

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, March 25, 2020, 3:30 p.m.
Teleconference for Executive Board Only

MEMBERS PRESENT: Maranda – Chair, Acri, Broderson, Dawson, Gallagher, Jones, Knobbe, Lawrence, Matson, Sorensen

MEMBERS ABSENT: None

OTHERS PRESENT: Freeman

STAFF PRESENT: Bulat, Grabowski, McCullough

Chair Maranda called the meeting to order at 3:30 p.m.

1. Approval of the February 26, 2020 Minutes. Mr. Sorensen moved to approve the minutes of the February 26, 2020 meeting as presented. Mayor Broderson seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mr. Jones presented the Treasurer’s Report for the month ending February 29, 2020, noting an ending total bank and book balance of \$696,479.77. Mr. Jones moved the report be accepted as written and mailed. Mr. Knobbe seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Jones presented the bills totaling \$64,433.65, as listed on the following bills listing:

Bills List

Blackhawk Bank & Trust, VISA charge card expenses related to Illinois Intergovernmental meeting; Iowa Intergovernmental meeting (cost reimbursed by participants); Managers and Administrators Committee meeting (cost reimbursed by participants); Chief Administrative and Chief Elected Officials meeting (cost reimbursed by participants); 2 staff attending the 2020 Iowa Association of Councils of Governments staff training; 2 staff attending the National Walking Summit; 1 staff attending the Illinois Rural Community Economic Development Conference; 2 staff attending the Illinois Community Development Block Grant training; ArcGIS Online Service Credits, block of 1000; 2 staff attending the Environmental Systems Research Institute (esri) Midwest User Conference; office supplies	\$ 3,683.31
The Roosevelt Group LLC, February 2020 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00

Addendum

HDR Engineering, Inc. Mississippi River Rail Crossing Study for the period February 2, to February 29, 2020 (cost funded by SPR grant)	22,000.00
Lamar, Quad Cities Iowa advertising and Illinois Census Campaign advertising	13,200.00

Rock Island County Treasurer			5,708.17
04/2020	Rent	4,689.58	
04/2020	Internet Access	88.00	
03/2020	Managed Print Services	326.96	
02/2020	Postage	471.04	
02/2020	Supplies	80.90	
01/2020	Cell Phone	51.69	

Correction

Blackhawk Bank & Trust, on Bills List showed total as \$3,683.31;
it should have been \$157.83 (RICWMA check) less, making the
total instead \$3,525.48 3,525.48

Mr. Jones moved approval of the bills totaling \$64,433.651 as presented above. Mayor Gallagher seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2019-20 Program Budget as of February 29, 2020. Ms. Bulat explained the Program Budget Status Report was e-mailed to members prior to the meeting. The Commission is 67.0% through the fiscal year with 64.2% expended and within budget.
- c. Contracts/Grants for Consideration. There were no grants or contracts for consideration.
4. Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2020 Progress Report. Ms. Bulat noted that the draft version of the 2020 CEDS PR was e-mailed to Commissioners and is also on the Bi-State website. She urged Commissioners to read through the plan, which will lay on the table until the April 22, 2020 meeting.
5. Presentation and Consideration of Resolutions Supporting the FY2018 Quad Cities and Region 9 Transportation Work Planning Programs (TPWPs). Chair Maranda asked for a vote to approve the resolutions to approve the TPWP documents for both the Quad Cities and Region 9 for rural Scott County and Muscatine County, Iowa.

Mayor Matson moved approval of the resolutions to authorize application of the federal transportation planning grants and execute the respective grant agreements as presented. Mayor Broderon seconded, and the motion carried unanimously.
6. Questions or Comments by Commissioners. Chair Maranda asked Ms. Bulat about and update on Census 2020, and she encouraged member governments to continue emphasizing the importance of the Census. She also noted that the region currently has a 20-25% reporting statistic.
7. Other Business. There was no further business.
8. Adjournment. The meeting adjourned at 3:40 p.m.

Respectfully submitted,



Jeff Sorensen
Secretary