

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, October 22, 2014, 3:30 p.m.  
Rock Island County Board Room  
1504 Third Avenue  
Rock Island, Illinois

MEMBERS PRESENT: Minard – Chair, Conrad, Earnhardt, Furlong, Goodwin, Gordon, Heninger, Hillman, Lawrence, Liddell, Meeker, Newton-Butt, O’Boyle, Schloemer, Sherwin, Stoermer, Sunderbruch, Tank, Thodos, Volz, Wells

MEMBERS ABSENT: Anderson, Austin, Callaway-Thompson, Gallagher, Gluba, Holmes, Hopkins, Howard, Maranda, Pauley, Raes, Tossell, Washburn, Williams

OTHERS PRESENT: Cathie Rochau, Quad City International Airport; Ed Rivers, Scott County Health Department

STAFF PRESENT: Bulat, Grabowski, Moritz

Chair Minard called the meeting to order at 3:38 p.m.

1. Approval of the September 24, 2014 Minutes and Ratify Actions Taken at September 24, 2014 Meeting. Mr. Schloemer moved to approve the minutes of September 24, 2014 as presented. Mr. Furlong seconded the motion, and it passed unanimously. The actions taken at the September 24, 2014 were ratified by consensus.
2. Treasurer’s Report. Mayor O’Boyle presented the Treasurer’s Report for the month ending September 30, 2014, noting an ending total bank and book balance of \$668,469.37. Mayor O’Boyle moved the report be accepted as written and mailed. Ms. Earnhardt seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Ms. Hillman presented the bills totaling \$119,914.03, as listed on the following bills listing and addendum dated October 22, 2014:

Bills List

Bohnsack & Frommelt LLP, progress billing for year-end audit 2014	\$ 10,000.00
Hurt, Norton & Associates, September 2014 legislative technical service (cost reimbursed by participating member governments)	7,750.00
Place Dynamics, background analysis, asset mapping and rating system (cost reimbursed by HCEDP/Rural Accelerator Grant)	10,500.00
RK Dixon, network maintenance and copier charges	2,914.21
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,800.00

Addendum

Bancard Center, VISA charge card expenses related to 2 staff attending the Economic Development Administration Chicago Regional Conference; 5 Webinars hosted by the Association of Pedestrian & Bicycle Professionals; Iowa Association of Regional Councils meeting; Managers & Administrators meeting (cost reimbursed by participants); Quad Cities Riverfront Council meeting (cost reimbursed by participants); 1 staff attending the Midwest Energy International Symposium; 5 staff attending the Illinois Department of Transportation/Metropolitan Planning Organization Fall Planning conference; 2 staff attending the Iowa Association of Regional Councils conference; office supplies	3,877.34
City of East Moline, Municipal Code Enforcement System proceeds	5,873.69
Louisa Ewert, Treasurer	5,026.51
11/2014                    Rent            \$4,618.38	
11/2014            Internet Access            88.00	
09/2014                    Supplies            140.13	
09/2014                    Cell Phone            180.00*	
*(Partial costs reimbursed by HCEDP/Rural Accelerator Grant)	
City of Moline, Municipal Code Enforcement System proceeds	3,233.60
City of Rock Island, Municipal Code Enforcement System proceeds	44,393.90
Strategic Development Group, Inc., Innovation Hub Research (reimbursed by EDA grant)	8,580.52
URS Corporation, Household Survey and Model Integration Project (reimbursed by Air Quality grants)	14,964.26

Ms. Hillman moved approval of the bills totaling \$119,914.03 as presented above.  
 Mr. Volz seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2014-15 Program Budget as of September 30, 2014.  
 Ms. Hillman explained the Program Budget Status Report was mailed in members' packets. The Commission is 25% through the fiscal year with 24.1% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract over \$7,500 for the Commission to consider.
  - Contract with Missman, Inc. for Enterprise Zone legal description and survey beginning October 22, 2014 through December 31, 2014. Costs reimbursed by Illinois Quad City communities.

Mr. Furlong moved approval of the contract as presented above. Ms. Earnhardt seconded the motion, and it passed unanimously.

- 4. Quad City International Airport Update. Ms. Rochau reported that the Quad City International Airport completed major expansion projects in 2014. One of the airport’s most recent projects is completion of Phase II Runway rehabilitation project and the addition of guard lights, ALCMS, and markings.

