

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, October 24, 2012, 3:30 p.m.  
Scott County Administration Building  
600 West Fourth Street  
Davenport, Iowa

MEMBERS PRESENT: McDaniel – Chair, Austin, Fox, Gallagher, Goodwin, Heninger, Hopkins, Kelly, Lawrence, Liddell, Minard, O’Boyle, Rockwell, Schloemer, Sorensen, Stoermer, Tank, Thodos, Volz, Wells

MEMBERS ABSENT: Anderson, Bohnsack, Burrage, Earnhardt, Gluba, Gordon, Pauley, Rangel, Sherwin, Sunderbruch, Tossell, Washburn, Welvaert

STAFF PRESENT: Bulat, Grabowski, McCullough, Moritz

Chair McDaniel called the meeting to order at 3:35 p.m.

1. Approval of the September 26, 2012 Minutes. Mayor Thodos moved to approve the minutes of September 26, 2012 as presented. Mayor Fox seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Ms. Kelly presented the Treasurer’s Report for the month ending September 30, 2012, noting an ending total bank and book balance of \$545,930.82. Ms. Kelly moved the report be accepted as written and mailed. Mr. Schloemer seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mr. Austin presented the bills totaling \$70,092.63, as listed on the following bills listing and addendum dated October 24, 2012:

*Bills List*

Business Systems, Inc., purchase and installation of Konica Minolta Bizhub 42 copier/printer	\$ 2,671.00
CBS4 – Coronet Communications Co., ads to promote air quality (cost reimbursed by ALCOA grant)	1,138.00
Creative Images Center, printing of Comprehensive Economic Development Strategy (CEDS) report	1,085.40
Hurt, Norton & Associates, September 2012 legislative technical service (cost reimbursed by participating member governments)	7,750.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	3,430.00

Addendum

Bancard Center, VISA charge card expenses related to Quad City Riverfront Council meeting; membership dues to PaperSpecs.com; 1 staff attending the Household Travel Survey Symposium; 2 staff attending the Climate Change workshop; 2 staff attending the Economic Development Administration Midwest Region Training conference; Hostway Web Solutions; 3 staff attending Proofreading workshop; 1 staff attending the Introduction to Urban Travel Demand Forecasting; 1 staff attending the Illinois Association of Regional Councils meeting; Chief Elected & Administrative Officials luncheon meeting (cost reimbursed by participants); Managers & Administrators lunch meeting (cost reimbursed by participants); office supplies	4,219.58
Caliper Corporation, Standard TransCAD Software Support	1,200.00
City of East Moline, Municipal Code Enforcement System proceeds	7,856.27
Louisa Ewert, Treasurer	5,651.49
11/2012                    Rent	\$4,618.38
11/2012            Internet Access	88.00
09/2012            Postage	758.16
09/2012            Printing	70.57
09/2012            Supplies	56.50
09/2012            Cell Phone	59.88
Iowa City/County Management Association, Phoenix ICMA reception	500.00
City of Moline, Municipal Code Enforcement System proceeds	721.77
City of Rock Island, Municipal Code Enforcement System proceeds	33,869.12

Mr. Austin moved approval of the bills totaling \$70,092.63 as presented above.  
 Ms. Kelly seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2012 Program Budget as of September 30, 2012.  
 Mr. Austin explained the Program Budget Status Report was included in committee members' packets. The Commission is 25.0% through the fiscal year with 21.6% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. McCullough presented the following contract for the Commission to approve:
  - Contract with URS Corporation for a Quad Cities Metro Area household travel survey with costs not to exceed \$400,000, and the contract ending June 2014

Mayor Thodos made a motion to approve the contract, and Mayor Gallagher seconded. The motion passed unanimously.

- 4. Overview of Quad Cities Metropolitan Area Household Travel Survey and Travel Demand Model Enhancements and Consideration of Project Consultant Contract. Ms. McCullough reported that the Quad Cities had only one air quality exceedence to date in 2012. In 2010, the threshold for sulphur dioxide was lowered that has contributed to poor air quality readings in Muscatine. As a result, the U.S. Environmental Protection Agency (USEPA) in cooperation with the Iowa Department of Natural Resources (IADNR) held outreach meetings in Muscatine to discuss air quality issues. A non-attainment designation for sulfur dioxide is likely to be released by the end of the year for the Muscatine area. In the meantime, IADNR has partnered with the City of Muscatine to implement a diesel engine retrofit program for MuscaBus public transit system.

IADNR is also working with Kent Foods Corporation (GPC), Muscatine Power and Water, and Union Tank Car to implement stationary source emission reduction measures.

The annual PM<sub>2.5</sub> standard is under consideration to be reduced from 15 micrograms per cubic meter ( $\mu\text{g}/\text{m}^3$ ) to between 12 and 13  $\mu\text{g}/\text{m}^3$ . Details of the proposed revisions are expected to be released by USEPA by the end of the calendar year, which may cause parts of the Bi-State Region to be near or over the standard.

As a result of the continuing changes in the regulations, education and outreach remain important. In fall 2011, Bi-State was awarded \$70,000 in Alcoa Foundation funds for a Clean Air Counts program. The effort today has included publication of a newspaper tab reaching 96,000 in the Bi-State Region via five regional newspapers. A sponsorship and booth at the April Earth Week Fair provided exposure to emission reduction messages to 3,800 attendees, and on-going radio and TV spots further that message.

Ms. McCullough stated that an online web-based greenhouse gas emissions calculator is highlighted in the advertising. Residents and officials alike can “Make an Impact” and learn about simple lifestyle changes that can create cleaner air, such as energy conservation, transportation alternatives and consumer choices. Go to [alcoa.com/makeanimpact](http://alcoa.com/makeanimpact) and choose the non-profit partner “Bi-State Clean Air Partnership” to calculate your impact. The short version takes less than 20 minutes.

5. Status of Regional Air Quality. Ms. McCullough announced that Bi-State staff secured funding to conduct a household travel survey in the Quad Cities metro area. The first Long Range Plan of 1969 was based on origin-destination data from the mid-1960s. Since that time, staff has used this older travel data, scaled the data, or utilized surrogate data from other similar metropolitan areas in lieu of the 1960s survey to help predict local trips. Changes in lifestyles, households with more vehicles, and shifts in the economy from manufacturing to service industry all point to the need for new household travel data. This need has also been identified by the Iowa/Illinois DOTs and experts who have reviewed the Quad Cities transportation model.

New travel data will improve travel demand modeling and predicting future traffic. It will also enable the Quad Cities to make better informed decisions on congestion management, travel mode choices, and air emission reductions. Gena McCullough, Planning Director, emphasized the importance of the survey, and requested local officials help promote the completion of travel diaries within the metro area when the survey is launched next year. Surveys are expected to be sent to 1,200 to 1,800 households.

A consultant selection process is underway, and contract negotiations will begin upon the Commission's approval given at the October meeting. The travel survey is expected to be initiated in Spring 2013 with results provided by the end of next year. The new travel data and technical assistance will be used in the development of the 2045 Quad Cities Long Range Transportation Plan with an update due in March 2016.

6. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.
7. Other Business. Ms. Bulat alerted Commissioners that copies of the final printed 2012 CEDS Progress Report were available and were distributed at the conclusion of the meeting.

8. Adjournment. The meeting adjourned at 4:21 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Thodos", is written over a light gray rectangular background.

John Thodos  
Secretary