

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, June 26, 2013, 3:30 p.m.  
Scott County Administration Building  
600 West Fourth Street  
Davenport, Iowa

MEMBERS PRESENT: Minard – Chair, Austin, Callaway-Thompson, Earnhardt, Gallagher, Heninger, Hopkins, Kelly, Lawrence, Liddell, O’Boyle, Raes, Schloemer, Sherwin, Sunderbruch, Tank, Terry, Thodos, Volz, Washburn, Wells

MEMBERS ABSENT: Anderson, Banaszek, Burrage, Gluba, Goodwin, Gordon, Hillman, Pauley, Rangel, Sorensen, Stoermer, Tossell, Williams

OTHERS PRESENT: Lawrence Bay, Mayor, Village of Port Byron; Carol Morris, Village of Port Byron; Dean Moyer, Mayor, Village of Cordova; John Meyers, Councilman, Village of Cordova

STAFF PRESENT: Bulat, Grabowski, Hunt, McCullough, Miller, Moritz

Chair Minard called the meeting to order at 3:32 p.m. He asked all present to state their names and affiliations for the benefit of new members and guests.

1. Approval of the May 22, 2013 Minutes. Mayor Thodos moved to approve the minutes of May 22, 2013 as presented. Mr. Austin seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Ms. Kelly presented the Treasurer’s Report for the month ending May 31, 2013, noting an ending total bank and book balance of \$498,515.40. Ms. Kelly moved the report be accepted as written and mailed. Ms. Earnhardt seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mr. Austin presented the bills totaling \$45,202.68, as listed on the following bills listing and addendum dated June 26, 2013:

*Bills List*

Hurt, Norton & Associates, May 2013 legislative technical service (cost reimbursed by participating member governments)	\$ 7,750.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	3,640.00

*Addendum*

Bancard Center, VISA charge card expenses related to 1 staff attending the 2013 Community Development Assistance Program (CDAP) Grant Administrator’s Conference; 1 staff attending the Iowa International City Managers Association (IaCMA) Summer Conference; 1 staff attending the	4,454.82
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Growing Green in 2013: Illinois Recycling & Resource Management Conference & Trade Show; 1 staff attending the FY2013 Triennial Review Workshop; Chief Elected & Administrative Officials luncheon meeting (cost reimbursed by participants); office supplies			
Dell Marketing L.P., computers and monitors			7,289.79
Louisa Ewert, Treasurer			6,568.07
07/2013	Rent	\$4,618.38	
07/2013	Internet Access	88.00	
04 – 05/2013	Postage	0	
05/2013	Printing	1,562.29	
05/2013	Supplies	119.70	
05/2013	Cell Phone	179.70*	
*(Partial costs reimbursed by HCEDP/Rural Accelerator Grant)			
Hargrove International, Inc., Destination Tourism Development: Research, Assessment & Planning workshop (cost reimbursed by HCEDP/Rural Accelerator Grant)			15,500.00

Mr. Austin moved approval of the bills totaling \$45,202.68 as presented above.  
 Ms. Kelly seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2013 Program Budget as of May 31, 2013. Mr. Austin explained the Program Budget Status Report was mailed in members' packets. The Commission is 91.7% through the fiscal year with 82.3% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts over \$7,500 for the Commission to approve:
- Contract with Emergency Telephone System Board for Staff Support. The contract is for actual costs and will run from July 1, 2013 to June 30, 2014.
  - Contract with Rock Island County Waste Management Agency for Staff Support. The contract is for actual costs and will run from July 1, 2013 to June 30, 2014.
  - Contract with Scott County Kids for Financial Management. The contract is for actual costs and will run from July 1, 2013 to June 30, 2014.
  - Contract with Scott County Housing Council for Financial Management. The contract is for actual costs and will run from July 1, 2013 to June 30, 2014.
  - Grant with Iowa Association of Regional Councils for Iowa Department of Economic Development for planning assistance to local governments. The grant is for \$10,294 and will run from July 1, 2013 to June 30, 2014.
  - Contract with Rock Island Arsenal Development Group for Payroll Processing. The contract is for actual costs and will run from July 1, 2013 to June 30, 2014.

Ms. Kelly made a motion to approve the contracts over \$7,500, and Mayor Thodos seconded. The motion passed unanimously with Mr. Schloemer abstaining from the vote for Scott County Housing Council.

Ms. Bulat also reported contracts under \$7,500 listed on the addendum that do not need action by the board.

