

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, August 22, 2018, 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Earnhardt – Chair, Beck, Berg, Broderon, Carroll-Duda, Gallagher, Geenen, Gradert, Heninger, Kiser, Klipsch, Lack, Lawrence, Maranda, Mendenhall, O’Boyle, Rico, Sauer, Schloemer, Sherwin, Stoermer, Tank, Thoms, Tompkins, Waldron

MEMBERS ABSENT: Brown, Callaway-Thompson, Condon, Dawson, Knobbe, Looney, Mather, Moore, Newton-Butt, Terry

OTHERS PRESENT: Laura Liegios

STAFF PRESENT: Bulat, Grabowski, McCullough, Moritz, Schmid

Chair Earnhardt called the meeting to order at 3:36 p.m. and asked for introductions of attendees.

1. Approval of the July 25, 2018 Minutes. Mayor Klipsch moved to approve the minutes of the July 25, 2018 meeting as presented. Mr. Maranda seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor Gallagher presented the Treasurer’s Report for the month ending July 31, 2018, noting an ending total bank and book balance of \$847,062.71. Mayor Gallagher moved the report be accepted as written and mailed. Mr. Maranda seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mayor O’Boyle presented the bills totaling \$96,561.42, as listed on the following bills listing:

Bills List

Caliper Corporation, support TransCAD Standard for the period 9/30/18 – 9/30/2019	\$ 2,400.00
Opportunity Alliance LLC, consulting related to the enterprise zone application, July 2018 services, (cost reimbursed by participating member governments)	6,667.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer July 2018 services (cost reimbursed by MUNICES)	2,660.00
The Roosevelt Group LLC, July 2018 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to Chief Administrative and Chief Elected Officials meeting (cost reimbursed by Participants); Quad Cities Metropolitan Planning Organization Travel Demand Model Kick-Off meeting (cost reimbursed by participants); 1 staff attending the Illinois Community Development Block Grant training; annual subscription service for website	2,063.50
City of East Moline, Municipal Code Enforcement System proceeds	7,691.08
GMS, Accounting & Financial Management System down payment	2,875.00
Iowa Association of Regional Councils (IARC), FY 2018-19 Annual Membership	3,900.00
City of Moline, Municipal Code Enforcement System proceeds	4,935.02
City of Rock Island, Municipal Code Enforcement System proceeds	37,249.78
Rock Island County Treasurer	6,120.04
09/2018 Rent	\$4,832.58
09/2018 Internet Access	88.00
08/2018 Managed Print Services	323.72
07/2018 Postage	454.48
06/2018 Printing	6.75
06/2018 Supplies	182.73
07/2018 Cell Phone	231.78

Mayor O’Boyle moved approval of the bills totaling \$96,561.42 as presented above. Mr. Gradert seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2018-19 Program Budget as of July 31, 2018. Mayor O’Boyle explained the Program Budget Status Report was mailed in members' packets. The Commission is 8.3% through the fiscal year with 7.8% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract and contract amendment for consideration.
 - Contract with Technical Committee selected vendor to develop an RFP for the regional joint aerial photo purchase project. The contract amount will not exceed \$30,000, and the majority will be reimbursed by participating entities and transportation planning dollars received by Bi-State. Bi-State will hold the contract, which will begin in September 2018 and be completed by December 2019 at the latest.

Mayor Klipsch moved approval of the contract, and Mr. Maranda seconded. The motion passed unanimously.

- Amendment to contract with Genesis Occupational Health for Drug & Alcohol Consortium testing, extending the period to December 31, 2018 for draws with final reporting submitted by January 31, 2019. There is no change to the fee schedule for testing, and the administrative fee is pro-rated to \$50 per member.

Mr. Stoermer moved approval of the contract amendment, and Mayor Broderson seconded. The motion passed unanimously.

4. Regional Trails Update. Mr. Schmid described numerous levels of bicycle and pedestrian facilities found in the Bi-State Region. Separated trails, bike lanes, shared lanes, and signed routes provide a continuum of comfort levels to cyclists using the roadway or, in the case of separated trails, designated nonmotorized facilities. Higher levels of separation from vehicular traffic increase the comfort levels and safety of nonmotorized travelers.

Across the Bi-State Region, member governments are making strides to improve walkability and bikability within their communities and across the region. New or substantially reconstructed facilities can be found in Moline at the new Sylvan Island Bridge; Bettendorf, which completed the Mississippi River Trail; and in Muscatine at Deep Lakes Park and with its connection via the West Side Trail. Numerous communities are in the development stages of adding new trail facilities. Eldridge will begin construction of its 1st Street Trail, which is a rails-to-trails project extending the Eldridge-Long Grove trail to the south. Moline was recently awarded Illinois Transportation Enhancement Program (ITEP) funding to construct the northern portion of its River-to-River Corridor, which runs roughly parallel to the I-74 corridor. The cities of LeClaire and Princeton have also begun actively pursuing grant funding to construct their portions of the Mississippi River Trail. Short- and long-range planning efforts have recently been completed in Henry County, and are currently underway in Rock Island County and Muscatine County.

Mr. Schmid alerted Commissioners to new additions to the QCTrails.org website included as part of the Henry County Trails and Greenways Plan update. New trails in Geneseo, Kewanee, and rural Henry County have been added to the interactive website. The website will expand into Muscatine County with the update to the Muscatine County Trails Plan. Bi-State Regional Commission continues to partner with Be Healthy Quad Cities to market the website and with community trail managers to keep the website up-to-date.

5. Questions or Comments by Commissioners. There were no further questions or comments by Commissioners.
6. Other Business. Ms. Bulat alerted Commissioners to the change in location for the September meeting to the Rock Island County Office Building, Third Floor County Board Room.
7. Adjournment. The meeting adjourned at 4:25 p.m.

Respectfully submitted,



Kathy Carroll-Duda
Secretary