

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, October 23, 2013, 3:30 p.m.
Scott County Administration Building
600 West Fourth Street
Davenport, Iowa

MEMBERS PRESENT: Minard – Chair, Austin, Banaszek, Callaway-Thompson, Conrad, Gluba, Goodwin, Heninger, Hillman, Kelly, Lawrence, Liddell, O’Boyle, Raes, Schloemer, Sorensen, Sunderbruch, Terry, Thodos, Volz, Wells

MEMBERS ABSENT: Anderson, Burrage, Crouch, Earnhardt, Gallagher, Gordon, Hopkins, Pauley, Rangel, Sherwin, Stoermer, Tank, Tossell, Washburn

OTHERS PRESENT: Dean Moyer, Mayor of Cordova; John Myers, Village of Cordova

STAFF PRESENT: Bulat, Grabowski, Hunt, McCullough, Moritz

Chair Minard called the meeting to order at 3:35 p.m.

1. Approval of the September 25, 2013 Minutes. Mayor Gluba moved to approve the minutes of September 25, 2013 as presented. Mr. Banaszek seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Ms. Kelly presented the Treasurer’s Report for the month ending September 30, 2013, noting an ending total bank and book balance of \$497,808.33. Ms. Kelly moved the report be accepted as written and mailed. Mayor Thodos seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Austin presented the bills totaling \$68,968.33, as listed on the following bills listing and addendum dated October 23, 2013:

Bills List

Hurt, Norton & Associates, August 2013 legislative technical service (cost reimbursed by participating member governments)	\$ 7,750.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,625.00

Addendum

Bancard Center, VISA charge card expenses related to Quad City Riverfront Council meeting (cost reimbursed by participants); Managers & Administrators meeting (cost reimbursed by participants); trail meetings; 4 staff attending the Illinois Department of Transportation Fall Planning Conference; 2 staff attending the Engaging the Private Sector in Freight Planning; 1 staff attending the Illinois Geographic Information System Conference; office supplies	3,837.99
---	----------

Environmental Systems Research Institute (esri), ArcGIS software	11,160.00
Louisa Ewert, Treasurer	6,702.15
11/2013 Rent	\$4,618.38
10/2013 Internet Access	88.00
08 & 09/2013 Postage	1,739.45
09/2013 Supplies	76.50
09/2013 Cell Phone	179.82*
*(Partial costs reimbursed by HCEDP/Rural Accelerator Grant)	
URS Corporation, Household Survey and Model Integration Project	36,893.19

Mr. Austin moved approval of the bills totaling \$68,968.33 as presented above.

Ms. Kelly seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2013 Program Budget as of September 30, 2013. Mr. Austin explained the Program Budget Status Report was mailed in members' packets. The Commission is 25% through the fiscal year with 24.5% expended and within budget.
 - c. Contracts/Grants for Consideration. There were no contracts for Commission approval.
4. Consideration of a Resolution for Annual Certification of the Bi-State Revolving Loan Fund (RLF) Plan. Ms. Moritz presented the Commission with information on the Bi-State Revolving Loan Fund Program. She stated that since the inception of the program in 1986, nearly \$9.4 million has been loaned to 101 businesses in Rock Island and Scott Counties. These loans have helped generate approximately \$133 million in total investments, accessing city and state public financing programs, financial institutions, and company equity. In addition, 3,401 jobs have been created/retained in the two-county area. Ms. Moritz reviewed the 6 new loans made in the last year for over \$485,000. Four projects were fixed asset loans and the other two were for working capital needs. Five businesses were expanding and one was a start-up endeavor. Two companies were industrial, two were service, one was retail, and one was a retail/ manufacturing combination. Currently, there is approximately \$176,000 available to loan with the repayment loan pool growing by \$10,000 each month.

Mr. Austin moved approval of the resolution, and Mayor Thodos seconded. The motion passed unanimously.

- 5. Consideration of a Resolution for Annual Certification of the Mercer-Muscatine Revolving Loan Fund (MMRLF) Plan. Mr. Hunt provided a brief summary of the Mercer/Muscatine County Revolving Loan Fund. He stated that the fund has been in existence since 2010 and made its first loan in August 2012. The initial loan of \$150,000 leveraged \$650,000 private investment and created 25 jobs. Currently, there is \$850,000 available to loan. Bi-State staff continues to market the program and has meeting with lenders in Muscatine and Aledo on November 5 and 6.

Mr. Wells moved approval of the resolution, and Mr. Sorenson seconded. The motion passed unanimously.

- 6. Status of Freight Study in the Bi-State Region. Ms. Bulat told Commissioners that a Freight Commodity Efficiency Study/Plan will be conducted for the five county Bi-State Region. A freight study was completed in 1989 for a subset of the Region limited to the Quad City urbanized area. Bi-State leaders and transportation officials believe a new broader study should be conducted for the entire region in-light of changing conditions in the economy and

environment. The study will examine the region and its ability to export and import various commodities efficiently through the use of barges, trains, trucks, and air planes. Determining if the region has the needed infrastructure to economically match goods to the most appropriate mode of transportation is the goal of the project. Key transportation facility needs will be identified and integrated into regional plans for future implementation.

Ms. Bulat said that the proposed project will support the fine tuning of both the Bi-State Regional Commission's Long Range Transportation Plan and Comprehensive Economic Development Strategy. The study will provide information on how to address transportation choices for freight and enhance economic competitiveness. The proposed project budget will range between \$300,000 and \$500,000 depending on the availability of funding from the Army Corps of Engineers. Other funders include the Illinois Department of Transportation, the Iowa Department of Transportation, and Bi-State Regional Commission through funds reserved for transportation planning. The funding will be used to contract with a consultant to conduct the freight study.

Ms. Bulat concluded that the purpose of this work is to prepare a multimodal, intermodal freight plan for the two-state, five county Bi-State Region that enhances the mobility of both people and goods while mitigating the negative impacts on mobility, safety, environment, and quality of life. Specific objectives include:

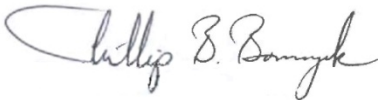
- Collect base freight data
- Support data needs for Bi-State 2045 LRP
- Inventory, forecast, evaluate, & identify freight needs/challenges
- Develop solutions that address challenges & efficiencies
- Evaluate costs & benefits for proposed solutions
- Prioritize long, medium, and short-term improvements
- Develop regional consensus on priorities

7. Questions or Comments by Commissioners. There was no questions or comments presented.

8. Other Business. There was no other business.

9. Adjournment. The meeting adjourned at 4:17 p.m.

Respectfully submitted,



Phillip Banaszek
Secretary