

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, March 27, 2013, 3:30 p.m.  
Scott County Administration Building  
600 West Fourth Street  
Davenport, Iowa

MEMBERS PRESENT: Minard – Chair, Austin, Banaszek, Callaway-Thompson, Fox, Goodwin, Gordon, Heninger, Hillman, Hopkins, Kelly, Lawrence, Liddell, McDaniel, O’Boyle, Schloemer, Sorensen, Sunderbruch, Tank, Terry, Volz, Wells

MEMBERS ABSENT: Anderson, Burrage, Earnhardt, Gallagher, Gluba, Pauley, Rangel, Sherwin, Stoermer, Thodos, Tossell, Washburn, Welvaert

STAFF PRESENT: Berkley, Bulat, Grabowski, Hunt, Miller

Chair Minard called the meeting to order at 3:30 p.m. He presented former chair Danny McDaniel with a plaque in appreciation of his eight years of service to the Commission. Chair Minard then opened the meeting by introducing himself to the Commission.

1. Approval of the February 27, 2013 Minutes. Mayor O’Boyle moved to approve the minutes of February 27, 2013 as presented. Mr. Gordon seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Ms. Kelly presented the Treasurer’s Report for the month ending February 28, 2013, noting an ending total bank and book balance of \$705,889.04. Mayor Hopkins moved the report be accepted as written and mailed. Mr. Tank seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mr. Austin presented the bills totaling \$35,776.12, as listed on the following bills listing and addendum dated March 27, 2013:

Bills List

Hurt, Norton & Associates, February 2013 legislative technical service (cost reimbursed by participating member governments)	\$ 7,750.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	3,045.00

Addendum

Bancard Center, VISA charge card expenses related to Chief Elected & Administrative Officials Luncheon meeting (costs reimbursed by participants); iMac computer purchased by a staff member (cost reimbursed by the staff person); 1 staff attending the 2013 Iowa Employment Training, Benefits, and Wellness conference; 1 staff attending Basic Supervision conference; 1 staff attending the 2013 MAFC/ITTS/KYTC Joint Annual Freight meeting; 1 staff	3,624.86
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attending the Quad City Chamber DC Fly-In; office supplies			
Louisa Ewert, Treasurer			
			5,856.26
04/2013	Rent	\$4,618.38	
04/2013	Internet Access	88.00	
02/2013	Printing	1,095.18	
02/2013	Supplies	54.70*	
*(Partial costs reimbursed by HCEDP/Rural Accelerator Grant)			
Hargrove International, Inc., Destination Tourism Development: Research, Assessment & Planning workshop (cost reimbursed by HCEDP/Rural Accelerator Grant)			15,500.00

Mr. Austin moved approval of the bills totaling \$35,776.12 as presented above.  
Ms. Kelly seconded the motion, and it passed unanimously.

b. Report on Progress on Commission’s FY 2012 Program Budget as of February 28, 2013.

Mr. Austin explained the Program Budget Status Report was included in committee members' packets. The Commission is 66.7% through the fiscal year with 58.5% expended and within budget.

c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for the Commission to approve:

- Contract with Illinois Department of Transportation for Region 2 Human Services Transportation Program grant in the amount of \$114,676 for the period May 1, 2013 through June 30, 2015.

Mr. Volz made a motion to approve the contract, and Mr. Sunderbruch seconded the motion. The motion passed unanimously.

4. Census Programs Update. Ms. Miller provided an update on several U.S. Census Bureau programs and announcements as follows:

- On February 28, 2013, the Office of Management and Budget (OMB) announced revised delineations of Core Based Statistical Areas (CBSA). These are geographic entities used by federal statistical agencies in collecting, tabulating, and publishing federal statistics. Core Based Statistical Areas is a collective term for Metropolitan (Metro) and Micropolitan (Micro) Statistical Areas. The Davenport-Moline-Rock Island, IA-IL MSA remains unchanged and includes the same four counties that were delineated in 2003, following the 2000 Census: Henry, Mercer, and Rock Island Counties in Illinois and Scott County, Iowa. The Muscatine Micropolitan Statistical Area now consists of only Muscatine County. Louisa County was formerly included in the Muscatine Micropolitan Statistical Area. More information can be found at [www.census.gov/population/metro/](http://www.census.gov/population/metro/) or [www.whitehouse.gov/omb/inforeg\\_statpolicy](http://www.whitehouse.gov/omb/inforeg_statpolicy).
- The U.S. Census Bureau released updated County-to-County Commuting Flow data in early March. Also referred to as “Journey to Work” data, this is information related to a worker’s travel from home to work. Place of work refers to the geographic location of the worker’s job. A worker is defined as a person 16 years old and over who was employed and at work during a reference period. The data is based on information collected in the 2006–2010

American Community Survey, five year estimates. More information can be found at [www.census.gov/hhes/commuting/](http://www.census.gov/hhes/commuting/).

