

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, November 18, 2015, 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Thodos – Chair, Austin, Callaway-Thompson, Conrad, Earnhardt, Gallagher, Gluba, Heninger, Hillman, Holmes, Holst, Howard, Kelly, Lawrence, O’Boyle, Raes, Stoermer, Sunderbruch, Tank, Terry, Volz, Washburn

MEMBERS ABSENT: Anderson, Gordon, Gradert, Hopkins, Liddell, Looney, Meeker, Maranda, Newton-Butt, Pauley, Schloemer, Sherwin

OTHERS PRESENT: David Parker, City of Moline; Bruce Carter and Cathie Rochau, Quad City International Airport

STAFF PRESENT: Bulat, Grabowski, Miller, Moritz

Chair Thodos called the meeting to order at 3:31 p.m.

1. Approval of the October 28, 2015 Minutes. Ms. Earnhardt moved to approve the minutes of October 28, 2015 as presented. Mayor Gluba seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Ms. Hillman presented the Treasurer’s Report for the month ending October 31, 2015, noting an ending total bank and book balance of \$609,192.92. Ms. Kelly moved the report be accepted as written and mailed. Ms. Earnhardt seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Austin presented the bills totaling \$90,381.98, as listed on the following bills listing and addendum dated November 18, 2015:

Bills List

Hurt, Norton & Associates, October 2015 legislative technical service and Professional Media Services (cost reimbursed by participating member governments)	\$ 9,750.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	4,270.00

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to 1 staff attending International City Managers Association 101st Annual Conference; Illinois Intergov meeting; Chief Elected Officials and Chief Administrative Officials Meeting (cost reimbursed by participant); 4 staff attending the Illinois Department of Transportation Fall Planning Conference; 2 staff attending the Metropolitan Transportation Planning Conference; 2 staff attending the Mid America Trails and Greenways Conference; 1 staff attending the Upper Mississippi River Conference; 1 staff attending the Iowa American Planning Association Planning Conference; office supplies	5,176.40
HNTB Corporation, Modeling Development services August 20 through October 23, 2015	35,043.57
Rock Island County Treasurer	6,142.01
12/2015 Rent	\$4,618.38
12/2015 Internet Access	88.00
10/2015 Postage	1,214.53
10/2015 Supplies	101.25
10/2015 Cell Phone	119.85*
*(Partial costs reimbursed by HCEDP/Rural Accelerator Grant)	
Disbursement of funds for the following Bi-State Revolving Loan Fund Loan: New Strand Theatre, LLC	30,000.00

Mr. Austin moved approval of the bills totaling \$90,381.98 as presented above. Ms. Earnhardt seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2015-16 Program Budget as of October 31, 2015. Mr. Austin explained the Program Budget Status Report was mailed in members' packets. The Commission is 33% through the fiscal year with 30.7% expended and within budget.

- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for consideration.

- Contract with Hurt, Norton & Associates, Inc. for legislative technical services support and promotion of the Rock Island Arsenal. The contract period is 12/1/15 – 11/30/16, up to the amount of \$125,000.

Mr. Stoermer moved approval of the contract as presented above, and Ms. Kelly seconded. The motion passed unanimously.

4. Update on Quad City International Airport (QCIA) Activities. Mr. Carter reported that on October 26, 2015, the inaugural direct flight to Dulles Airport in Washington, D.C. took off from the Quad City International Airport, making this the 11th city (12 seasonally) with non-stop service to and from the Quad Cities. This is a boon to the Quad Cities with the Arsenal so that military personnel and public officials can travel back and forth to Washington with ease. The airport carries three major airlines (American Eagle, Delta, and United) and one vacation airline (Allegiant). Total passengers for 2014 was 738,398 with 380,000 enplanements.

The airport received a \$2.36 million grant to upgrade the runway guard lights and airport lighting control management system. In FY2014, the airport received \$1.1 million dollars in state and federal grants. An estimated \$3.4 million in grants is estimated for FY2015.

The Holiday Inn Express opened in July 2014, making 2 hotels on airport property, bringing in non-aeronautical revenue. There is a another lot available to the west of the Holiday Inn Express that is open for development. Mr. Carter noted there is also property to the northeast of the airport terminal (the former Flicks and Bud's Skyline Inn properties) that is available. The airport will put out a request for quotes to developers for those properties. Currently, the airport is looking for restaurant and shopping facilities.

The Quick-Turn-Around (QTA) rental car facility opened in October 2014, and the rental car companies signed a new 5-year agreement that starts January 2016. Elliott Aviation completed their remodel of the old John Deere hangar, and the U.S. Customs building had upgrades completed. The snow removal equipment building is now in use, making it possible for all outdoor equipment to be housed in the same facility.

Mr. Carter pointed out that once again, customer care is the most complemented service from customer feedback, which features Skycap service and an electric cart. The free, while-you-wait cell lot parking is also very well received and helpful to visitors waiting to pick up passengers so they don't have to pay for parking.

5. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.
6. Other Business. Chair Thodos mentioned that at the October meeting he signed a certificate in recognition of Kenneth Williams' 21 years of service. Mr. Williams retired as Mayor of Carbon Cliff, thus ending his long-standing service to Bi-State Regional Commission as representative of the small communities in Rock Island County.

Ms. Bulat informed Commissioners that the December meeting will be held in the Rock Island County Board Room due to a conflict with the normal meeting room in the Scott County Administrative Center.

7. Adjournment. The meeting adjourned at 4:00 p.m.

Respectfully submitted,



Kimberly Callaway-Thompson
Secretary