

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, August 23, 2017, 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Earnhardt – Chair, Acri, Beck, Broderson, Brown, Carroll-Duda, Dawson, Gordon, Heninger, Howard, Klipsch, Knobbe, Lack, Lawrence, Maranda, Mendenhall, Newton-Butt, O’Boyle, Schloemer, Sherwin, Sorensen, Stoermer, Tank, Terry, Thoms, Tompkins, Waldron

MEMBERS ABSENT: Callaway-Thompson, Freeman, Gallagher, Geenen, Gradert, Kiser, Looney, Moore

OTHERS: Robert DeFrance, City of East Moline Fire Chief; Amber Wood, Red Cross of the Quad Cities and West Central Illinois Director; Bruce Carter and Cathie Rochau, Quad City International Airport

STAFF PRESENT: Bulat, Grabowski, Moritz, Whitson

Chair Earnhardt called the meeting to order at 3:30 p.m. and asked for introductions of attendees.

1. Approval of the July 26, 2017 Minutes. Mayor Klipsch moved to approve the minutes of the July 26, 2017 meeting as presented. Mr. Maranda seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor Klipsch presented the Treasurer’s Report for the month ending July 31, 2017, noting an ending total bank and book balance of \$795,420.20. Mayor Klipsch moved the report be accepted as written and mailed. Mr. Knobbe seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mayor O’Boyle presented the bills totaling \$47,373.60, as listed on the following bills listing:

Bills List

Iowa Association of Regional Councils, Annual Membership Dues	\$ 3,600.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer July 2017 services (cost reimbursed by MUNICES)	3,815.00
WSP USA, Inc., Freight Tools Training, final Invoice	3,900.00

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related job posting advertising; 2 staff attending the America Walks seminar; 2 staff attending the Community Development Block Grant Labor Standards Section 3 Training and Recipient Workshop; Iowa Association of Regional Councils meeting; Chief Elected and Chief Administrative Officials meeting (cost reimbursed by participants); Domain renewal; hosting services	3,038.97
Center for Community GIS, July Quad City Trails Phase 3 Website Enhancements	3,200.00
Rock Island County Treasurer	6,069.63
09/2017 Rent	\$4,832.58
09/2017 Internet Access	88.00
08/2017 Managed Print Services	323.72
(April-June 2017) Print Overage	145.13
07/2017 Postage	321.60
07/2017 Printing	29.25
07/2017 Supplies	240.05
07/2017 Cell Phone*	89.30
*(Partial costs reimbursed by HCEDP)	
The Development Consortium, Support Services for QC EZone (cost reimbursed by participating communities)	3,750.00
The Roosevelt Group LLC, July 2017 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00

Mayor O’Boyle moved approval of the bills totaling \$47,373.60 as presented above. Mr. Terry seconded the motion, and it passed unanimously.

b. Report on Progress on Commission’s FY 2017-18 Program Budget as of July 31, 2017.

Mayor O’Boyle explained the Program Budget Status Report was mailed in members' packets. The Commission is 8.3% through the fiscal year with 6.5% expended and within budget.

c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for consideration

- Contract with the City of Walcott to update their Comprehensive Plan in the amount of \$12,395.00 for the period October 1, 2017 through September 30, 2018.

Mr. Maranda moved approval of the contract as presented above, and Mayor O’Boyle seconded. The motion passed unanimously.

4. Sound the Alarm Event. Chief DeFrance and Ms. Wood announced the Sound the Alarm, an effort to install at least 700 fire detectors in the Bi-State Region on October 14, 2017. These detectors are free and have 10-year lithium batteries. Red Cross is asking everyone to spread the word about this life-saving program, and is collecting appointments and recruiting volunteers. An all-day telethon on Wednesday, September 13, 2017 with WQAD is planned to schedule appointments. Installation day is Saturday, October 14, 2017; volunteer training locations and fire detector pick-up locations will be in Muscatine, Moline, and Kewanee.

In addition, bedside alarms will be available for hard-of-hearing and/or deaf residents in need. Once the initial home visit is made to install traditional smoke alarms, and the need for a bedside alarm is documented, volunteers will go back to install bedside alarms at a later date.

5. Quad City International Airport Presentation. Mr. Carter provided a status overview of the services being offered, new items of interest, and potential revenue increasing methods. Currently, the Quad City International Airport (MLI) offers service for three of the top four largest airlines; including American Airlines, Delta Airlines, and United Airlines. Allegiant Airlines is also on the list of service providers and has become a popular airline for many to utilize. In December 2017, service to Punta Gorda, Florida will be offered once again via Allegiant Airlines. Mr. Carter explained that ridership has decreased since 2011, when AirTran (now a part of Southwest Airlines) discontinued service from MLI. However, from 2015 to 2016, ridership only decreased by 0.9%. MLI still strives to see that percentage increase.

Mr. Carter noted that in the past five years, MLI has received approximately \$17.3 million dollars in funding through various grants. Federal grants for MLI are 90% federal funding, matched with 5% state funding and 5% local funding. Representatives at MLI are exploring opportunities to acquire further revenue. Land acquisition and taxing alternatives are just a few potential opportunities.

Recently, a parking lot survey was conducted and revealed that approximately 69% of the cars in the parking lot belonged to an Iowa license plate, 25% to an Illinois license plate, and 6% to another state's license plate. As a result, collaboration of taxing across Iowa and Illinois state boundaries is being further researched, particularly since the Quad City International Airport is a regional amenity.

Mr. Carter stated that a strategic planning meeting will be held in late September or early October to discuss potential opportunities.

Fiscal Year 2017-18 projects include improvements in airport security, construction of a new northwest service road, reconstruction of a taxiway, and rehabilitation of the airfield electrical system. MLI also has five parcels of land available for lease.

6. Questions or Comments by Commissioners. There were no further questions or comments by Commissioners.
7. Other Business. Mr. Schloemer reminded Commissioners of housing regulators conference on August 29, 2017 from 8:00 a.m. to 11:30 a.m. at the Holiday Inn, 226 17th St., Suite 100, Rock Island, addressing the loss of wealth to communities and current homeowners when there are abandoned properties.
8. Adjournment. The meeting adjourned at 4:19 p.m.

Respectfully submitted,



Kathy Carroll-Duda
Secretary