

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, April 25, 2018, 3:30 p.m.  
Scott County Administrative Center  
600 West Fourth Street  
Davenport, IA

MEMBERS PRESENT: Earnhardt – Chair, Beck, Carroll-Duda, Condon, Dawson, Gallagher, Geenen, Gradert, Kiser, Klipsch, Knobbe, Lack, Lawrence, Maranda, Mendenhall, O’Boyle, Potter, Sauer, Schloemer, Stoermer, Tank, Terry, Tompkins, Waldron

MEMBERS ABSENT: Broderson, Brown, Callaway-Thompson, Freeman, Heninger, Looney, Mather, Moore, Newton-Butt, Sherwin, Thoms

OTHERS PRESENT: Nicole Carkner, Executive Director, Quad City Health Initiative

STAFF PRESENT: Bulat, Grabowski, Miller, McCullough, Moritz

Chair Earnhardt called the meeting to order at 3:34 p.m. and asked for introductions of attendees.

1. Approval of the March 28, 2018 Minutes. Mr. Knobbe moved to approve the minutes of the March 28, 2018 meeting as presented. Mayor Klipsch seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor Gallagher presented the Treasurer’s Report for the month ending March 31, 2018, noting an ending total bank and book balance of \$732,122.91. Mayor Gallagher moved the report be accepted as written and mailed. Mayor O’Boyle seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mayor O’Boyle presented the bills totaling \$68,230.45, as listed on the following bills listing:

*Bills List*

|  |             |
|--|-------------|
| City of East Moline, Municipal Code Enforcement System proceeds  | \$ 2,344.40 |
| City of Rock Island, Municipal Code Enforcement System proceeds  | 15,873.89   |
| Opportunity Alliance LLC, consulting related to the enterprise zone application<br>(cost reimbursed by participating member governments) | 6,667.00    |
| The Roosevelt Group LLC, March 2018 Legislative Technical Services<br>(cost reimbursed by participating member governments)              | 20,000.00   |

Addendum

|   |            |
|---|------------|
| Blackhawk Bank & Trust, VISA charge card expenses related to Managers & Administrators Committee meeting (cost reimbursed by participants);<br>2 staff attending the Rural Community Economic Development Conference;<br>3 staff attending the 2018 Illinois Bike Summit; 2 staff attending the Mid-America Trails & Greenways Conference; 1 staff attending the Transportation Performance Management for Safety Conference; 1 staff Attending the Highway Program Funding Conference; office supplies | 3,554.91   |
| RK Dixon, Tech Assessment Rural Communities Scott County and server updates   | 13,254.38  |
| Rock Island County Treasurer  | 6,535.87   |
| 05/2018                    Rent   | \$4,832.58 |
| 05/2018                    Internet Access  | 88.00      |
| 04/2018  Managed Print Services   | 323.72     |
| 03/2018                    Postage  | 909.88     |
| 03 2018                    Printing   | 45.00      |
| 03 2018                    Supplies   | 288.07     |
| 03/2018                    Cell Phone   | 48.62      |

Mayor O’Boyle moved approval of the bills totaling \$68,230.45 as presented above. Mr. Maranda seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2017-18 Program Budget as of March 31, 2018. Mayor O’Boyle explained the Program Budget Status Report was mailed in members' packets. The Commission is 75.0% through the fiscal year with 65.8% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for consideration.
  - Contract with Village of Windsor for CDBG sewer hookups grant administration in the amount of \$29,439.00 for the period of January 1, 2018 through December 31, 2019.
  - Authorization for Donna Moritz, RLF Program Administrator to sign RLF ED 209 Financial Reports & ED 209 Portfolio Loan List Reports to the Economic Development Administration on behalf of the Commission.

Mr. Tank moved approval of the contract and authorization as presented above. Mr. Lawrence seconded the motion, and it passed unanimously.

- 4. Consideration of Adoption of Bi-State Region Comprehensive Economic Development Strategy (CEDS) Progress Report 2018. Ms. Bulat presented the final draft of the *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2018 Progress Report* that had been distributed at the March 23, 2018 meeting to Commissioners for review and provided to the public on the Bi-State website. Minor comments were received through the 30-day review regarding economic development related projects as noted in the projects list.

Mayor Klipsch moved to approve a resolution to adopt the 2018 CEDS Progress Report, and to submit the report to the Economic Development Administration. Mr. Stoermer seconded the motion, and it passed unanimously.

5. Update on Quad City Health Initiative Activities. Ms. Carkner noted the Quad City Health Initiative has provided the planning and communications backbone to enable cross sector community health improvement in the Quad Cities for nearly 20 years. With the financial support of its founding sponsors Genesis Health System and UnityPoint Health-Trinity, and other partners, QCHI has built an infrastructure that currently harnesses the collective work of more than 120 volunteers from 60 organizations and reaches thousands of community members.

The Be Healthy QC Coalition was formed with members from Bi-State, local cities, Community Health Care, Deere & Company, health systems, school districts, the Quad City Medical Society, county health departments, social service agencies including United Way, and the YMCAs to address issues that could improve community health. Activities include promoting worksite wellness programs/policies; school wellness policies; nutrition and physical activity interventions in preschools and childcares; the number of people who have primary care physician driven medical homes; a built environment that supports active living; and access to healthy foods, especially fresh fruits and vegetables. The Partnerships to Improve Community Health grant was recently completed and included activities to enhance comprehensive school wellness with a focus on healthy food, creating Safe Routes to School travel plans, establishing neighborhood gardens and distribution centers, and developing the interactive trails web site QCTrails.org.

The Quad Cities excels at developing cross-sector partnerships and building collective impact as a region. The Quad City Health Initiative board partners include representatives from the business, healthcare, education, public health, government, community, and philanthropic sectors. Bi-State and local governments as well as county health departments have seats on the board. To assess progress of the core mission of the Quad City Health Initiative, partners have identified key Nutrition, Physical Activity & Weight Indicators from the 2015 Community Health Assessment. The 2018 Community Health Assessment has begun and will be available in the fall. Additional areas of focus are on mental health, person centered care, tobacco use, and lead abatement.

6. Questions or Comments by Commissioners. There were no further questions or comments by Commissioners.
7. Other Business. Ms. Bulat recognized BSRC staff members Grabowski and VanHook in observance of Administrative Professionals Day. She also alerted Commissioners to the upcoming Complete Streets Workshop on May 22, 2018. She encouraged Commissioners to take the flyer to any planning staff who would be interested in this free event.
8. Adjournment. The meeting adjourned at 4:02 p.m.

Respectfully submitted,



Kathy Carroll-Duda  
Secretary