

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, April 23, 2014, 3:30 p.m.
Scott County Administration Building
600 West Fourth Street
Davenport, Iowa

MEMBERS PRESENT: Minard – Chair, Austin, Banaszek, Conrad, Furlong, Gluba, Goodwin, Heninger, Hopkins, Howard, Lawrence, Liddell, Meeker, Newton-Butt, O’Boyle, Schloemer, Sunderbruch, Tank, Thodos, Volz, Washburn, Wells

MEMBERS ABSENT: Anderson, Callaway-Thompson, Crouch, Earnhardt, Gallagher, Gordon, Hillman, Pauley, Raes, Sherwin, Stoermer, Tossell

OTHERS PRESENT: Jamie Lange, WQPT

STAFF PRESENT: Bulat, Grabowski, Hunt, McCullough, Moritz

Chair Minard called the meeting to order at 3:32 p.m.

1. Approval of the March 26, 2014 Minutes. Mr. Schloemer moved to approve the minutes of March 26, 2014 as presented. Mayor Thodos seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor O’Boyle presented the Treasurer’s Report for the month ending March 31, 2014, noting an ending total bank and book balance of \$650,970.92. Mr. Banaszek moved the report be accepted as written and mailed. Mr. Howard seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Austin presented the bills totaling \$185,273.21, as listed on the following bills listing and addendum dated April 23, 2014:

Bills List

EMSI, renewal of subscription to Analyst for the period 6/1/14 thru 5/31/15	\$ 8,695.00
Esri, Inc., ArcGIS Desktop Advanced and Basic maintenance service	4,600.00
Hurt, Norton & Associates, March 2014 legislative technical service (cost reimbursed by participating member governments)	7,750.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	3,185.00

Addendum

City of East Moline, Municipal Code Enforcement System proceeds	5,527.38
Louisa Ewert, Treasurer	6,051.25
05/2014 Rent	\$4,618.38
05/2014 Internet Access	88.00
03/2014 Postage	938.50
03/2014 Printer Paper	226.28
03/2014 Cell Phone	180.09*
*(Partial costs reimbursed by HCEDP/Rural Accelerator Grant)	
City of Rock Island, Municipal Code Enforcement System proceeds	75,147.29
Strategic Development Group, Inc., Innovation Hub Research (reimbursed by EDA grant)	49,032.35
URS Corporation, Household Survey and Model Integration Project (reimbursed by Air Quality grants)	25,284.94

Mr. Austin moved approval of the bills totaling \$185,273.21 as presented above.
Mayor O'Boyle seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2013-14 Program Budget as of March 31, 2014. Mr. Austin explained the Program Budget Status Report was mailed in members' packets. The Commission is 75% through the fiscal year with 71.0% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract over \$7,500 for the Commission to approve:
 - Economic Development Administration for a planning grant. The grant is for \$169,884 with \$169,884 in matching funds. It will run from July 1, 2014 to June 30, 2017.

Mr. Furlong moved to approve the grant and resolution as presented, and Mayor Thodos seconded. The motion passed unanimously.

- 4. Embracing Our Military. Ms. Lange presented to the Commission a project that WQPT has undertaken called "Embracing Our Military." The initiative highlights the Quad Cities community-wide commitment to care for and support service members, veterans, Department of Defense civilians, defense contractors, and their families. The essential contributions the military and veteran population make toward the prosperity of our Quad Cities region will be recognized.

Ms. Lange explained that the initiative runs from November 2013 to December 2015 and includes working cooperatively with the Rock Island Arsenal and local service members, veterans, and their families to connect them to local programs and services.

The anticipated outcomes include raising the Quad Cities' rank as a top 50 military community, increasing the number of veterans connecting with local resources, raising the visibility of the military community at the Rock Island Arsenal in the greater Quad Cities area, and reducing the unemployment rate for Quad Cities veterans.

Ms. Lange said the initiative will be implemented through on-air programming, events, and collaborations with like-minded organizations. A task force is being formed to implement the initiative with confirmed representatives of AUSA, Jason's Box, Pendulum Resources, Mandus

Group, JTM Concepts, military spouses, U.S. Coast Guard, chief elected officials, and Rivermont Collegiate.

Signature events include:

- When Parents Deploy Screening in partnership with USO of IL Discovery Kids Day
- Coming Back with Wes Moore Screening
- Veteran and Military Spouse Symposium in partnership with the Dispatch and IL QCRG

Bi-State Regional Commission issued a resolution in support of the initiative.

