

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, May 25, 2022, 3:30 p.m.  
Bettendorf City Hall  
Second Floor Board Room  
1609 State Street  
Bettendorf, Iowa

**MEMBERS PRESENT:** Gallagher–Chair, Beck, Brunk, Dawson, Deppe, Freeman, Heninger, Kinzer, Lack, Lawrence, Limberg, Matson, Maxwell, Mielke, Ortiz, Rayapati, Roethler, Sauer, Schloemer, Thompson, Waldron

**MEMBERS ABSENT:** Bark, Breeden, Dunn, Holmes, Kendall, Mather, Mendenhall, G. Moore, R. Moore, Newton, Parker, Sherwin, Stoermer, Thoms

**OTHERS PRESENT:**

**STAFF PRESENT:** Bulat, Connors, Grabowski, Henderson, McCullough

1. Approval of the April 27, 2022 Minutes. Mr. Beck moved to approve the minutes of the April 27, 2022 meeting as amended. Mayor Dawson seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mr. Waldron presented the Treasurer’s Report for the month ending April 30, 2022, noting an ending total bank and book balance of \$554,357.49. Mr. Waldron moved the report be accepted as written and mailed. Mr. Maxwell seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.

- a. Bills. Mr. Waldron presented the bills totaling \$5,936.42, as listed on the following bills listing:

Bills List

Rock Island County Treasurer			5,936.42
06/2022	Rent	4,979.25	
06/2022	Internet Access	88.00	
05/2022	Managed Print Services	239.77	
04/2022	Printing	91.37	
04/2022	Postage	512.12	
04/2022	Cell Phone	25.91	

Addendum

There were no additions to the bills

Mr. Waldron moved approval of the bills totaling \$5,936.42 as presented above. Ms. Mendenhall seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2020-21 Program Budget as of April 30, 2022. Mr. Waldron explained the Program Budget Status Report was distributed at the meeting. The Commission is 92.0% through the fiscal year with 73.9% expended and within budget.

- c. Contracts/Grants for Consideration. There were no contracts or grants for consideration.
- d. Consideration of Recommended FY2022 Proposed Revised Commission Planning Budget. Mr. Waldron and Ms. Bulat reported the Finance and Personnel Committee reviewed and recommended the proposed revised FY 2022 Commission Planning Budget.

Mr. Beck motioned to approve the Revised FY2022 Program Budget as presented, and Mr. Kinzer seconded. The motion passed unanimously.

- e. Presentation of Recommended FY2023 Commission Planning Budget. Ms. Bulat reviewed the draft FY 2023 Budget as recommended by the Finance and Personnel Committee. She reported dues for Bi-State's member governments will return to pre-pandemic rates and will be updated for Census 2020 population counts. Continuation of the merit performance review program, with a projected average of 2.5%, is recommended along with a 2.0% across the board annual wage adjustment.

Bi-State budgeted the hiring of another planner and planning assistant. Office expenditures are expected to increase due to upgrading software, purchasing new traffic counters, and replacing the agency vehicles. Also, there is a line item for professional services that includes audit expenses and the procurement of a freight plan consultant. The budget will lay on the table and be considered for approval at the June 22, 2022 Commission meeting.

4. Consideration of Resolutions Supporting the FY2023 Quad Cities and Region 9 Transportation Planning Work Programs (TPWPs). Ms. McCullough presented drafts of the FY2023 Transportation Planning Work Programs (TPWPs) for the Quad Cities metropolitan planning area and the area serving rural Scott County, and Muscatine County known as Region 9. These documents contain the planned activities and budget for transportation efforts conducted by Bi-State Regional Commission staff in the coming fiscal year. The budgets are incorporated into the overall agency budget. The Quad Cities MPO effort is a total of \$1,017,872 utilizing \$914,299 in federal transportation planning dollars. The Region 9 effort is a total of \$54,836, which includes \$43,866 in federal transportation planning dollars.

The U.S. Department of Transportation (DOT) has put forward 8 Planning Emphasis Areas (PEA) to frame the locally-derived transportation planning activities. The PEAs include a focus on sustainable infrastructure and resilience, equity and inclusion for mobility/access/safety, Complete Streets, use of a variety of public involvement techniques, coordination with Department of Defense and Federal Land Management Agencies, use of Planning and Environmental Linkages decision-making, and data-driven decision-making. The MPO activities will include development of a traffic safety summit, completion of the regional Intelligent Transportation System framework, ports/terminal web-based mapping, road-bridge construction interactive mapping, and an addendum to the freight plan focusing on an update of freight data. Region 9 activities will include updates to the annual work program and transportation improvement program, STBG evaluation process and programming funds, trails/transit assistance, and an update of the regional Transit Development Plan.

The MPO and Region 9 Transportation Policy Committees’ review the work program activities, while the Commission approves the budgets and ability for staff to facilitate contracts with the DOTs. Commissioners approved the budgets and ability to execute contracts accordingly.

Mr. Maxwell moved approval of the resolutions to authorize application of the federal transportation planning grants and execute the respective grant agreements as presented. Ms. Mendenhall seconded, and the motion carried unanimously.

5. Rock Island Arsenal Defense Alliance Briefing. Mayor Matson reported on the work of the Rock Island Arsenal Alliance. The Alliance works to support continued government and private sector operations at the Rock Island Arsenal and the concept of the Arsenal as a federal campus for the Bi-State Region. This includes enhancing the relevance of the Advanced Manufacturing Center of Excellence and identifying all other elements and commands on the RIA to attract additional jobs to the Island. He stressed the need to continue to improve and increase communication with all elements of the Island to determine where the community can be supportive. He noted in a recent meeting the potential of a Base Realignment and Closure (BRAC) was discussed, and continued support of the Arsenal is even more important. The potential use of the Island for tourism was discussed by Commissioners and recent efforts by the Garrison to streamline entries to the Island.
6. Questions or Comments by Commissioners. In regard to the upcoming Memorial Day holiday, Mr. Kinzer gave thanks to all who serve and have served the county.
7. Other Business. There was no other business
8. Adjournment. The meeting adjourned at 4:13 p.m.

Respectfully submitted,



Scott Sauer  
Secretary