

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, October 27, 2021, 3:30 p.m.
Hotel BlackHawk
Gold Room
200 East Third Street, Davenport, IA

MEMBERS PRESENT: Gallagher – Chair, Beck, Breeden, Brockert, Brunk, Dawson, Deppe, Freeman, Heninger, Lawrence, Matson, Mielke, Newton, O’Boyle, Poulos, Roethler, Schloemer, Waldron

MEMBERS ABSENT: Dohrmann, Dunn, Holmes, Kendall, Kinzer, Lack, Maxwell, Mendenhall, G. Moore, R. Moore, Parker, Rayapati, Sauer, Saucedo, Sherwin, Stoermer, Thompson

OTHERS PRESENT: Invited Guests

STAFF PRESENT: Bulat, Cary, Connors, DePorter, Grabowski, Henderson, Kruse, McCullough, Melton, Merchie, Miner, Newcomb, Saponaro, Schmid, Vasquez, Wu

Chair Gallagher called the meeting to order at 11:41 a.m.

1. Approval of the September 22, 2021 Minutes. Mr. Beck moved to approve the minutes of the September 22, 2021 meeting as presented. Mr. Brunk seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mr. Brunk presented the Treasurer’s Report for the month ending September 30, 2021, noting an ending total bank and book balance of \$563,042.22. Mr. Brunk moved the report be accepted as written and mailed. Mayor Matson seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mayor O’Boyle presented the bills totaling \$29,956.43, as listed on the following bills listing:

Bills List

Ion Wave Technologies, Inc. – Annual Subscription Fees July 1, 2021 thru June 30, 2022/\$5,000.00 & Implementation Fees/\$1,000.00	\$ 6,000.00
The Roosevelt Group LLC, September 2021 Legislative Technical Services (cost reimbursed by participating member governments)	15,000.00

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to RICWMA Household Hazardous Materials Collection Event; 1 staff attending the National Association of Development Organization (NADO) Conference; 1 staff attending the IL Public Transportation Association Fall Conference; Quad City Riverfront Council Meeting (cost reimbursed by participants); Photoshop and Creative Cloud software; office supplies	3,314.33
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Rock Island County Treasurer			5,642.10
11/2021	Rent	4,979.25	
11/2021	Internet Access	88.00	
10/2021	Managed Print Services	236.12	
09/2021	Postage	244.77	
09/2021	Supplies	68.00	
09/2021	Cell Phone	25.96	

Mayor O’Boyle moved approval of the bills totaling \$29,956.43 as presented above. Mayor Matson seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2020-21 Program Budget as of September 30, 2021. Mayor O’Boyle explained the Program Budget Status Report was distributed at the meeting. The Commission is 25.0% through the fiscal year with 23.0% expended and within budget.
- c. Contracts/Grants for Consideration. Mayor O’Boyle presented the following contract for consideration.
 - Contract with Iowa Department of Public Health for the Year 4 Physical Activity Access Project. The contract is for \$18,000 and will run from October 1, 2021 through September 30, 2022.

Mayor O’Boyle made a motion to approve the contract. Ms. Breeden seconded, and the contract was approved by unanimous vote.

- 4. Other Business/Adjournment. There was no other business. The meeting adjourned at 11:43 a.m.

Respectfully submitted,



Diana Broderson
Secretary