

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, July 27, 2016, 3:30 p.m.  
Scott County Administrative Center  
600 West Fourth Street  
Davenport, IA

MEMBERS PRESENT: Thodos – Chair, Broderon, Callaway-Thompson, Earnhardt, Gordon, Heninger, Hillman, Holst, Howard, Klipsch, Lawrence, Maranda, O’Boyle, Newton-Butt, Raes, Schloemer, Sorensen, Stoermer, Sunderbruch, Tank, Terry, Waldron

MEMBERS ABSENT: Anderson, Austin, Conrad, Gallagher, Gradert, Holmes, Looney, Moore, Pauley, Sherwin, Washburn

OTHERS PRESENT: Liz Hogan, Director, FoodHub

STAFF PRESENT: Bulat, Grabowski, McCullough, Miller, Moritz

Chair Thodos called the meeting to order at 3:33 p.m.

1. Approval of the June 22, 2016 Minutes. Mayor O’Boyle moved to approve the minutes of the June 22, 2016 meeting as presented. Mr. Gordon seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Ms. Bulat presented the Treasurer’s Report for the month ending June 30, 2016, noting an ending total bank and book balance of \$676,393.28. Ms. Earnhardt moved the report be accepted as written and mailed. Mr. Sunderbruch seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Ms. Hillman presented the bills totaling \$236,638.70, as listed on the following bills listing:

*Bills List*

Blackhawk Bank & Trust, VISA charge card expenses related to Manager’s & Administrator’s Committee meeting (cost reimbursed by participants); 1 staff attending the National Regional Transportation conference; Northwest Municipal League Golf tournament and dinner (costs reimbursed by participants); 1 staff attending the Classifying Positions Under the Fair Labor Standards Act seminar; Thomas Skorepa, Administrative Hearing Officer, membership renewal to National Association of Administrative Law Judiciary (costs reimbursed by MUNICES); 3 staff attending the Illinois Community Development Block Grant Application workshop; office supplies \$ 4,217.38

City of Buffalo, Regional Nutrition project (costs to be reimbursed by Department of Public Health grant) 4,020.00

Hurt, Norton & Associates, June 2016 legislative technical service and Professional Media Services (cost reimbursed by participating member governments) 9,750.00

Rock Island County Treasurer			5,718.72
08/2016	Rent	\$4,618.38	
08/2016	Internet Access	88.00	
06/2016	Postage	761.19	
06/2016	Supplies	129.61	
06/2016	Cell Phone	121.54*	
*(Partial costs reimbursed by HCEDP)			
Thomas A. Skorepa, P.C., Administrator Hearing Officer, June services			3,745.00
(cost reimbursed by MUNICES)			

Addendum

City of East Moline, Municipal Code Enforcement System proceeds	4,953.84
City of Rock Island, Municipal Code Enforcement System proceeds	37,987.29
Printer’s Mark, printing of the 2045 Quad Cities Long Range Transportation Plan and MUNICES forms	5,555.00
Rock Island County, Municipal Code Enforcement System proceeds	3,191.47
Disbursement of funds for the following Bi-State Revolving Loan Fund Loan:	
The Schebler Company	100,000.00
K & J Enterprises Inc. of Iowa	37,500.00
Nutrition Wellness LLC	20,000.00

Ms. Hillman moved approval of the bills totaling \$236,638.70 as presented above. Mr. Maranda seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2015-16 Program Budget as of June 30, 2016. Ms. Hillman explained the Program Budget Status Report was mailed in members' packets. The Commission is 100% through the fiscal year with 90.8% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following grant for consideration.
  - Grant with Iowa Department of Public Health for Complete Streets. The grant is for \$9,500 and will run from August 1, 2016 to June 29, 2017.

Ms. Earnhardt moved approval of the grant as presented above, and Mayor O’Boyle seconded. The motion passed unanimously.

- 4. Report on FoodHub Activities. Ms. Hogan stated that there are over 30 FoodHubs in Iowa, including the Davenport branch located in the Freight House. The FoodHub exists to connect local farmers and producers to commercial distribution centers and to consumers. The FoodHub identifies local food sources and helps to get them sold locally to reduce the amount of imported goods, thereby creating sustainability in the local economy. The movement of keeping locally-grown food local started with the Detroit Eastern Market. The City of Davenport and the Regional Development Authority were instrumental in securing federal funding to start the FoodHub, as well as the facility. Starting with four growers, the FoodHub has now grown to involve 100 farmers in the region.

Ms. Hogan reported that FoodHub has many purposes. In addition to connecting local farmers with access to local consumers, it also reaches out to underserved peoples through the Veggie Mobile, education classes, and the shared-use commercial kitchen to help train culinary entrepreneurs in food preparation and licensing.

The FoodHub store is open 6 days per week and stocks 1,500 to 2,000 items such as produce, meat, eggs, honey, jams, and baked goods. The Grower's Choice Program is a subscription service where people can pick up a week's worth of locally-grown food along with recipes.

5. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.
6. Other Business. Mayor Raes introduced new 7<sup>th</sup> Ward Alderman Mike Waldron who will be representing Moline on the Commission. Chair Thodos welcomed Mr. Waldron to the Commission and asked for introductions around the room.
7. Adjournment. The meeting adjourned at 4:15 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Kimberly Callaway-Thompson". The signature is written in black ink and includes a horizontal line extending to the right from the end of the name.

Kimberly Callaway-Thompson  
Secretary