

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, June 27, 2012, 3:30 p.m.
Scott County Administration Building
600 West Fourth Street
Davenport, Iowa

MEMBERS PRESENT: McDaniel – Chair, Austin, Gallagher, Gluba, Goodwin, Hopkins, Kelly, Lawrence, Minard, O’Boyle, Sherwin, Sorensen, Stoermer, Sunderbruch, Thodos, Washburn, Wells, Welvaert

MEMBERS ABSENT: Anderson, Bohnsack, Burrage, Earnhardt, Fox, Gordon, Heninger, Liddell, Pauley, Rangel, Rockwell, Schloemer, Tank, Tossell, Volz

STAFF PRESENT: Bulat, Grabowski, Hunt, McCullough, Miller, Moritz

Chair McDaniel called the meeting to order at 3:40 p.m.

1. Approval of the May 23, 2012 Minutes. Mayor Gluba moved to approve the minutes of May 23, 2012 as presented. Mayor Gallagher seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Ms. Kelly presented the Treasurer’s Report for the month ending May 31, 2012, noting an ending total bank and book balance of \$502,555.44. Ms. Kelly moved the report be accepted as written and mailed. Mayor Thodos seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Austin presented the bills totaling \$39,663.60, as listed on the following bills listing and addendum dated June 27, 2012:

Bills List

CBS4 – Coronet Communications Co. (WHBF), ads to promote air quality (cost reimbursed by ALCOA grant)	\$ 1,150.00
Hurt, Norton & Associates, May 2012 legislative technical service (cost reimbursed by participating member governments)	7,750.00
InfoGroup, software for travel model data	3,140.60
Illinois Association of Regional Councils, Human Services Transportation Plan (HSTP) Administrative Assistance (January 1 – March 31, 2012)	831.25
Quad-City Times, planner advertisement	630.00
RK Dixon, Microsoft Windows Server 2008 R2 Standard License and monthly copier charges	1,197.54*
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,870.00

Addendum

Bancard Center, VISA charge card expenses related to one staff attending the Illinois Recycling & Resource Management Conference & Trade Show; Iowa Association of Regional Councils meeting; one staff attending the Community Transportation Association Expo; Managers & Administrators luncheon meeting (cost reimbursed by participants); office supplies	3,117.94
Louisa Ewert, Treasurer	6,655.31
07/2012 Rent	\$4,618.38
07/2012 Internet Access	88.00
05/2012 Postage	616.38
06/2012 Printing	1,162.88
05 & 06/2012 Supplies	109.70
05/2012 Cell Phone	59.97
Hewlett-Packard Company, HP printer for finance area	1,100.17
Illinois Institute for Rural Affairs, registrations for 4 staff attending the Midwest Community Development Institute	1,285.00
Mark Hunt, tuition expense reimbursement	1,647.23
McGladrey LLP, progress billing for the June 30, 2012 audit	2,800.00
Sheridan’s Hospitality Management, Legislative Forum meetings	500.00
 * Correction –	
RK Dixon (previously listed as \$1,197.54), additional invoices for progress on the new HP ML350G6 Server (\$4,988.56)	6,186.10

Mr. Austin moved approval of the bills totaling \$39,663.60 as presented above. Mayor Welvaert seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2012 Program Budget as of May 31, 2012. Mr. Austin explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 91.7% through the fiscal year with 79.5% expended and within budget.
- c. Consideration of Recommended Revised FY2012 Program Planning Budget. Mr. Austin reported the Finance and Personnel Committee reviewed and recommended the proposed revised FY 2012 Commission Planning Budget. Ms. Bulat asked if anyone had any questions regarding the changes in the right hand column of the line item budget. There were no questions.

Mr. Stoermer motioned to approve the Revised FY 2012 Program Budget as presented, and Ms. Goodwin seconded. The motion passed unanimously.

- d. Consideration of Recommended FY 2013 Commission Planning Budget. Ms. Bulat highlighted key points in the Finance and Personnel Committee recommended FY 2013 Commission Planning Budget. She reported revenues for FY 2013 are projected to be up \$23,000 (1.2%) from the current year, primarily attributable to the net of additional utilization of Illinois Comprehensive Regional Planning funds and Iowa Clean Air Attainment grant.

Membership dues for local governments will not increase to recognize the current fiscal constraints of member governments. Continuation of the merit performance review program, which the projected average is 2.5%, is recommended with no annual wage

adjustment budgeted. In the 46-year history of Bi-State funding, federal/state funding has gone from over 76% to 57% of the total budget. Membership dues now make up 20% of revenues and contractual revenue provides 15%.

