

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, May 24, 2017, 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Earnhardt – Treasurer, Acri, Beck, Brown, Carroll-Duda, Freeman, Gallagher, Geenen, Gordon, Gradert, Heninger, Klipsch, Lack, Lawrence, Maranda, Mendenhall, O’Boyle, Schloemer, Sherwin, Stoermer, Tank, Terry, Thoms, Waldron

MEMBERS ABSENT: Bynum, Callaway-Thompson, Howard, Justin, Kiser, Knobbe, Looney, Moore, Newton-Butt, Sorensen

OTHERS: Brian Roth, Stanley Consultants

STAFF PRESENT: Bulat, Grabowski, McCullough, Miller, Moritz

Chair Earnhardt called the meeting to order at 3:34 p.m. and asked for introductions of those present.

1. Approval of the April 26, 2017 Minutes. Mayor Klipsch moved to approve the minutes of the April 26, 2017 meeting as presented. Mr. Maranda seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor O’Boyle presented the Treasurer’s Report for the month ending April 30, 2017, noting an ending total bank and book balance of \$299,602.85. Mr. Stoermer moved the report be accepted as written and mailed. Mayor Gallagher seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mayor O’Boyle presented the bills totaling \$63,307.11, as listed on the following bills listing:

Bills List

Blackhawk Bank & Trust, VISA charge card expenses related to Illinois Intergov meeting; Managers and Administrators Committee meeting (cost reimbursed by participants); Chief Elected and Chief Administrative Officials (cost reimbursed by participants); 1 staff attending the Quad City Chamber Legislative trip to Washington, DC; 1 staff attending the Region 2 Transit Advisory Committee Spring Conference; Annual Membership and webinars to the Association of Pedestrian & Bicycle Professionals; office supplies	\$ 2,139.66
City of East Moline, Municipal Code Enforcement System proceeds	2,896.30
City of Rock Island, Municipal Code Enforcement System proceeds	27,435.73
The Roosevelt Group LLC, April 2017 legislative technical service and Professional Media Services (cost reimbursed by participating member governments)	20,000.00

Thomas A. Skorepa, P.C., Administrator Hearing Officer 2,870.00
 (cost reimbursed by MUNICES)

Addendum

Brandon Melton, education reimbursement 2,329.35

Rock Island County Treasurer 5,636.07

06/2017 Rent \$4,618.38

06/2017 Internet Access 88.00

05/2017 Managed Print Services 323.72

04/2017 Postage 409.28

04/2017 Printing 27.00

04/2017 Supplies 85.35

04/2017 Cell Phone * 84.34

*(Partial costs reimbursed by HCEDP)

Mayor O’Boyle moved approval of the bills totaling \$63,307.11 as presented above.
 Mr. Terry seconded the motion, and it passed unanimously.

b. Report on Progress on Commission’s FY 2016-17 Program Budget as of April 30, 2017.
 Mayor O’Boyle explained the Program Budget Status Report was mailed in members' packets. The Commission is 83.0% through the fiscal year with 72.6% expended and within budget.

c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for consideration

- Contract with the Village of Andalusia Code of Ordinances’ Update in the amount of \$8,965 for the period June 1, 2017 – May 31, 2018.

Mr. Tank moved approval of the contract. Ms. Sherwin seconded the motion, and it passed unanimously.

d. Presentation of Recommended FY2018 Commission Planning Budget. Ms. Bulat Executive Director, reviewed the draft FY 2018 Budget as recommended by the Finance and Personnel Committee. She reported revenues for FY 2018 are projected to be down slightly by 0.3% from the current year, primarily due to the completion of grant. Dues for Bi-State’s member governments will not increase. Of member dues, 63.8% are used to match federal and state grant funding. Continuation of the merit performance review program, with a projected average of 2.5%, is recommended along with a 2.0% across the board annual wage adjustment. The budget will lay on the table and be considered for approval at the June 24, 2015 Commission meeting.

4. Presentation and Consideration of Resolutions Supporting the FY2018 Quad Cities and Region 9 Transportation Work Planning Programs (TPWPs). Ms. McCullough reported that as part of the Bi-State Regional Commission agency budgeting process, staff annually prepare the Transportation Planning Work Programs (TPWPs) for the Quad Cities metropolitan planning area (MPA) and Region 9, serving rural Scott County and Muscatine County. The TPWPs reflect staff work/tasks/activities for the upcoming fiscal year 2018, and include budgets for transportation planning short and long-range activities, delineating federal, state, and local planning funds. Activities include staffing transportation meetings, technical assistance, such as grant writing and traffic or trail studies/analysis, as well as the development of various modal planning and transportation funding programming. These activities represent nearly 50% of the Bi-State

Regional Commission budget as a whole, and are supported with matching funds from membership dues.

The transportation planning effort for metro transportation planning amounts to \$845,641 in federal, state and local funding for the metro area. Additionally, some a planning study for trails and greenways in Rock Island County area and transit planning are noted in the metro area work program. In Region 9, a total effort of \$61,345 is planned. The Region 9 program utilizes \$9,468 in local Surface Transportation Block Grant (STBG) Program carryover funds to support the planning effort.

Overall, federal funding under the FAST Act (Fixing America’s Surface Transportation) is flat and reflects the challenges faced nationally to find revenue sources to replenish the Highway Trust Fund in order to improve the nation’s and our Region’s transportation network.

Mayor Klipsch moved approval of the resolutions to authorize application of the federal transportation planning grants and execute the respective grant agreements as presented. Mr. Maranda seconded, and the motion carried unanimously.

5. Questions or Comments by Commissioners. Mayor Klipsch welcomed the newest members to the Commission board and thanked them for their service to the community.
6. Other Business. There was no other business.
7. Adjournment. The meeting adjourned at 4:13 p.m.

Respectfully submitted,



Kathy Carroll-Duda
Secretary