

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, May 22, 2019, 3:30 p.m.  
Scott County Administrative Center  
Sixth Floor Conference Room  
600 West Fourth Street  
Davenport, IA

**MEMBERS PRESENT:** Carroll-Duda – Treasurer, Beck, Broderson, Deppe, Gradert, Heninger, Jones, Kiser, Klipsch, Lawrence, Mendenhall, O’Boyle, Parker, Schloemer, Sherwin, Sorensen, Stoermer, Tank, Thoms, Tompkins, Waldron, Williams

**MEMBERS ABSENT:** Brunk, Condon, Dawson, Freeman, Gallagher, Kinzer, Knobbe, Lack, Looney, Maranda, Mather, Moore, Newton-Butt

**OTHERS PRESENT:** Ben Leischner, Quad City International Airport Director

**STAFF PRESENT:** Bulat, Grabowski, McCullough, Moritz

Treasurer Carroll-Duda called the meeting to order at 3:31 p.m. and asked for introductions.

1. Approval of the April 24, 2019 Minutes. Mayor Klipsch moved to approve the minutes of the April 24, 2019 meeting as presented. Ms. Mendenhall seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor Carroll-Duda presented the Treasurer’s Report for the month ending April 30, 2019, noting an ending total bank and book balance of \$935,230.27. Mr. Gradert moved the report be accepted as written and mailed. Mayor Klipsch seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mayor O’Boyle presented the bills totaling \$105,802.87, as listed on the following bills listing:

*Bills List*

The Doris and Victor Day Foundation, work completed in April 2019 for Census \$ 3,333.33  
2020 related activities (cost funded by RDA grant)  
The Roosevelt Group LLC, April 2019 Legislative Technical Services 20,000.00  
(cost reimbursed by participating member governments)

*Addendum*

Blackhawk Bank & Trust, VISA charge card expenses related to 2 staff attending 4,295.88  
the National Association of Regional Councils 53rd Annual Conference &  
Exhibition; 1 staff attending the Federal Transit Administration Drug & Alcohol  
Program; 2 staff attending the Community Development Block Grant Administrators  
and 2019 Application Workshop; 1 staff attending the Civic Leadership Academy  
regarding community surveys; office supplies; Illinois and Iowa Intergovernmental  
meeting (costs reimbursed by participants); Managers and Administrators meeting

(costs reimbursed by participants); digital camera; Chief Administrative Officials meeting (costs reimbursed by participants)		
City of East Moline, Municipal Code Enforcement System proceeds		5,098.45
City of Rock Island, Municipal Code Enforcement System proceeds		35,754.39
Gewalt Hamilton Associates, professional expenses related to the Illinois 92 Corridor Study (cost funded by SPR grant and local government participants)		28,655.69
GMS, deposit on financial software		2,875.00
Rock Island County Treasurer		5,790.13
06/2019	Rent	4,832.58
06/2019	Internet Access	88.00
05/2019	Managed Print Services	323.72
04/2019	Postage	516.52
04/2019	Cell Phone	29.31

Mayor O’Boyle moved approval of the bills totaling \$105,802.87 as presented above. Mr. Beck seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2018-19 Program Budget as of April 30, 2019. Mayor O’Boyle explained the Program Budget Status Report was mailed in members' packets. The Commission is 82% through the fiscal year with 76.1% expended and within budget.

- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for consideration.

- Contract with Illinois Department of Transportation for human services transportation planning for \$69,640 for the period July 1, 2019 through June 30, 2021.

Mayor Klipsch moved approval of the contract as presented above. Ms. Thompkins seconded the motion, and it passed unanimously.

- d. Consideration of Recommended FY2019 Proposed Revised Commission Planning Budget. Mayor O’Boyle and Ms. Bulat reported the Finance and Personnel Committee reviewed and recommended the proposed revised FY 2019 Commission Planning Budget.

Mayor Klipsch motioned to approve the Revised FY2019 Program Budget as presented, and Mr. Deppe seconded. The motion passed unanimously.

- e. Presentation of Recommended FY2020 Commission Planning Budget. Ms. Bulat reviewed the draft FY 2020 Budget as recommended by the Finance and Personnel Committee. She reported dues for Bi-State’s member governments will not increase. Continuation of the merit performance review program, with a projected average of 2.5%, is recommended along with a 1.5% across the board annual wage adjustment. The budget will lay on the table and be considered for approval at the June 26, 2019 Commission meeting.

- f. Consideration of Recommended Selection for Information Technology Solution. Ms. Bulat presented a summary of proposals for information technology services and equipment for the Bi-State Regional Commission office. She noted that the committee chose Platinum Information Services, Inc. for the purchase of new computers and a new file server, as well as technical support moving forward.

Mayor Klipsch motioned to approve the selection of Platinum Information Services, Inc. for information technology services to Bi-State Regional Commission. Mr. Stoermer seconded, and the motion passed unanimously.

4. Status of Activity from the Quad City International Airport. Mr. Leischner provided an overview of the Quad City International Airport. The Authority employs 55 workers, and another 30 are employed with the service arm of the organization for ground services support. The authority's 8 commissioners oversee \$250 million in assets and facilities.

The airport offers 11 non-stop destinations including Chicago O'Hare, Detroit, Minneapolis/St. Paul, Atlanta, St. Pete/Clearwater, Orlando-Sanford, Punta Gorda, Dallas/Fort Worth, Denver, Phoenix-Mesa, and Las Vegas. Air carriers include Allegiant Air, American, Delta, and United Airlines.

Mr. Leischner spoke on the value the airport brings to the community, including over 500 direct jobs, and a total annual economic impact of over 4,000 jobs. The total annual economic output is nearly \$500 million. In the upcoming construction season, there is over \$5.1 million in scheduled improvements equivalent to over 100 prevailing wage jobs to contractors and sub-contractors.

Planned improvements total \$34 million from 2019 to 2024. The airport authority is looking to make terminal façade improvements, updates to the lobby and ticketing area, and signage and wayfinding upgrades in FY2020. This work will help establish a Quad Cities associated identity and increase customer service.

Other objectives to work toward include developing complimentary air service destinations, improved schedules and marketing the airport globally to bring businesses into the region. He concluded by touching on the Fly Local Alliance (Look Before You Book) that encourages travelers to use the True-Cost Trip Calculator on the airport's website:  
<https://www.qcairport.com/trip>.

5. Questions or Comments by Commissioners. It was noted that a copy of the revised 2019 Commission budget and the table summarizing the IT services proposals should have been provided to Commissioners prior to the meeting. It was also noted that contract language is not sent to Commissioners for review but may be reviewed upon request.
6. Other Business. There was no other business.
7. Adjournment. The meeting adjourned at 4:36 p.m.

Respectfully submitted,



Jeff Sorensen  
Secretary