Mayor Welvaert motioned to approve the Recommended FY 2013 Commission Planning Budget as presented, and Mayor Thodos seconded. The motion passed unanimously.

e. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts for the Commission to approve:

- Contract with Emergency Telephone System Board for Staff Support. The contract is for actual costs and will run from July 1, 2012 to June 30, 2013.
- Contract with Rock Island County Waste Management Agency for Staff Support. The contract is for actual costs and will run from July 1, 2012 to June 30, 2013.
- Contract with Scott County Kids for Financial Management. The contract is for actual costs and will run from July 1, 2012 to June 30, 2013.
- Contract with Scott County Housing Council for Financial Management. The contract is for actual costs and will run from July 1, 2012 to June 30, 2013.
- Contract with Iowa Association of Regional Councils for Iowa Department of Economic Development for planning assistance to local governments. The contract is for \$10,294 and will run from July 1, 2012 to June 30, 2013.
- Contract with Rock Island Arsenal Development Group for Payroll Processing. The contract is for actual costs and will run from July 1, 2012 to June 30, 2013.
- Contract with Workforce Development Board of Rock Island, Henry, and Mercer Counties for Staff Support. The contract is for actual costs and will run from July 1, 2012 to June 30, 2013.
- Illinois Department of Transportation for modeling enhancements. The contract is in the amount of \$120,000, with \$30,000 Illinois CPFR matching, for the period July 1, 2012 through June 30, 2014.

Mr. Austin made a motion to approve the contracts, and Mayor Welvaert seconded. The motion passed unanimously.

4. Comprehensive Economic Development Strategy (CEDS) Progress Report Update. Mr. Hunt delivered the final draft of the Bi-State Region Comprehensive Economic Development Strategy Progress Report (CEDS PR) for 2012. Mr. Hunt noted the CEDS planning process is required for the Region to receive federal funding from the Economic Development Administration (EDA). The 2012 CEDS PR is redesigned and for the first time incorporates color imagery and photographs to convey data and show completed economic development projects across the Region.

Mr. Hunt guided Commissioners through the main sections of the CEDS PR update, covering the analysis, opportunities and threats, socioeconomic profile, progress report, and appendix. Key economic indicators show the region is in a gradual recovery. Positive indicators include:

- Gross Regional Product - up 4.7%
- Retail Sales - up 3%

- Unemployment - down 0.5%.

Important economic development accomplishments included the following:

- Western Illinois University's Grand Opening at the Quad Cities Riverfront Campus in Moline, IL
- ALCOA's announced \$300 million expansion
- Tennant Truck Lines expansion in Colona, IL
- Completion of Kone Center in Moline
- Final design and pending construction of Davenport's Transload Facility at the Eastern Iowa Industrial Center

Ms. Kelly made a motion to approve the resolution to adopt the 2012 CEDS PR, and Ms. Sherwin seconded. The motion passed unanimously. The document will be delivered to the EDA Chicago Regional office by June 30, 2012.

5. Questions or Comments by Commissioners. An inquiry was made regarding the difference between economic activities of Quad Cities First and Bi-State Regional Commission. Ms. Bulat and Mr. Hunt explained that Quad Cities First is more of a marketing agency representing the Quad Cities to other areas of the nation and the world. Bi-State provides the technical assistance to acquire funding for economic projects for the Bi-State Region and member governments.

Chair McDaniel asked other Illinois mayors about the status of their decisions regarding gambling machines in liquor establishments. Mayor Welvaert said that the idea is being brought before Moline's board, and will most likely be adopted by the city. Mayor Thodos said that East Moline recently allowed gambling machines in liquor establishments, and 5% of the proceeds go to the city. He also said that Rock Island already has gambling machines in place.

6. Other Business. Ms. Bulat reminded Commissioners that the next Commission meeting on July 25th will be held in the Rock Island County Office Building, due to the conference rooms at the Scott County Administrative Building being unavailable. Commissioners requested that the meeting be held in the Rock Island County Board Room. Ms. Bulat said that she would contact Rock Island County about the usage of the board room for July. Commissioners also expressed the desire for a reminder contact to be made to Commissioners the day of the meeting regarding the location change.
7. Adjournment. The meeting adjourned at 4:25 p.m.

Respectfully submitted,



John Thodos
Secretary