masamato d/b/a JTM Concepts, Inc., Kenseth Hospitality III, L.L.C. and Moline Banquet Center, L.L.C. Loan Applications. Mr. Becker moved to table discussion on all application requests until the December meeting. Mr. Hollerud seconded the motion, and the motion passed unanimously. Kenseth Hospitality III, L.L.C. should be informed there will only be \$100,000 available for loan requests.
5. Old Business. There was no old business.
6. New Business. There was no new business.
7. Upcoming Loan Applications. Staff representatives from the Cities of Coal Valley, Eldridge, Milan and Moline were unable to attend this meeting. Mr. Van Dyke stated the City of Bettendorf did not have any applications to report on at this time. Ms. Murray Tallman stated the City of Davenport has three applications to bring in the future – one manufacturing, one service to manufacturing, and one downtown redevelopment retail/service. Mr. Keehner stated the City of East Moline has a manufacturing project to bring to the next meeting, and the City Council will meet October 2nd to vote on becoming a participating community. Ms. Moritz, representing Rock Island County and Scott County, did not have any applications to report on at this time. Ms. Moritz representing the City of Moline stated the City has an application from an entertainment business to bring to the next meeting. Ms. Chappell stated the City of Rock Island has a retail project to bring to the board in the future. Mr. Grafton stated the City of Silvis has a retail project to bring to the board in the future, and the City is also considering becoming a participating member.
8. Other Business. There was no other business.
9. Adjournment. The meeting was adjourned at 8:55 a.m.