

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, November 20, 2013, 3:30 p.m.  
Scott County Administration Building  
600 West Fourth Street  
Davenport, Iowa

MEMBERS PRESENT: Minard – Chair, Austin, Callaway-Thompson, Conrad, Gallagher, Gluba, Gordon, Heninger, Hillman, Kelly, Lawrence, Liddell, O’Boyle, Raes, Sherwin, Stoermer, Sunderbruch, Terry, Thodos, Volz, Wells

MEMBERS ABSENT: Anderson, Banaszek, Burrage, Crouch, Earnhardt, Goodwin, Hopkins, Pauley, Rangel, Schloemer, Sorensen, Tank, Tossell, Washburn

OTHERS PRESENT: Greg Aguilar, Illinois DCEO

STAFF PRESENT: Bulat, Grabowski, Hunt, McCullough, Miller, Overton, Schmid, Snapp

Chair Minard called the meeting to order at 3:32 p.m. and introduced Mr. Aguilar to the Commission.

1. Approval of the October 23, 2013 Minutes. Mayor Gluba moved to approve the minutes of October 23, 2013 as presented. Mr. Wells seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Ms. Kelly presented the Treasurer’s Report for the month ending October 31, 2013, noting an ending total bank and book balance of \$522,958.59. Ms. Kelly moved the report be accepted as written and mailed. Ms. Sherwin seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mr. Austin presented the bills totaling \$81,462.80, as listed on the following bills listing and addendum dated November 20, 2013:

*Bills List*

Bohnsack & Frommelt LLP, Progress billing for year-end audit 2013	\$10,000.00
Hurt, Norton & Associates, October 2013 legislative technical service (cost reimbursed by participating member governments)	7,750.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	3,535.00

*Addendum*

Bancard Center, VISA charge card expenses related to 1 staff attending the Essentials of ARC GIS seminar; 2 staff attending the Iowa Association of Regional Councils Retreat; 3 staff attending the Advanced Microsoft Excel Techniques seminar; 1 staff attending the Illinois Geographic Information System Association Fall Conference; 1 staff attending the Chicago Metropolitan Agency for Planning (CMAP) and Federal Highway Administration seminar (FHWA); Managers & Administrators Committee meeting (cost reimbursed by participants; supplies	1,882.21
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City of East Moline, Municipal Code Enforcement System (MUNICES) proceeds	2,383.66
Louisa Ewert, Treasurer	4,944.66
12/2013 Rent	\$4,618.38
12/2013 Internet Access	88.00
10/2013 Supplies	58.40
10/2013 Cell Phone	179.88*
*(Partial costs reimbursed by HCEDP/Rural Accelerator Grant)	
City of Rock Island, Municipal Code Enforcement System (MUNICES) proceeds	50,967.27

Mr. Austin moved approval of the bills totaling \$81,462.80 as presented above.

Ms. Sherwin seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2013 Program Budget as of October 31, 2013. Mr. Austin explained the Program Budget Status Report was mailed in members' packets. The Commission is 33% through the fiscal year with 32.9% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts for consideration by the Commission.
  - Contract with Hurt, Norton & Associates, Inc. for Legislative Technical Services Support. The contract is in the amount not to exceed \$96,100 and the period of the contract is December 1, 2013 to November 30, 2014. Mr. Austin motioned to approve the contract as presented, and Mr. Gordon seconded. Commissioners expressed interest in having a representative from Hurt, Norton & Associates speak to Commissioners at an upcoming meeting.
  - Amendment to extend the contract with Genesis Occupational Health for urine drug testing at \$41 each and breath alcohol testing at \$33 each through September 30, 2014. Ms. Kelly motioned to approve the contract as presented, and Ms. Sherwin seconded.
4. Riverfront Planning in the Bi-State Region. Ms. Bulat explained that the Quad City Riverfront Council (QCRFC) was created in 1985 by local elected officials in the Quad Cities through the Bi-State Regional Commission (BSRC). The Riverfront Council is a coordinating body for riverfront planning for the purpose of encouraging and promoting riverfront development. Membership was extended to the Bi-State Region in 1999.

