

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, February 28, 2018, 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Earnhardt – Chair, Acri, Beck, Broderson, Brown, Callaway-Thompson, Carroll-Duda, Dawson, Gallagher, Heninger, Kiser, Klipsch, Knobbe, Mather, Mendenhall, O’Boyle, Sallows, Sauer, Sherwin, Tank, Terry, Tompkins, Waldron

MEMBERS ABSENT: Geenen, Gradert, Lack, Lawrence, Looney, Maranda, Moore, Newton-Butt, Schloemer, Stoermer, Thoms

OTHERS PRESENT: Kathy Morris, Director, Waste Commission of Scott County; Brian Stineman, Director of Public Works, City of Muscatine; Mayor Ray Allen, City of LeClaire; Anthony Heddlesten, City of Riverdale Alderperson

STAFF PRESENT: Bulat, Gardner, Grabowski, Miller, Moritz

Chair Earnhardt called the meeting to order at 3:35 p.m. and asked for introductions of attendees.

1. Approval of the January 24, 2018 Minutes. Mayor Klipsch moved to approve the minutes of the January 24, 2018 meeting as presented. Mr. Terry seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor Klipsch presented the Treasurer’s Report for the month ending January 31, 2018, noting an ending total bank and book balance of \$795,677.53. Mayor Klipsch moved the report be accepted as written and mailed. Mayor O’Boyle seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mayor O’Boyle presented the bills totaling \$69,813.76, as listed on the following bills listing:

Bills List

City of East Moline, Municipal Code Enforcement System proceeds	\$ 6,308.70
City of Moline, Municipal Code Enforcement System proceeds	2,434.26
Opportunity Alliance LLC, consulting related to the enterprise zone application (cost reimbursed by participating member governments)	6,667.00
City of Rock Island, Municipal Code Enforcement System proceeds	24,945.91

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to 1 staff attending the Quad Cities Legislative Days in Springfield; ArcGIS Online Service Credits; 4 staff attending the Effective Presentations and Public Speaking seminar; Association of Pedestrian and Bicycle Professionals webinars; Quad City Riverfront Council meeting (costs reimbursed by participants); 1 staff attending the Quad City Stormwater conference; Illinois and Iowa Intergovernmental meetings (costs reimbursed by participants); Managers and Administrators Committee meeting (costs reimbursed by participants); Iowa Association of Regional Councils meeting; Chief Administrative & Chief Elected Officials meeting (costs reimbursed by participants); office supplies	3,288.40
Rock Island County Treasurer	6,169.49
03/2018 Rent	\$4,832.58
03/2018 Internet Access	88.00
02/2018 Managed Print Services	323.72
01/2018 Postage	525.63
10/2017-1/2018 Printing	39.38
10/2017-2/2018 Supplies	311.61
01/2018 Cell Phone	48.57
The Roosevelt Group LLC, January 2018 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00

Mayor O’Boyle moved approval of the bills totaling \$69,813.76 as presented above. Mayor Gallagher seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2017-18 Program Budget as of January 31, 2018. Mayor O’Boyle explained the Program Budget Status Report was mailed in members' packets. The Commission is 58.3% through the fiscal year with 52.1% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts for consideration.
 - Contract with Far Reach, Inc. for updates to the data warehouse website for \$8,300 for the period March 1, 2018 through June 30, 2018.
 - Contract with Roosevelt Group for consultant services for the Rock Island Arsenal (to be paid by local government participants). The contract is in the amount of \$240,000, and the period of the contract is February 1, 2018 to January 31, 2019.

Mayor Klipsch moved approval of the contracts as presented above. Mr. Kiser seconded the motion, and it passed unanimously.

