

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, September 23, 2020, 3:30 p.m.  
Teleconference

**MEMBERS PRESENT:** Maranda – Chair, Acri, Beck, Brunk, Dawson, Deppe, Dunn, Freeman, Heninger, Jones, Kinzer, Knobbe, Lack, Lawrence, Matson, Mendenhall, Newton-Butt, O’Boyle, Parker, Peacock, Saucedo, Schloemer, Sherwin, Sorensen, Tank, Thoms, Waldron

**MEMBERS ABSENT:** Broderson, Gallagher, Gradert, Kiser, G. Moore, R. Moore, Stoermer

**OTHERS PRESENT:** None

**STAFF PRESENT:** Bulat, Grabowski, McCullough

Chair Maranda called the meeting to order at 3:30 p.m.

1. Approval of the August 26, 2020 Minutes. Mr. Beck moved to approve the minutes of the August 26, 2020 meeting as presented. Mayor Dawson seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mr. Jones presented the Treasurer’s Report for the month ending August 31, 2020, noting an ending total bank and book balance of \$717,912.71. Mr. Jones moved the report be accepted as written and mailed. Mr. Brunk seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mayor O’Boyle presented the bills totaling \$78,217.69, as listed on the following bills listing:

Bills List

Blackhawk Bank & Trust, VISA charge card expenses related to 3 staff attending \$ 3,706.79 the National Association of Development Organizations (NADO) webinar; office furniture; advertisements for staff recruiting; 2 staff attending the 2020 Iowa Rural Summit webinar; 2 staff attending the 2020 Illinois GIS Annual Conference webinar; office supplies

Caliper Corporation, TransCAD Standard support for the period 9/30/2020 to 9/30/2021	3,000.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer August 2020 services (cost reimbursed by participating member governments)	3,920.00
The Roosevelt Group LLC, August 2020 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00

Addendum

Rock Island County Treasurer	5,739.90	
10/2020	Rent	4,689.58
10/2020	Internet Access	88.00
09/2020	Managed Print Services	326.96
08/2020	Postage	572.88
08/2020	Printing	36.50
08/2020	Cell Phone	25.98

Disbursement of funds for the following Bi-State Revolving Loan Fund Loan: Symmetry Beauty Lounge 41,851.00

Mayor O’Boyle moved approval of the bills totaling \$78,217.69 as presented above. Mayor Freeman seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2020-21 Program Budget as of August 31, 2020. Mayor O’Boyle explained the Program Budget Status Report was included in members’ packets. The Commission is 16.7% through the fiscal year with 11.5% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for consideration.
  - Contract with Iowa Department of Public Health for a Physical Activity Access Study, Phase III in the amount of \$20,000 for a period of October 1, 2020 through September 30, 2020.
4. Update on Revolving Loan Fund Programs Managed by Bi-State. Ms. Bulat reported on the status of funds available in the Revolving Loan Fund (RLF) programs for Bi-State (Rock Island and Scott Counties) and Mercer-Muscatine Counties. The Bi-State RLF has over \$1.1 million to loan, and the Mercer-Muscatine County RLF has \$440 million. Guidelines have been relaxed for both of the RLF programs through April 2021 allowing for the potential of no interest initially for manufacturing, white collar, and service industries, and no bank letter indicating a gap in funding. Bi-State also has received \$2.250 million available in a new RLF from the Cares Act that must be utilized or lost before July 2022 with the same relaxed guidelines and priorities. The maximum loan is \$350,000.

Mr. Tank, member of the RLF Board for many years, requested Commissioners let their stakeholders and constituents know about the availability of these loans. Chair Maranda thanked him for his service to the RLF Board. The RLF application and updated brochure may be found on the Bi-State website at [bistateonline.org](http://bistateonline.org). Ms. Bulat may be contacted with questions regarding the programs. She also noted Henry County manages their own RLF and has also received additional funding with relaxed guidelines.
5. Questions or Comments by Commissioners. Chair Maranda noted that the Rock Island Arsenal received an excellence award for combat readiness.
6. Other Business. Ms. Bulat noted that there are only 7 days left to answer the Census. She fears that there will be lower numbers this year.
7. Adjournment. The meeting adjourned at 3:49 p.m.

Respectfully submitted,



Jeff Sorensen  
Secretary