

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, April 27, 2016, 3:30 p.m.  
Scott County Administrative Center  
600 West Fourth Street  
Davenport, IA

MEMBERS PRESENT: Thodos – Chair, Austin, Broderson, Callaway-Thompson, Earnhardt, Gordon, Gradert, Heninger, Holmes, Holst, Howard, Klipsch, Lawrence, Liddell, Moore, Newton-Butt, O’Boyle, Schloemer, Sherwin, Sorensen, Stoermer, Sunderbruch, Tank, Terry

MEMBERS ABSENT: Anderson, Conrad, Gallagher, Hillman, Looney, Maranda, Pauley, Raes, Washburn

OTHERS PRESENT: Mark Bechtel, Federal Transit Administration, Region VII; Darla Hugaboom, Federal Highway Administration, Iowa; Sean Litteral, Federal Highway Administration, Iowa; Holly Ostdick, Illinois Department of Transportation; Betsy Tracy, Federal Highway Administration, Illinois; Annette Ernst, Coal Valley City Administrator; Gary Bradley, Kewanee City Administrator

STAFF PRESENT: Bulat, Grabowski, McCullough, Miller, Moritz

Vice Chair Earnhardt called the meeting to order at 3:30 p.m. and opened with introductions of those present.

1. Approval of the March 23, 2016 Minutes. Mayor Klipsch moved to approve the minutes of the March 23, 2016 meeting as presented. Mr. Stoermer seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor Klipsch presented the Treasurer’s Report for the month ending March 31, 2016, noting an ending total bank and book balance of \$722,778.51. Mayor Klipsch moved the report be accepted as written and mailed. Mayor O’Boyle seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mr. Austin presented the bills totaling \$79,429.89, as listed on the following bills listing:

Bills List

Blackhawk Bank & Trust, VISA charge card expenses related to Managers & Administrators Committee meeting (cost reimbursed by participants); 1 staff attending the Quad Cities Chamber DC Advocacy trip; 2 staff attending the Managing Multiple Projects, Objectives and Deadlines training; 1 staff attending the Economic Development Administration National Conference; 1 staff attending the Adult First Aid/CPR/AED training; office supplies	\$ 3,375.35
HNTB Corporation, Modeling Development services February 20, 2016 thru March 25, 2016	2,402.86

Hurt, Norton & Associates, March 2016 legislative technical service and Professional Media Services (cost reimbursed by participating member governments)	9,750.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer, March services (cost reimbursed by MUNICES)	2,940.00

Addendum

Center for Community GIS, Quad City Trails Phase 2 Website Enhancements	7,744.00
City of East Moline, Municipal Code Enforcement System proceeds	3,000.88
City of Rock Island, Municipal Code Enforcement System proceeds	44,695.89
Rock Island County Treasurer	5,520.91
05/2016                    Rent	\$4,618.38
05/2016            Internet Access	88.00
03/2016                    Postage	642.47
03/2016                    Supplies	50.50
03/2016            Cell Phone	121.56*

\*(Partial costs reimbursed by HCEDP)

Mr. Austin moved approval of the bills totaling \$79,429.89 as presented above. Mr. Tank seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2015-16 Program Budget as of March 31, 2016. Mr. Austin explained the Program Budget Status Report was mailed in members' packets. The Commission is 75% through the fiscal year with 72.1% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts or grants for consideration.
  - Amendment to Unity Point Health/Quad City Health Initiative contract for PICH grant activities. The contract is amended by \$31,502, bringing the total contract to \$141,277, and the contract period is September 30, 2015 to September 29, 2016.

Mr. Stoermer moved approval of the grant amendment as presented above. Mayor Klipsch seconded the motion, and it passed unanimously.

- 4. Consideration of Adoption of Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2016. Ms. Bulat referenced the final draft of the full, five-year *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2016* that had been distributed in late March to Commissioners for review and provided to the public on the Bi-State website. Minor comments were received through the 30-day review regarding economic development related projects completed in FY 2016 and noted in the projects list.

Mr. Stoermer moved approval of the resolution to adopt the 2016 CEDS, and Mayor Klipsch seconded the motion, which passed unanimously. The report will be submitted to the Economic Development Administration.