The airport has created a general aviation customs facility that houses federal inspection services. In the future, the airport plans to handle international charter flights and accommodate larger planes with more passengers. Currently, airplanes coming from other countries have to make stops at other

airports to go through customs before coming to the Quad Cities. Customs agents would need to be brought in with the expansion of services.

Ms. Rochau said that another completed project includes a new rental car service facility that cleans and refuels all rental cars. Multiple rental car companies will be serviced through the new state-of-the-art facility. Additionally, Frontier Hospitality completed construction of a Holiday Inn Express next to the airport that, in addition to rooms, has capability to accommodate meetings and social functions.

According to Ms. Rochau, enplanements are similar to the prior year with 383,027. Besides the loss of Air Tran, another reason for the drop in enplanements is due to the fact that airlines are capping passenger numbers. The Quad City International Airport is expanding service to Washington, D.C. as it continues to serve 11 non-stop, direct destinations. The airport is ranked 118<sup>th</sup> out of 403 airports in the U.S.

In closing, Ms. Rochau informed Commissioners that the Quad City International Airport's website is mobile friendly, and there is free cell lot parking. Customer Care services are very well received and helpful to passengers.

5. Consideration of Resolutions for Annual Certification of the Bi-State Revolving Loan Fund (RLF) Plan and the Mercer-Muscatine Revolving Loan Fund (MMRLF) Plan. Ms. Moritz reported that since the inception of the Bi-State Revolving Loan Fund program in 1986, nearly \$9.4 million has been loaned to 102 businesses in Rock Island and Scott Counties. These loans have helped generate approximately \$134 million in total investments, accessing city and state public financing programs, financial institutions, and company equity. In addition, over 3,400 jobs have been created/retained in the two-county area. Ms. Moritz reviewed a new loan made for a manufacturing business expanding and in need of a fixed asset gap loan. Currently, there is approximately \$341,000 available to loan with the repayment loan pool growing by \$10,000 each month.

Ms. Moritz went on to report that since 2009 when the Mercer-Muscatine Revolving Loan Fund was created, there have been \$190,000 loaned to businesses. These loans have helped generate nearly \$1.3 in total investments. Ms. Moritz reviewed a new loan made for a service business expanding and in need of a fixed asset gap loan. Currently, there is \$350,000 available to loan for Mercer and Muscatine County businesses.

Mr. Tank moved to approve the resolutions for recertification of both the Bi-State and Mercer-Muscatine County Revolving Loan Fund Plans. Mayor Thodos seconded the motion, and it passed unanimously.

6. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.
7. Other Business.
  - a. Mr. Rivers addressed the Commission about the recent outbreak of the Ebola virus in west Africa. He announced that there are no reported or suspected cases of Ebola in the Quad Cities. In fact, there is a very low likelihood of an incident in the area.

The Scott County Health Department (SCHD) has been working with community partners to refine response protocols should there be a suspected Ebola case. Drills have been performed with Genesis Health System, and arrangements have been made to secure personal protective

equipment and facilitate proper transportation of patients and treatment of waste materials. Should there be a suspected or actual case or risk of Ebola, SCHD would work with the Iowa Department of Health and the Centers for Disease Control and Prevention (CDC) for further guidance on quarantine, risk tracing, and treatment.

Rock Island County Health Department and Unity Point have been conducting similar activities in preparation for suspected cases. If the disease is confirmed in an individual, they will be transported to treatment facilities in Iowa City, Chicago, or Omaha.

Mr. Rivers explained that Ebola is a virus that was first found in fruit bats. The virus spread to humans through direct contact with the bats or by eating an animal that had been infected. The incubation time is 2-21 days and manifests as fever, joint pain, headache, and a sore throat. It is not airborne nor spread by water or food, but only by direct contact with blood or bodily fluids. In the seven cases of Ebola in the U.S., there was only one fatality. In comparison, more than 40,000 people die of influenza per year on average.

- b. Ms. Bulat informed Commissioners that she recently made presentations in Long Grove and has scheduled two more presentations in Geneseo and Cambridge.

8. Adjournment. The meeting adjourned at 4:32 p.m.

Respectfully submitted,



Larry Minard  
Chair