The Riverfront Council provides an opportunity for coordination and communication of ideas among Bi-State Region representatives from both the public and private sectors on issues pertaining to our riverfronts. In addition, the Council exchanges information on community planning, industrial and commercial development, recreational amenities and aesthetic enhancements of area waterfronts. In 1996, BSRC in partnership with member government planners, local stakeholders, River Action Inc., and the Lakota Group developed the Mississippi River Corridor Design Principles. This document provided design suggestions and underpinning principles for river access, signage and graphics, landscaping, riverfront art and resource enhancement. These principles still guide development today.

Ms. Bulat noted that riverfront development in the region has incorporated a wide range of project types including recreation, conservation, residential, commercial, and industrial uses. Members exchange information on community planning, current and proposed projects, commercial development, and aesthetic enhancement of our region's shorelines at bimonthly

meetings. Riverfront Council members include chief elected officials/appointees, Convention and Visitors Bureau, Chambers of Commerce, Rock Island Arsenal, U.S. Army Corps of Engineers, River Action, and Mississippi River Parkway Commission.

Ms. Bulat stressed that riverfront trails and their spurs are one of the key indicators of progress and include extensions of the Mississippi River and American Discovery Trails in Bettendorf, Davenport, Muscatine, and Riverdale; the Grand Illinois, Rock River, Kiwanis, and Hennepin Canal Trails in the Illinois Quad Cities and Henry County; creek contributory connecting trails in the Iowa Quad Cities and Muscatine; the historic Cody Trail through LeClaire, Princeton, Eldridge, and Long Grove; and many others.

Riverfront planning and development has progressed within each jurisdiction including various projects completed, planned and underway including the following projects/plans:

- River Heritage Park at First Crossing
- Botanical Center Children's Garden
- Rock Island Multi-Use Transit Facility
- Metro Link Maintenance Center
- Rock Island Transient Docking Facility
- Modern Woodman Park Ferris Wheel
- Credit Island Battlefield Protection Project
- Credit Island Lodge
- Dock Restaurant Redevelopment
- Quad City Amtrak/MultiModal Station
- RiverBend Commons
- Sylvan Bridge Improvement
- I-74 Trail Bridge and Observation Area
- Will B. Rolling Art Port Byron
- Water Features Parks in Davenport, Moline, Muscatine, and Rock Island

Ms. Bulat concluded that the purpose of the Riverfront Council is to ensure that the Bi-State Region's river corridors, rivers and riverfronts, be vital, distinctive and accessible, coordinated in their use, integrated in design, and cared for by all of us.

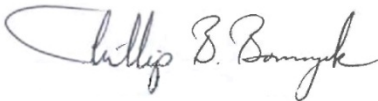
5. Bi-State Geographic Information System (GIS) Services. Ms. Snapp reported that November 20, 2013 was Geographic Information Services (GIS) Day. She highlighted examples of how Bi-State captures, manages, analyzes, and displays geographically referenced information using GIS software. Recent projects include capturing spatial data on water and sewer paper maps to create Utilities GIS for municipalities; managing employment data that is used in part to model travel demand on the transportation road network for the Quad Cities Area Long Range Transportation Plan; analyzing crash data for the Quad Cities Intersection Crash Study; and displaying amenities on an attractive cartographic map displayed in a kiosk at Illiniwek Forest Preserve, near Hampton, IL.

Finally, Ms. Snapp introduced two new GIS services. Staff utilizes Esri® Community Analyst to create custom demographic reports and simple maps upon request. Community Analyst contains thousands of data variables available with a few mouse clicks. Sample reports were provided to Commissioners. In addition, Bi-State staff will start implementing ArcGIS Online. This will put GIS in the hands of member governments, allowing local government staff to view

and use maps and data that has been created for them without expensive, technically-challenging hardware and software.

6. Questions or Comments by Commissioners. Mr. Volz mentioned that Doug Rick gave an update on the I-74 bridge construction at a Chamber of Commerce meeting that he said was encouraging. Ms. Bulat said that she had included an article on the I-74 bridge progress in the previous month's *Commission in Review*. Construction is set to begin in 2017, and there will be elevator access to the trail and pedestrian overlook on the Bettendorf side.
7. Other Business. Ms. Bulat told Commissioners that there is free training on the Affordable Care Act at the Bettendorf Public Library on Thursday, November 21 at 1:00 p.m. She also mentioned that December's Commission meeting will be held on the third Wednesday (December 18) instead of the usual fourth Wednesday due to the Christmas holiday.
8. Adjournment. The meeting adjourned at 4:21 p.m.

Respectfully submitted,



Phillip Banaszek  
Secretary