

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, January 24, 2018, 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Maranda – Vice-Chair, Beck, Broderson, Carroll-Duda, Dawson, Freeman, Geenen, Gradert, Heninger, Kiser, Knobbe, Lawrence, Limberg, Mather, Mendenhall, O’Boyle, Rodriguez, Sauer, Schloemer, Stoermer, Tank, Terry, Tompkins

MEMBERS ABSENT: Brown, Callaway-Thompson, Earnhardt, Gallagher, Klipsch, Lack, Looney, Moore, Newton-Butt, Sherwin, Thoms, Waldron

OTHERS PRESENT: Amber Wood, Executive Director, American Red Cross of the Quad Cities and West Central Illinois

STAFF PRESENT: Bulat, Grabowski, Moritz

Vice-Chair Maranda called the meeting to order at 3:30 p.m. and asked for introductions of attendees.

1. Ratify Actions Taken and Approval of the December 20, 2017 Minutes. Mr. Gradert moved to ratify actions taken and approve the minutes of the December 20, 2017 meeting as presented. Mayor Dawson seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor O’Boyle presented the Treasurer’s Report for the month ending December 31, 2017, noting an ending total bank and book balance of \$761,470.88. Mayor O’Boyle moved the report be accepted as written and mailed. Mr. Stoermer seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mayor O’Boyle presented the bills totaling \$43,260.62, as listed on the following bills listing:

Bills List

Opportunity Alliance LLC, consulting related to the enterprise zone application	\$ 6,667.00
(cost reimbursed by participating member governments)	
Thomas A. Skorepa, P.C., Administrator Hearing Officer December 2017 services	2,940.00
(cost reimbursed by MUNICES)	
The Roosevelt Group LLC, December 2017 Legislative Technical Services	20,000.00
(cost reimbursed by participating member governments)	

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to 1 staff attending the Federal Highway Administration Peer Exchange (cost reimbursed by the Federal Highway Administration); Chief Elected and Chief Administrative Officials meeting (cost reimbursed by participants); Interview for Transportation Modeling candidate; 2 staff attending the Iowa Bicycle Summit; Managers & Administrators Committee meeting (cost reimbursed by participants); Intergovernmental and Finance Committee meetings; Iowa Association of Regional Councils meeting; office supplies	2,527.36
Ted J. Hamer, Administrative Hearing Officer January 2018 services (cost reimbursed by MUNICES)	3,185.00
RK Dixon, tech assessment rural communities Scott County and remote support	2,193.75
Rock Island County Treasurer	5,747.51
02/2018 Rent	\$4,832.58
02/2018 Internet Access	88.00
01/2018 Managed Print Services	323.72
12/2017 Postage	457.60
12/2017 Cell Phone	45.61

Mayor O’Boyle moved approval of the bills totaling \$43,260.62 as presented above. Mayor Broderson seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2017-18 Program Budget as of December 31, 2017. Mayor O’Boyle explained the Program Budget Status Report was mailed in members’ packets. The Commission is 50.0% through the fiscal year with 45.7% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts/grants for consideration.
 - Amendment to the Municipal Code Enforcement System agreement. The agreement was updated to add the Village of Carbon Cliff to the program, and is effective February 1, 2018.
 - Grant from the Federal Highway Administration for the Extreme Weather Vulnerability Assessment Pilot Project. The grant is for \$37,500 with \$37,500 match and is effective two years from award.

Ms. Mendenhall moved approval of the contract and grant as presented above. Mr. Knobbe seconded the motion, and it passed unanimously.

4. Executive Committee.

- a. Election of Officers. Vice-Chair Maranda reported the Executive Committee, serving as the Nominating Committee, met January 24, 2018 to recommend a slate of officers for consideration to the full Commission. The By-Laws provide that officers shall serve a term of one year (with eligibility for re-election to a second term) and must be elected officials with no more than one officer from each jurisdiction and no more than two officers from the same state. The office begins March 1, 2018. The slate nominated is:

- Chair – Carol Earnhardt, Chair, Scott County Board of Supervisors
- Vice Chair – Ken “Moose” Maranda, Chair, Rock Island County Board
- Secretary – Kathy Carroll-Duda, Mayor, City of Geneseo
- Treasurer – Bob Gallagher, Mayor, City of Bettendorf

Vice-Chair Maranda called for nominations from the floor, and none were received. Mayor O’Boyle motioned to approve the slate of officers as presented, and Mr. Stoermer seconded. The motion passed unanimously.

