

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, November 16, 2016, 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Thodos – Chair, Austin, Carroll-Duda, Conrad, Earnhardt, Gordon, Gradert, Heninger, Hillman, Holst, Kelly, Klipsch, Lawrence, Maranda, Raes, Schloemer, Sorensen, Sunderbruch, Tank, Terry, Waldron

MEMBERS ABSENT: Broderson, Callaway-Thompson, Gallagher, Looney, Moore, Newton-Butt, O’Boyle, Pauley, Sherwin, Stoermer, Washburn

OTHERS PRESENT: David Gobin, City of Muscatine; Ashley Davis, KWQC-TV

STAFF PRESENT: Berkley, Bulat, Grabowski, McCullough, Moritz

Chair Thodos called the meeting to order at 3:35 p.m. and began by presenting Ms. Hillman with a certificate of appreciation for her service to the Commission.

1. Approval of the October 26, 2016 Minutes. Mr. Terry moved to approve the minutes of the October 26, 2016 meeting as presented. Ms. Earnhardt seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor Klipsch presented the Treasurer’s Report for the month ending October 31, 2016, noting an ending total bank and book balance of \$823,808.22. Mayor Klipsch moved the report be accepted as written and mailed. Mr. Maranda seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Austin presented the bills totaling \$1,000,924.03, as listed on the following bills listing:

Bills List

City of East Moline, Municipal Code Enforcement System proceeds	\$ 7,335.23
City of Rock Island, Municipal Code Enforcement System proceeds	20,472.30
Hurt, Norton & Associates, October 2016 legislative technical service and Professional Media Services (cost reimbursed by participating member governments)	9,750.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer, October 2016 services (cost reimbursed by MUNICES)	3,360.00

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to Iowa and Illinois Intergov meetings; Iowa Association of Regional Councils meeting; Iowa Department of Transportation Commission meeting; Chief Elected and Chief Administration Officials meeting (cost reimbursed by participants; 1 staff	4,349.36
---	----------

attending the National Association of Development Organizations meeting;
Manager’s and Administrator’s Committee meeting; 2 staff attending the Upper
Mississippi River Conference: office supplies

Caliper Corporation, support TransCAD Standard for the period 9/30/16 thru 9/30/2017	2,400.00
MetroLINK, Federal Transit Administration passed through funds for 2 buses	947,448.80
Rock Island County Treasurer	5,808.34
12/2016 Rent	\$4,618.38
12/2016 Internet Access	88.00
10/2016 Postage	718.49
10/2016 Printing	3.95
10/2016 Supplies	254.28
10/2016 Cell Phone	125.24*

*(Partial costs reimbursed by HCEDP)

Mr. Austin moved approval of the bills totaling \$1,000,924.03 as presented above. Mr. Tank seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2016-17 Program Budget as of October 31, 2016. Mr. Austin explained the Program Budget Status Report was mailed in members' packets. The Commission is 33% through the fiscal year with 29.2% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for consideration.
 - Five year lease of a Xerox 7845 color copier/printer with RK Dixon through Rock Island County contract at a rate of \$323.72 a month. This rate includes 12,000 black and 2,000 color copy/prints per month with a .0004 per copy over for black and .045 per copy over for color and would begin December 1, 2016.

Mayor Klipsch moved approval of the contract as presented above. Mayor Raes seconded the motion, and it passed unanimously.

- 4. Bi-State Region Freight Plan Implementation - Muscatine Intermodal Freight Container Port Feasibility Study. Mr. Gobin spoke on efforts by the City of Muscatine and local private partners to examine the feasibility of an intermodal container port in Muscatine, Iowa. There are no intermodal container facilities on the upper Mississippi River north of St. Louis to date. With many of the containerized ports on the coasts, and potential increasing opportunities for containerized shipping on the Mississippi River, the idea came about as part of Muscatine’s participation in both statewide freight plan development and a commodity optimization study by Iowa Department of Transportation (IADOT) and Iowa Department of Economic Development.

Mr. Gobin stated that following the state planning efforts, IADOT identified \$2.6 million in funds for a pilot freight grant program, Linking Iowa’s Freight System (LIFTS). The program purpose is to improve multimodal freight transportation to meet changing demands for shipping products. The City of Muscatine secured \$80,000 of LIFTS funding and \$20,000 in public/private partner matching funds to conduct a feasibility study for the port idea.

The city has contracted with a consulting firm to look at a regional interconnection among water, road, and rail. Mr. Gobin noted that rail will be the driver of the effort. The study will identify primary needs in an area south of the downtown to examine the feasibility of constructing an intermodal containerized port. Project elements include refining the purpose

and approach; collecting data; forecasting containerized cargo flows; assessing transload opportunities and potential shippers; outlining the concept and layout for an inland waterway intermodal terminal; accessing capital and operating costs; and assessing potential funding sources. Governance structure will also be part of the recommendations. It is anticipated that if feasible, the facility would initially operate seasonally with the potential to shift to year-round. The key outcome of the study is whether the investment will be justified. The feasibility study is expected to be completed within three months.

5. Questions or Comments by Commissioners. There were no additional questions or comments by Commissioners.
6. Other Business. There was no other business.
7. Adjournment. The meeting adjourned at 4:07 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kimberly Callaway-Thompson". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Kimberly Callaway-Thompson
Secretary