- 5. Presentation and Consideration of Resolutions Supporting the FY2017 Quad Cities and Region 9 Transportation Work Planning Programs (TPWPs). Ms. McCullough explained that prior to the Bi-State Regional Commission agency budgeting process, staff annually prepare the Transportation Planning Work Programs (TPWP) for the Quad Cities metropolitan planning area (MPA) and Region 9, serving rural Scott County and Muscatine County. The TPWPs reflect staff work tasks/activities for the upcoming fiscal year, and include budgets for transportation planning

short and long-range activities, delineating federal, state, and local planning funds. Activities include staffing transportation meetings, technical assistance, such as grant writing and traffic or trail studies/analysis, as well as the development of various modal plans and transportation funding programming.

Ms. McCullough reported the transportation planning effort for metro transportation planning amounts to \$789,630, along with some additional planning studies and transit planning, in the urban area and \$62,061 in Region 9. The Region 9 program utilizes \$10,000 in local Surface Transportation Program (STP) funds to support the planning effort.

Mr. Gordon moved approval of the resolutions to authorize application of the federal planning grants and execute the respective grant agreements as presented. Ms. Sherwin seconded, and the motion carried unanimously.

6. Presentation and Comments on the Quad Cities Metropolitan Planning Organization (MPO) Transportation Planning Certification Review. Mr. Bechtel reported that as a result of the 2016 federal cooperative review of the Quad Cities metropolitan transportation planning process held April 26-27, there would be no corrective actions recommended, meaning staff are meeting expectations. He also mentioned some commendations, as best practices in FTA-Region 7.

He explained the review is conducted every four years as a requirement of the Metropolitan Planning section of the federal transportation act and as an obligation for receiving federal funds. The review team included both Illinois and Iowa representatives from Federal Highway Administration (FHWA) and the state Departments of Transportation (DOTs) as well as FTA. A public hearing was held Tuesday, April 26, 2016 at the Quad Cities Transportation Policy Committee meeting to receive comments related to the effectiveness of multi-modal transportation planning activities by Bi-State Regional Commission.

Mr. Bechtel stressed that the transportation planning process is important for decisions on how federal transportation funding is spent in the Quad Cities, and for prioritizing regional needs in light of funding limitations. There are many stakeholders who can be and are involved from local, state, and federal governments; transit providers; other transportation facility operators; interest groups; and local citizens. The process under review should be continuing, cooperative, and comprehensive. It should address multi-modal transportation and its users and provide for public input. Key documents developed in this process include the Transportation Planning Work Program (TPWP), Transportation Improvement Program (TIP), Public Participation Plan (PPP), Metropolitan (Long Range) Transportation Plan (MTP), and Congestion Management Process (CMP).

Mr. Bechtel encouraged Commissioners to submit comments to FHWA and FTA representatives regarding the Quad Cities Area metropolitan transportation planning process, such as organization and management of the planning process, cooperative process, project selection, transportation improvement programming, long range planning, and other elements. Written comments can be directed to either Mark Bechtel, Federal Transit Administration – Region VII, 901 Locust Street, Kansas City, MO 64106 or by e-mail at [Mark.Becht@dot.gov](mailto:Mark.Becht@dot.gov) or Betsy Tracy, FHWA-Illinois Division, 3250 Executive Park Drive, Springfield, IL 62703 or by e-mail [betsy.tracy@dot.gov](mailto:betsy.tracy@dot.gov). Comments will be accepted in writing through June 30, 2016.

7. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.

8. Other Business. Mr. Gradert urged Commissioners to send letters to Governor Rauner to stop the closure of the Kewanee Juvenile Detention facility. He said that the Kewanee facility is the second most efficient juvenile detention facility in the State of Illinois. He noted Kewanee City Administrator Gary Bradley was in attendance at the Commission meeting. Mr. Gradert and Ms. Bulat attended a public hearing in Springfield and met with members of the governor's staff on in regard to this issue. Mr. Gradert would appreciate support from local leaders.
9. Adjournment. The meeting adjourned at 4:23 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kimberly Callaway-Thompson".

Kimberly Callaway-Thompson  
Secretary