5. Planning for Resilience. Ms. Bulat provided the Commission with an overview of how the Bi-State work connects with planning for resilience. The definition of resiliency planning is “the ability to prepare for and adapt to changing conditions and withstand and recover rapidly from disruptions.” It also includes “the ability to withstand and recover from deliberate attacks, accidents, or naturally occurring threats or incidents.” Ms. Bulat noted from prior planning efforts, it is very similar to sustainability planning and requirements. It incorporates transportation planning, hazard mitigation and floodplain management, comprehensive planning, environmental planning, and economic development planning.

Economic development planning resiliency recognizes dependence on a single or few industries, indicates activities for attracting or developing new industries, considers the natural hazard vulnerabilities of commercial development sites, demonstrates the ability to understand trends, and promotes the development of enterprises and technologies that support disaster preparedness and recovery.

Transportation planning resiliency is a new planning factor for states and Metropolitan Planning Organizations (MPOs). It is recommended for MPOs to consult with agencies responsible for natural disaster risk reduction and that metropolitan transportation plans assess capital investment/other strategies to reduce the vulnerability. Ms. Bulat reported that to assist in this effort, Bi-State is applying for a 50/50 grant for a total project cost of \$75,000 to identify key weather variables and vulnerable assets with a focus on extreme weather hazards planning. That grant is from the Federal Highway Administration and entitled the Extreme Weather Vulnerability Assessment Pilot Project. If funded, the project will determine strategies to mitigate near-term and long-term effects of extreme weather events and results will be incorporated in the *2050 Quad Cities Long Range Transportation Plan*.

6. Update on American Red Cross Disaster Response and Sound the Alarm Event. Ms. Wood reported that every 8 minutes in the United States, someone is affected by disaster, usually a home fire. Home fires kill more people than all natural disasters combined. In fact, 7 people die in home fires every day, mostly in homes that do not have working fire alarms. A person only has 2 minutes to exit a burning home, so it is vital to have working smoke detectors on each floor of the home. Working smoke alarms double the chances of surviving a home fire, and an escape plan for the whole family further increases the survival odds.

Sound the Alarm is a national event aiming to install 100,000 smoke alarms in at-risk neighborhoods. These detectors are free and have 10-year lithium batteries. In addition, bedside alarms will be available for hard-of-hearing and/or deaf residents in need. Once the initial home visit is made to install traditional smoke alarms, and the need for a bedside alarm is documented, volunteers will go back to install bedside alarms at a later date.

Since the Home Fire Campaign launched in 2014, volunteers and partners have installed nearly 9,000 smoke alarms and created nearly 3,000 home fire escape plans. In the Quad Cities and West Central Illinois, 12 lives have been saved through this initiative.

Ms. Wood said the Red Cross of the Quad Cities and West Central Illinois is asking everyone to spread the word about this life-saving program and is seeking volunteers to help install the alarms in Scott and Muscatine Counties, Iowa and Henry, Mercer, and Rock Island Counties,

Illinois. The Red Cross is looking to recruit 450 volunteers, donors, and partners to help with the event. There will be volunteer station sites in Kewanee, Moline, and Muscatine. The Sound the Alarm event is scheduled for Saturday, April 28, 2018, and WQAD will host a telethon to get out the word and schedule 350 appointments.

Ms. Wood also spoke about the Hearts Open, Sleeves Up, All In initiative to encourage people to donate blood and get organizations to sponsor drives. Every two seconds in the United States, someone needs blood. Therefore, the Red Cross must collect 14,000 blood donations every day. The Red Cross provides blood donations to the national inventory, Lurie's Children's Hospital, Blue Tie Tag drives, and is a secondary provider to the military.

The Blue Tie Tag program serves Sickle Cell patients where blood transfusions are the most common form of treatment. One in 500 newborn babies have Sickle Cell disease, and one in 12 African Americans have the disease. Those of African American ancestry are the best blood match for Sickle Cell patients.

Red Cross of the Quad Cities and West Central Illinois will hold its second annual Board Sponsored Blood Drive on Wednesday, June 6, 2018. There are also regular blood drives in February and April at the Moline Red Cross office. To find local drives and schedule appointments, visit www.redcrossblood.org.

7. Questions or Comments by Commissioners. There were no further questions or comments by Commissioners.
8. Other Business. Vice-Chair Maranda presented certificates to Mr. Sorensen and Mr. Howard for their service to the Commission.
9. Adjournment. The meeting adjourned at 4:10 p.m.

Respectfully submitted,



Kathy Carroll-Duda
Secretary