5. Quad City Household Travel Survey Results. Ms. McCullough explained to Commissioners that Bi-State Regional Commission contracted with a consultant team, URS Corporation, ETC and Texas Transportation Institute, to conduct a household travel survey and enhance the current metro area travel demand model for predicting future traffic. Not since the late 1960s has a study of this type been done for the Quad Cities.

The survey was conducted between July 2013 and January 2014 with the majority of them being completed between October and January. A sample size of 1,500 households was targeted with nearly 1,800 household surveys being completed.

Ms. McCullough noted that for households filling out travel diaries and those with GPS tracking, their efforts represented 2,800 hours of volunteered time towards the survey. The survey results included 4,100 persons, 3,523 vehicles and 13,803 trips. A trip is defined as travel between a origin and a destination, so one trip might be from home to school to drop off kids and another trip would be from school to work.

To help predict Mississippi River travel in the Quad Cities, participants were asked about their bridge crossing travel. Of the household surveyed, 58% reported bridge crossing travel at least once per week and 28% reported at least one bridge crossing daily. Nationally, the average household person trip is from 8-10 trips per person per household per day. The average trip rate for the Quad Cities on the entire data set was 7.8 trips. The survey data was stratified by household size, income and presence of workers in the household. Consistently with other national trends, larger households make more trips in the Quad Cities. Households with more vehicles make more trips and those households with greater income also make more trips. The data was also shown by trip purpose, such as work trips or shopping trips and vehicle occupancy by trip purpose.

Ms. McCullough stated the full report is expected in early May. The data will be used to develop special trip rate formulas by trip purpose for the travel demand model. The model is a software program that uses the household data and socio-economic data to predict traffic. The traffic forecasts are used to help local officials set policies on congestion management, transportation alternatives and set priorities for roadway improvements.

6. Presentation and Consideration of Resolutions Supporting the FY2015 Quad Cities and Region 9 Transportation Work Planning Programs (TPWPs). Ms. McCullough reported that prior to the Bi-State Regional Commission budgeting process, staff annually prepares the Transportation Planning Work Programs (TPWP) for the Quad Cities metropolitan planning area (MPA) and Region 9, serving rural Scott County and Muscatine County. The Work Programs reflect staff work tasks/activities for the coming fiscal year related to cooperative, continuing, and comprehensive (3

“C”s) transportation planning. The TPWPs include budgets for transportation planning short and long range activities and delineate federal, state and local planning funds. Activities include staffing transportation meetings, technical assistance, such as grant writing and traffic or trail studies/analysis, as well as the development of various modal plans and transportation funding programming. As an example, \$13.5 million dollars was programmed to roadway projects in the Quad Cities and Region during the current fiscal year.

Ms. McCullough explained that in the Bi-State region, major transportation issues furthered by these federal planning dollars include:

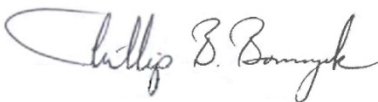
- River Crossing and Transportation Capacity Improvements
- Air Quality Improvement and Congestion Management
- Long Range Plan Implementation and Planning
- Passenger Transportation Coordination and Mobility Enhancements
- Integration of Safety and Security
- Monitoring the Status of Federal Funding and Programs.

With federal transportation appropriations, the total planning effort for urban transportation planning amounts to \$843,674 in the urban area and \$62,305 in Region 9. The urban program includes authorization to utilize \$53,039 in Illinois State Comprehensive Regional Planning Funds for matching funds and the remainder for technical assistance and intermodal planning. The Region 9 program utilizes \$10,000 in local Surface Transportation Program (STP) funds. Recently, the U.S. Department of Transportation introduced three planning emphasis areas which included transitioning to performance based planning and programming, promoting regional cooperation and coordination across various MPO and state boundaries, and working on access to essential services. These new emphasis areas align with the work activities identified in the TPWPs.

Mr. Austin moved approval of the resolutions and execution of the grants as presented, and Mr. Banaszek seconded. The motion passed unanimously.

7. Questions or Comments by Commissioners. There were no additional questions or comments by Commissioners.
8. Other Business. Ms. Bulat reminded Commissioners of the public meetings involving the reconstruction of the I-74 Bridge Corridor. She noted that there would be construction plans available for viewing.
9. Adjournment. The meeting adjourned at 4:33 p.m.

Respectfully submitted,



Phillip Banaszek
Secretary