Ms. Miller said that commuting between Scott and Rock Island Counties remains at approximately 20%. She also pointed out that over 80% of commuters remain in Muscatine County for work.

She went on to say that the Census Bureau established the 2010 Census Count Question Resolution (CQR) Program by which state, local, and tribal area elected officials may challenge their jurisdiction's 2010 Census counts. There are three types of challenges that may be submitted:

- Boundary – Inaccurate reporting or recording of boundaries in effect January 1, 2010
- Geocoding – Placement of Living Quarters and associated population within boundaries and census blocks
- Coverage – Corrections to number of Living Quarters identified during the enumeration process due to Census processing errors

New total populations are published in an errata at [www.census.gov/prod/cen2010/notes/errata.pdf](http://www.census.gov/prod/cen2010/notes/errata.pdf). Tables for 2010 will NOT change. Apportionment and redistricting will not change if errors are confirmed. However, these totals are used in Census programs such as future American Community Survey estimates and Population Estimates programs, and can also be used by governmental units as an “official” Census population to determine distribution of funds in such programs as the Motor Fuel Tax in Illinois and the Road Use Tax in Iowa.

The deadline to submit a challenge is June 1, 2013, and Bi-State staff is available to assist. There is no cost to submit a challenge. Several jurisdictions in the region have submitted challenges or are in the process of submitting a CQR challenge.

The Special Census is a program for local and tribal governments to conduct censuses for their communities in the years between decennial censuses. When local officials believe there has been a significant population change in their community due to growth or annexation, they may choose to conduct a Special Census. The Census Bureau conducts Special Censuses on a cost-reimbursable basis. This means that the governmental unit requesting a Special Census assumes full responsibility for the cost of the Special Census. The updated information provided by a Special Census is designated as Official Census Statistics and may be used in any manner provided for by applicable law. The Official Census statistics produced by conducting a Special Census may produce an increase in state revenue sharing or other benefits. This could also offset the cost of actually conducting the Special Census, but much depends on the individual state's laws or regulations.

Ms. Miller stated she can be contacted at (309) 793-6302, ext. 133, [lmiller@bistateonline.org](mailto:lmiller@bistateonline.org) or Meghan Overton, Data Services Planner can also be contacted for more Census information at (309) 793-6302, ext. 126 or [moverton@bistateonline.org](mailto:moverton@bistateonline.org)

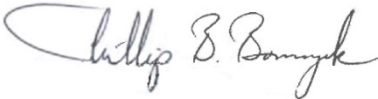
5. Kickoff of 2013 CEDS Progress Report. Mr. Hunt provided a brief update on the status of the 2013 Comprehensive Economic Development Strategy (CEDS) Progress Report. The CEDS is updated annually and fully redeveloped every five years. The strategy must be completed for the region to receive federal funds from the Economic Development Administration (EDA). EDA has partnered in funding several projects over the past years including:
  - Henry-Rural Rock Island-Mercer County Economic Development Consortium (2012) — \$195,000 Federal

- Rock Island Ridgewood Sustainable Business Park (2011) — \$1.5 million Federal
- Davenport Rail Port at Eastern Iowa Industrial Center (2010) \$5.1 million — Federal
- Mercer/Muscatine RLF (2010) — \$750,000 Federal
- East Moline Economic Development Plan (2009) — \$50,000 Federal
- Moline RiverTech (2007) — \$1 million Federal

The CEDS also serves as a unifying economic development strategy that broadly incorporates goals and projects from across the region. Annual updates track the progress of these goals and projects. Bi-State staff will bring a final draft of the 2013 CEDS Progress Report to the Commission in May for approval. Staff will continue to improve the design and content of the CEDS Progress Report, including expanded use of pictures, graphics, and maps. Mr. Hunt also noted that the CEDs committee continues to recruit persons of diverse backgrounds from both the public and private sector.

6. Questions or Comments by Commissioners. Ms. Kelly reminded Commissioners to return their signed resolutions adopting the most recent changes to the Articles of Agreement. Ms. Bulat said that a list of those who have returned signed resolutions would appear in *Commission in Review*. Ms. Kelly also reminded Commissioners to return their surveys to Bi-State as soon as possible.
7. Other Business. Mr. Wells informed the Commission that representatives from Henry County will be going to Springfield in April to present county issues to the state legislature. He also said that the Henry County small-arms manufacturer ArmaLite, Inc. was awarded the security bid for the Olympics in Rio. This was a world-wide bid, so it's very exciting that a company in Geneseo won.
8. Adjournment. The meeting adjourned at 4:20 p.m.

Respectfully submitted,



Phillip Banaszek  
Secretary