- Trinity Regional Health System Mapping, in the amount of \$800 for the period 9/10/12 – 11/30/12.
  - McCausland Comp Plan, in the amount of \$3,700.00 for the period 11/1/12 – 6/30/13.
  - McCausland Logo, Stationary & Brochure, in the amount of \$1,500.00 for the period 12/1/12 – 6/30/13.
  - East Moline Economic Development Plan, in the amount of \$5,400.00 for the period 1/16/13 – 8/31/13.
  - Quad Cities Convention & Visitors Bureau East West Riverfest Mapping Project, in the amount of \$800.00 for the period 6/1/13 – 7/15/13.
  - Moline Park & Recreation Plan, in the amount of \$6,000.00 for the period 6/1/13 – 3/31/14.
- d. Consideration of Recommended Revised FY 2013 Commission Planning Budget. Mr. Austin reported staff recommended the proposed revised FY 2013 Commission Planning Budget. Ms. Bulat asked if anyone had any questions regarding the changes in the right hand column of the line item budget. There were no questions; however, Mr. Wells thanked Mr. Hunt for his work on securing the Henry County Economic Development Partnership budget changes.

Mr. Austin motioned to approve the Revised FY 2013 budget as presented, and Ms. Sherwin seconded. The motion passed unanimously.

- e. Consideration of Recommended FY 2014 Commission Planning Budget. Mr. Austin motioned to approve the Recommended FY 2014 Commission Planning Budget as presented to the Commission at the May 22, 2013 meeting. Mayor O'Boyle seconded, and the motion passed unanimously.

Mr. Wells asked if the planning budget would be affected by sequestration, and Ms. Bulat said it would not.

4. Update on Quad City International Airport. Ms. Rochau presented to the Commission changes that have been made since last year. The main, 10,000 ft. runway was completely overhauled for \$34 million, and new runway lights were installed. From FFY2009 to FFY 2013, the airport received \$41 million in grants. The \$3.1 million addition to the building that houses the snow removal equipment is nearly complete.

The airport has future plans for the creation of a general aviation customs facility that would cost about \$2.8 million. The facility would house federal inspection services and the civil air patrol. This would allow the airport to handle international charter flights and accommodate larger planes with more passengers. Currently, the airplanes coming from other countries have to make stops at other airports to go through customs before coming to the Quad Cities. Customs agents would need to be brought in with the expansion of services.

Ms. Rochau said that another future project includes a new rental car service facility. Multiple rental car companies would be housed in the new facility. The airport is currently gathering bids for this \$7 million project. Frontier Hospitality is working on plans to build a Holiday Inn Express next to the airport that, in addition to rooms, would have capability to accommodate social functions.

Enplanements are down 5.6% from last year, largely due to weather. However, Ms. Rochau explained that enplanements are usually slow at the beginning of the year but increase in summer. Another reason for the drop in enplanements is due to the fact that airlines are capping passenger numbers. The airport keeps looking into new airline carriers to pick up business. The Quad City International Airport is looking to expand service to Washington, D.C.; New York, NY; Los Angeles, CA; and Fort Myers, FL.

She concluded by saying that the Quad Cities is a top 10 destination city. The Quad City International Airport's website is mobile friendly, and there is free cell lot parking.

5. 2013 Comprehensive Economic Development Strategy (CEDS) Progress Report Draft. Mr. Hunt presented the final 2013 Comprehensive Economic Development Strategy Progress Report (CEDS PR). He pointed out the highlights of the document paying special attention to the progress report section.

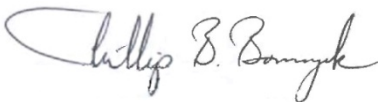
Several significant expansion projects were noted including the completion of Kone Towers in Moline, which brought 50 new and 250 retained jobs to the Bi-State Region. Local governments self reported the completion of 46 significant economic development projects creating over 400 jobs and retaining 800 additional jobs. Redevelopment of the region's downtowns into urban living centers was a continued theme in the CEDS. Davenport' Kirker lofts, Harrison lofts and the Jackson School project are all examples of new downtown living spaces.

Commissioners were reminded of the economic development cooperation agreement included in the CEDS and the need for a resolution to submit the strategy to the federal Economic Development Administration. Mr. Hunt closed by noting that the region's largest employer continues to be the Rock Island Arsenal and that the impacts of federal budget sequestration and potential base closures remain a constant threat.

Mayor Thodos made a motion to approve the resolution to adopt the 2013 CEDS PR, and Mr. Austin seconded. The motion passed unanimously. The document will be delivered to the EDA Chicago Regional office by June 28, 2013.

6. Questions or Comments by Commissioners. Ms. Kelly asked if all of the member governments had signed and returned their resolutions to adopt the changes to the Articles of Agreement. Ms. Bulat said no, but resolutions keep coming in.
7. Other Business. There was no other business.
8. Adjournment. The meeting adjourned at 4:25 p.m.

Respectfully submitted,



Phillip Banaszek  
Secretary