

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, December 21, 2016, 3:30 p.m.  
Scott County Administrative Center  
600 West Fourth Street  
Davenport, IA

**MEMBERS PRESENT:** Thodos – Chair, Austin, Broderson, Brown, Callaway-Thompson, Carroll-Duda, Earnhardt, Gradert, Holst, Howard, Lawrence, O’Boyle, Raes, Schloemer, Sherwin, Sorensen, Stoermer, Sunderbruch, Tank, Terry, Waldron

**MEMBERS ABSENT:** Conrad, Gallagher, Gordon, Heninger, Kiser, Klipsch, Looney, Maranda, Moore, Newton-Butt, Pauley, Washburn

**OTHERS PRESENT:** Colonel Kenneth Tauke, Rock Island Arsenal Commander; Kathy Miller and Wendy Holladay, Rock Island Arsenal; Sarah Bohnsack, Bohnsack & Frommelt

**STAFF PRESENT:** Bulat, Grabowski, McCullough, Miller, Moritz

Chair Thodos called the meeting to order at 3:34 p.m. and began with introductions of those present.

1. Approval of the November 16, 2016 Minutes. Mr. Austin moved to approve the minutes of the November 16, 2016 meeting as presented. Ms. Earnhardt seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor O’Boyle presented the Treasurer’s Report for the month ending November 30, 2016, noting an ending total bank and book balance of \$759,150.95. Mayor O’Boyle moved the report be accepted as written and mailed. Mr. Stoermer seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mr. Austin presented the bills totaling \$360,970.43, as listed on the following bills listing:

*Bills List*

Bridges Catering, catering for Bi-State’s 50th Anniversary	\$ 4,286.40
Hurt, Norton & Associates, November 2016 legislative technical service and Professional Media Services (cost reimbursed by participating member governments)	9,750.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer, November 2016 Services (cost reimbursed by MUNICES)	2,135.00

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to Iowa Intergov meeting (cost reimbursed by participants); QCIC meeting; Chief Elected and Chief Administrative Officials meeting (cost reimbursed by participants); Iowa Association of Regional Councils meeting; American Planning Association Webinar Series; Easy Projects annual subscription; 1 staff attending the GIS Introduction seminar; Multi-user DataNet Subscription Plan renewal; Quad City Riverfront Council meeting (cost reimbursed by participants); office supplies	2,343.56
InfoGroup, USAGov US Businesses database license agreement December 14, 2016 thru December 13, 2017	2,100.00
Mel Foster Co., Inc., annual premium for renewals of Business Owner’s Package, Crime Policy, Umbrella Policy, Auto Policy, Worker’s Comp Policy, and Public Officials Policy	15,181.10
Brandon Melton, tuition reimbursement	2,390.51
NADO (National Association of Development), membership renewal	2,000.00
RCMS Users Group, 2016 RCMS dues	3,500.00
Rock Island County Treasurer	5,803.86
01/2017                    Rent            \$4,618.38	
01/2017                    Internet Access            88.00	
11/2016                    Postage                    615.96	
11/2016                    Printing                    20.81	
11/2016                    Supplies                   335.47	
11/2016                    Cell Phone                125.24*	
*(Partial costs reimbursed by HCEDP)	
TH Enterprises, Inc., RCMS Software Agreement for the period January 1, 2017 through December 31, 2017	6,480.00

Disbursement of funds for the following Bi-State Revolving Loan Fund Loan:  
divvyMed LLC 305,000.00

Mr. Austin moved approval of the bills totaling \$360,970.43 as presented above. Mr. Stoermer seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2016-17 Program Budget as of November 30, 2016.  
Mr. Austin explained the Program Budget Status Report was mailed in members' packets. The Commission is 42% through the fiscal year with 36.5% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for consideration.
  - Contract with Far Reach, Inc. for updates to the data warehouse website up to \$40,000 for the period January 1, 2017 through June 30, 2017.

Mr. Stoermer moved approval of the contract as presented above. Mr. Sunderbruch seconded the motion, and it passed unanimously.

- d. Consideration of Recommendation to Accept the Financial and Compliance Report for the Year Ended June 30, 2016. Mr. Austin stated the Finance and Personnel Committee received a detailed audit presentation and are recommending approval of the audit report. He reported that Bohnsack and Frommelt stated that Bi-State complied with all laws, regulations, contracts, and grants. The Commission once again received the highest audit opinion, an unmodified opinion "Clean Audit" with no findings or questioned costs.

Mr. Austin made a motion to accept the Financial and Compliance Report for the year ended June 30, 2016. Mr. Schloemer seconded the motion, and it passed unanimously.

- e. Consideration to Renew the Executive Director's Annual Employment Agreement. Mr. Austin reported evaluation forms were sent to Commissioners and member government officials, with Ms. Bulat receiving high marks by those who responded. Mr. Austin stated the Finance and Personnel Committee recommended the Executive Director's employment contract be renewed for the year November 1, 2016 – November 1, 2017, with a 1.0% merit increase, along with any budgeted wage adjustment received by all staff across the board.

Mr. Austin made a motion to renew the Executive Director's annual employment agreement with a 1.0% merit increase in addition to any budgeted wage adjustment received by all staff across the board. Mr. Howard seconded the motion, and it passed unanimously.

4. Rock Island Arsenal Update. Colonel Tauke spoke to the Commission on the current state of the Rock Island Arsenal (RIA) and presented his vision for the future of the installation. The campaign plan goes out 30 years into 2040, and focus areas include integrating the RIA with the larger Quad Cities community; adapting to a 21<sup>st</sup> century workforce, improving the quality of life, transforming the functionality of the installation, and focusing on infrastructure and sustainability. Each of these focus areas has a champion assigned to lead the effort.

Colonel Tauke said that RIA is the historical and geographic center of the Quad Cities and should be promoted to the community and the rest of the nation as such. He advocates partnerships with academia on training opportunities as well as cultivation of future workers. He would like to see expanded school and medical partnerships as well as upgraded housing on the installation.

Additionally, RIA should be transformed to provide space for more manufacturing operations and collaboration with private companies. Quarters One would be developed into a shared asset with the community. Transforming RIA would involve maintaining and improving the infrastructure including the hydroelectric dam and utilities. Sustainability of the installation would demonstrate the Rock Island Arsenal's importance and viability to the community and the nation.

5. Questions or Comments by Commissioners. There were no additional questions or comments by Commissioners.
6. Other Business. Chair Thodos presented a certificate of appreciation to Mr. Sunderbruch for his 15 years of service to the Commission.
7. Adjournment. The meeting adjourned at 4:29 p.m.

Respectfully submitted,



Kimberly Callaway-Thompson  
Secretary