- 4. Commission Committee Assignments for 2018-2019. Chair Earnhardt presented the list of the 2018-2019 officers and committees distributed at the meeting. Chair Earnhardt motioned to approve the Commission officers and committee assignments as presented. Mr. Mather seconded, and the motion passed unanimously.
- 5. Brief Overview of CEDS Progress Report 2018. Ms. Bulat informed the Commission that the Comprehensive Economic Development Strategy 2018 Progress Report (CEDS PR) is currently under development, and she provided a draft of the Analysis of Regional Economy section. Ms. Bulat touched on some highlights of strengths, opportunities, challenges, and threats to the Bi-

State Region's economy as identified by members of the CEDS committee. One item of particular note was the Kraft-Heinz plant relocation in which the original plan showed a job retention rate of 500 that has since increased to 700 jobs remaining in the area. The plant currently employs 1,400 people. However, the actual number of jobs retained is not known at this time.

Ms. Bulat also handed out a listing of completed, underway, and planned economic development-related projects in the Bi-State Region. She urged Commissioners to read through those lists and encourage their community employees to provide information on known projects they want included in the plan.

6. Regional Solid Waste Management Update. Ms. Gardner, Rock Island County Waste Management Agency (RICWMA) staff coordinator, reported that Rock Island County is served by two privately-owned and operated landfills. The county aims to achieve the state goal of a 25% diversion rate of material from the landfill, and historically has reported a rate between 22% and 31%. Nine communities in the county offer curbside recycling, and four additional drop-off sites are maintained by Republic Services and coordinated through RICWMA. RICWMA also partners with Weikert Iron and Metal Recycling and the Waste Commission of Scott County to coordinate used tire, appliance, e-waste, and household hazardous material (HHM) recycling. In 2017, RICWMA programs collected 1015 tons of paper and plastic products, 72 tons of tires, 142 tons of recycled appliances, 239 tons of e-waste, and 95 tons of HHM.

Ms. Gardner also gave a report from Henry County. The county has no active landfills, and solid waste generated within the county is transported elsewhere for disposal. Recycling efforts in the county are handled by Eagle Enterprises, which operates 11 single-stream drop off sites throughout the county, as well as curbside recycling in seven communities and private subscription service in two more. Eagle Enterprises also offers commercial recycling to Henry County businesses and maintains a drop-off site for e-waste. Together, these recycling activities generate between 8,000-9,000 tons of recycled material each year.

Mr. Stineman reported that solid waste in Muscatine County is sent to a landfill owned by the City of Muscatine, which receives an average of 40,000 tons of waste per year. In 2017, the landfill began work to open a new cell, and though it experienced some delays related to the effects of Hurricane Harvey on the liner manufacturer, the DNR approved usage of the new cell in January 2018. Muscatine also operates a compost site, which currently has a surplus of wood chips as a result of tornadoes in 2017. Curbside recycling in Muscatine is contracted through Republic Services, and the city hosts an annual Spring Cleanup Week to collect e-waste, used tires, and old appliances. In 2017, this event collected 3 semi-trailer loads of e-waste, 3 semi loads of tires, and 287 used appliances.

Ms. Morris noted that Scott County is served by the municipal Scott Area Landfill, which is operated by the Waste Commission of Scott County. The Waste Commission also operates a number of recycling programs for residents and businesses in the county. A recent change to single-stream recycling has resulted in a 250% increase in recycling tonnage for paper and plastics. Other facility updates have reduced the potential for lifting/back injuries in the electronic demanufacturing facility, increased participation in the HHM program, decreased staff exposure risks to sharps and biohazards, and reduced dust at the landfill. In 2017, the Waste Commission participated in a waste characterization study to better understand organic material in the waste stream and is currently evaluating the possibility of an organics program.

7. Questions or Comments by Commissioners. There were no further questions or comments by Commissioners.
8. Other Business. Ms. Bulat reported that the resiliency grant that she had presented to Commission in January for which Bi-State had applied was awarded on February 28, 2018. Bi-State will be part of this nationwide pilot program. It incorporates transportation planning, hazard mitigation and floodplain management, comprehensive planning, environmental planning, and economic development planning.
9. Adjournment. The meeting adjourned at 4:25 p.m.

Respectfully submitted,



Kathy Carroll-Duda
Secretary