

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, April 24, 2019, 3:30 p.m.  
Scott County Administrative Center  
Sixth Floor Conference Room  
600 West Fourth Street  
Davenport, IA

**MEMBERS PRESENT:** Maranda – Chair, Beck, Berg, Brunk, Carroll-Duda, Dawson, Deppe, Freeman, Jones, Kinzer, Kiser, Klipsch, Lack, Lawrence, Mather, Mendenhall, O’Boyle, Schloemer, Sherwin, Stoermer, Tank, Tompkins, Waldron

**MEMBERS ABSENT:** Broderson, Condon, Gallagher, Gradert, Heninger, Knobbe, Looney, Moore, Newton-Butt, Parker, Sorensen, Thoms

**OTHERS PRESENT:** Colonel Stephen Marr, Rock Island Arsenal

**STAFF PRESENT:** Bruce, Bulat, Grabowski, McCullough

Chair Maranda called the meeting to order at 3:32 p.m. and asked for introductions.

1. Approval of the March 27, 2019 Minutes. Mayor Klipsch moved to approve the minutes of the March 27, 2019 meeting as presented. Mr. Beck seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor Carroll-Duda presented the Treasurer’s Report for the month ending March 31, 2019, noting an ending total bank and book balance of \$794,804.55. Mayor Carroll-Duda moved the report be accepted as written and mailed. Ms. Mendenhall seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mayor Klipsch presented the bills totaling \$32,714.30, as listed on the following bills listing:

*Bills List*

The Roosevelt Group LLC, March 2019 Legislative Technical Services (cost reimbursed by participating member governments)	\$20,000.00
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*Addendum*

Blackhawk Bank & Trust, VISA charge card expenses related to Managers & Administrator’s meeting (cost reimbursed by participants); Illinois and Iowa Intergovernmental meeting (cost reimbursed by participants); Chief Elected and Chief Administrative Officials (cost reimbursed by participants); 1 staff attending the Rural Transit Assistance Center Spring Conference; 3 staff attending the Engineering for Non-Engineers: Infrastructure & Design; 1 staff attending the Transportation Planning Process training; 2 staff attending the Community Development Block Grant Administrators and 2019 Application Workshop; 2 staff attending the Illinois Institute for Rural Affairs Development Conference; office supplies	3,339.42
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Rock Island County Treasurer			6,041.55
05/2019	Rent	4,832.58	
05/2019	Internet Access	88.00	
04/2019	Managed Print Services	323.72	
03/2019	Postage	701.91	
03/2019	Supplies	66.00	
03/2019	Cell Phone	29.34	
The Doris and Victor Day Foundation, work completed in March for Census 2020 related activities (cost funded by RDA grant)			3,333.33

Mayor Klipsch moved approval of the bills totaling \$32,714.30 as presented above. Mr. Stoermer seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2018-19 Program Budget as of March 31, 2019. Mayor Klipsch explained the Program Budget Status Report was mailed in members' packets. The Commission is 75% through the fiscal year with 68.6% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for consideration.
  - Contract with HDR for Mississippi River Rail Bridge Crossings Study, up to \$100,000 for the period May 1, 2019 through March 31, 2020.

Mr. Stoermer moved approval of the contract as presented above. Mayor Klipsch seconded the motion, and it passed unanimously.

- 4. Consideration of Adoption of Bi-State Region Comprehensive Economic Development Strategy (CEDS) Progress Report 2019. Ms. Bulat presented the final draft of the *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2019 Progress Report* that had been distributed at the March 27, 2019 meeting to Commissioners for review and provided to the public on the Bi-State website. Minor comments were received through the 30-day review regarding economic development related projects as noted in the projects list.

Mayor Klipsch extended thanks to the Bi-State staff for putting together this document.

Mr. Stoermer moved to approve a resolution to adopt the 2019 CEDS Progress Report, and to submit the report to the Economic Development Administration. Ms. Mendenhall seconded the motion, and it passed unanimously.

- 5. Census 2020 and Complete Count Committees. Ms. Bruce reported that Census Day is April 1, 2020, but outreach efforts began as early as 2018 with the coordination of programs like the Boundary and Annexation Survey (BAS) and Participant Statistical Areas Program (PSAP). These programs gave local jurisdictions the opportunity to review and propose modifications to boundaries for census tracts, block groups, and census designated places (CDPs) to ensure that the Census Bureau accurately represents the geography of the region. This summer, the Census Bureau will begin address canvassing to verify structures and addresses for the questionnaire mailing. Canvassing is expected to last until August, and the Census Bureau has already begun hiring workers for canvassing activities and in preparation for Census Day.

The census is very important to communities because it directly affects the amount of funding each state receives for the next 10 years. Census data is also used to determine congressional districts and representation. In Illinois alone, each uncounted person accounts for \$1,800 dollars per year in lost funding.

It is important to note the following key facts about the 2020 Census and its timeline:

- Article 1, Section 2 of the United States Constitution mandates a decennial headcount of everyone residing in the U.S., including people of all ages, races, ethnic groups, citizens, and noncitizens
- All data reported to the Census Bureau is protected by Title 13 of the United States Code, which means that it is a felony for any Census Bureau employee to disclose confidential information
- For the first time, the census questionnaire will be available to fill out online
- Self-response will begin in March 2020, when residents will receive mailers with instructions on how to fill out the census online or over the phone or request a paper copy

Community involvement is essential toward achieving a complete count for the 2020 Census. One way to start community outreach is to form a Complete Count Committee. These are groups of community partners that help to build trust in the census, implement outreach strategies using local knowledge, and increase the overall self-response rate for the 2020 Census. Complete Count Committees may include local elected officials, health professionals, education professionals, media, social service professionals, and members of faith-based communities.

It was noted that Bi-State Regional Commission received \$60,000 in Regional Development Authority grant funds that are being use to contract with the Doris & Victor Day Foundation to provide Census outreach work in Scott County similar to that in Rock Island County that had already been funded by the Foundation. The effort involves providing public education to ensure a full and accurate count for the 2020 Census Hard to Count (HTC) areas and communities.

HTC areas are defined as those with a 73% or less self-response rate on the 2010 Census. Populations with a high non-response rate include children, seniors, people of color, rural residents, those with language barriers, frequent movers, foreign-born residents, households below the poverty line, large (overcrowded) households, low educational attainment households, and single-parent households.

The Foundation has hired a second staff person to work with the current staff to conduct the outreach effort for 18 months. The two staff conduct meetings and education sessions with not-for-profits, churches, neighborhood group, schools, health departments, etc. to reach the targeted populations. They will train representatives of these groups on activities and needs for a successful 2020 Census.

6. Questions or Comments by Commissioners. Mayor Klipsch gave an update on the state of the Mississippi River flooding in Davenport. He said that the River Bandits will be playing at Modern Woodman Park for the first time this season on April 26. Representatives from Canadian Pacific Railroad met with the mayors and Davenport officials to talk about raising the rails due to flood waters. The railroad is going to work with the city to accommodate the rail/roadway intersection, and has committed to \$1.9 million dollars to fix two railroad bridges. Ms. Bulat pointed out that since barge traffic has been halted due to the flooding, there will be

river back-ups, and the Arsenal Bridge will be opened a lot when barges are able to move along the river again.

7. Other Business. There was no other business.
8. Adjournment. The meeting adjourned at 4:12 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jeff Sorensen', with a stylized flourish at the end.

Jeff Sorensen  
Secretary