

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, January 27, 2016, 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Thodos – Chair, Austin, Broderson, Callaway-Thompson, Conrad, Earnhardt, Gallagher, Gordon, Gradert, Heninger, Holmes, Holst, Klipsch, Lawrence, Liddell, Maranda, O’Boyle, Pauley, Raes, Schloemer, Sherwin, Sorensen, Sunderbruch, Tank, Terry, Washburn

MEMBERS ABSENT: Anderson, Hillman, Howard, Looney, Newton-Butt, Stoermer

STAFF PRESENT: Berkley, Bulat, Grabowski, McCullough, Moritz

Chair Thodos called the meeting to order at 3:34 p.m. He asked for introductions of those present.

1. Approval of the December 16, 2015 Minutes. Mr. Maranda moved to approve the minutes of the December 16, 2015 meeting as presented. Mr. Gradert seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor O’Boyle presented the Treasurer’s Report for the month ending December 31, 2015, noting an ending total bank and book balance of \$575,019.30. Mayor O’Boyle moved the report be accepted as written and mailed. Mr. Gordon seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Austin presented the bills totaling \$71,688.97, as listed on the following bills listing and addendum dated January 27, 2016:

Bills List

Bohnsack & Frommelt, LLP, final billing for year-end audit June 30, 2015	\$ 4,000.00
City of East Moline, Municipal Code Enforcement System proceeds	3,267.75
City of Rock Island, Municipal Code Enforcement System proceeds	24,048.97
HNTB Corporation, Modeling Development services November 21 through December 25, 2015	19,949.62
Hurt, Norton & Associates, December 2015 legislative technical service and Professional Media Services (cost reimbursed by participating member governments)	9,750.00
Infogroup, Reference USA Package License Agreement, December 14, 2015 to December 13, 2016	2,100.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,835.00

Addendum

Rock Island County Treasurer			5,737.63
02/2016	Rent	\$4,618.38	
02/2016	Internet Access	88.00	
12/2015	Postage	911.65	
12/2015	Supplies	0.00	
12/2015	Cell Phone	119.60*	

*(Partial costs reimbursed by HCEDP/Rural Accelerator Grant)

Mr. Austin moved approval of the bills totaling \$71,688.97 as presented above. Mr. Gordon seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2015-16 Program Budget as of December 31, 2015. Mr. Austin explained the Program Budget Status Report was mailed in members' packets. The Commission is 50% through the fiscal year with 46.3% expended and within budget.
- c. Contracts/Grants for Consideration. There were no contracts or grants for consideration.

4. Executive Committee

- a. Election of Officers. Chair Thodos reported the Executive Committee, serving as the Nominating Committee, met January 27, 2016 to recommend a slate of officers for consideration to the full Commission. The By-Laws provide that officers shall serve a term of one year (with eligibility for re-election to a second term) and must be elected officials with no more than one officer from each jurisdiction and no more than two officers from the same state. The office begins March 1, 2016. The slate nominated is:

- Chair – John Thodos, Mayor, City of East Moline
- Vice Chair – Carol Earnhardt, Member, Scott County Board of Supervisors
- Secretary – Kim Callaway-Thompson, Member, Rock Island County Board
- Treasurer – Frank Klipsch, Mayor, City of Davenport

Chair Thodos called for nominations from the floor, and none were received. Mayor O’Boyle motioned to approve the slate of officers as presented and Mayor Gallagher seconded. The motion passed unanimously.

5. Kick-off of Comprehensive Economic Development Strategy 2016 Five-Year

Update. Ms. Berkley provided a brief update on the status of the *2016 Comprehensive Economic Development Strategy* (CEDS) – full update. The CEDS is redeveloped every five years and must be completed for the region to receive federal funds from the Economic Development Administration (EDA). The planning process is a collaborative effort with participation from local governments, economic development organizations, institutions of higher learning, and private businesses. In order to ensure full representation of the region, meetings have been held in each county. A core Bi-State staff of five works closely on the document while another five provide information and review. The CEDS also serves as a unifying economic development strategy that broadly incorporates goals and projects from across the region.

Ms. Berkley explained the CEDS full update includes a summary of the state of the regional economy; an analysis on the strengths, weaknesses, opportunities, and threats to the region; a review and update of economic goals, objectives, and strategies for the next five years; and a comprehensive list of economic development projects that have been completed in the last year, are currently underway, or are planned for the future. The jobs and investments from this list are reported to EDA, and the list is utilized by legislatures to promote the region and champion projects. Granting bodies also can review the list and use it to make decisions on future grant awards.

A draft of the 2016 CEDS full update will be brought to the Commission in March for review and a final draft in April for approval.

6. 2045 Quad Cities Long Range Transportation Plan Status Report, Highlights, and Timeline. Ms. McCullough reported that the Transportation Policy Committee concurred on initiating the public review process for the *2045 Quad Cities Long Range Transportation Plan* (LRTP). Under the Committee's direction in concert with the Transportation Technical Committee, Bi-State staff have worked for the last 4 years on the plan update. The update is a federal requirement as part of the transportation planning process of the Metropolitan Planning Organization (MPO), which is Bi-State Regional Commission. Five public input meetings are being scheduled for mid-February to roll out the draft plan. The Policy Committee will make a final recommendation to the Bi-State Regional Commission board for approval at their March 2016 meeting. An in-depth presentation will be made at the February 24, 2016 Commission meeting, and the plan will lay on the table for a month for consideration of approval in March.

Ms. McCullough noted that the plan addresses travel and transportation needs for the Quad Cities metropolitan planning area, today and in the future. The plan represents the two-state area with 298,005 population and 122,360 housing units (2010). It also highlights 2045 projections of population at 328,544 and housing units at 136,863. Employment is also projected from 2010 with 161,988 jobs to 188,358 jobs in 2045.

In addition to the five upcoming public information meetings, Bi-State staff have solicited other public input via a household travel survey, public input and freight surveys, a web-based meeting forum, outreach meetings, and Committee meetings. Key public travel issues include repairing the streets, completing gaps in sidewalks, being bike and transit friendly, addressing lack of funding and congestion, and seeing through on the I-74 reconstruction and Quad Cities-Chicago passenger rail projects. Other issues include river crossing capacity improvements, air quality, system reliability, connectivity, accessibility, system redundancy, safety, security, and implementation of planned projects.

Ms. McCullough indicated that the plan is required to be fiscally constrained, so there are no unrealistic wish-list projects that cannot be reasonably funded. The LRTP summarizes \$8.9 billion in transportation investments on the state and local transportation system, including road expansions, road and transit operations and maintenance, trails and transportation alternatives, and transit capital projects. While not fiscally-constrained, the LRTP plan does note projects requiring additional study. It will be important to look at these types of projects that require feasibility studies and more definitive alignments to fill future needs outlined by subsequent plan updates in five and ten years.

The draft LRTP is currently available on the Bi-State website. Commissioners wishing to have a hard copy of the draft document should contact Ms. McCullough as soon as possible.

7. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.
8. Other Business. There was no other business.
9. Adjournment. The meeting adjourned at 4:06 p.m.

Respectfully submitted,



Kimberly Callaway-Thompson
Secretary