

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, January 26, 2011, 3:30 p.m.
Scott County Administration Building
Sixth Floor Conference Room
600 West Fourth Street
Davenport, Iowa

MEMBERS PRESENT: Freemire – Chair, Austin, Brown, Fox, Gluba, Goodwin, Heninger, Kelly, Lawrence, McDaniel, Meeker, Minard, O’Boyle, O’Brien, Rangel, Schloemer, Sherwin, Sunderbruch, Tank, Thodos, Watkins, Wells, Welvaert

MEMBERS ABSENT: Anderson, Bohnsack, Earnhardt, Gordon, Henry, Pauley, Rockwell, Stoermer, Tossell, Volz, Washburn

OTHERS PRESENT: Evelyn Shauland, Former Mayor Muscatine; Joel Laws, Wilton City Administrator

STAFF PRESENT: Bulat, Connors, McCullough, Miller, Moritz, Overton

Chair Freemire called the meeting to order at 3:30 p.m. Chair Freemire introduced new Commissioners Kas Kelly, Muscatine County Board; David Watkins, Chair, Muscatine County Board; and Rick Schloemer, representing housing.

1. Approval of the December 15, 2010 Minutes. Mayor Thodos moved to approve the minutes of December 15, 2010 as presented. Mayor Welvaert seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Ms. Connors presented the Treasurer’s Report for the month ending December 31, 2010, noting an ending total bank and book balance of \$584,529.91. Ms. Sherwin moved the report be accepted as written and mailed. Mayor O’Brien seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Austin presented the bills totaling \$84,686.60, as listed on the following bills listing and addendum dated January 26, 2011:

Bills List

Clear Channel Broadcasting, Inc., radio ads to promote air quality	\$ 990.00
Far Reach Technologies, consultant for data portal website	2,500.00
Hewlett-Packard Company, 24 port switches	3,443.88
Hurt, Norton & Associates, December legislative technical services (cost reimbursed by participating local governments)	7,750.00
Illinois Association of Regional Councils, HSTP Administrative Assistance	1,662.50

Lohman Companies, directors and officers liability insurance for Workforce Development Board to be reimbursed by WDB	4,261.00
McClure Engineering Associates, Inc., East West Corridor Study	10,155.58
Moline Dispatch Publishing Company, L.L.C., ads to promote air quality and public notice for January Workforce Development Board and Joint Purchasing meetings	1,556.32
Printer’s Mark, printing of letterhead, 2010 Comprehensive Economic Development Strategy (CEDS) and business cards	916.95
Quad-City Times, ads to promote air quality	1,744.00
Research Solutions, Inc., PopStats US Census Data Software License	1,500.00
River Cities’ Reader, ads to promote air quality	510.00
Rock Island County Geographic Information System, color printing	783.75
Rock Island Police Department, reimbursement for overpayment of CORA case (10CR0848)	580.00
Thomas A. Skorepa, P.C. Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,765.00

Addendum

Village of Annawan, Energy Efficiency & Conservation Block Grant	12,191.82
Bancard Center, VISA charge card expenses related to air quality promotional items; Rail Advisory meeting; Intergov meeting; Washington DC trip regarding transportation on the I-74 (cost reimbursed by participants)	6,767.65
Village of Cambridge, Energy Efficiency & Conservation Block Grant	7,557.30
City of Colona, Energy Efficiency & Conservation Block Grant	8,369.33
Creative Images, printing of the Muscatine County Hazard Mitigation Plan	699.35
Louisa Ewert, Treasurer	7,482.17
02/11 Rent \$4,618.38	
02/11 Internet Access 88.00	
12/10 Postage 2,048.05	
12/10 Printing 601.78	
12/10 Supplies 72.52	
12/10 Cell Phone 53.44	
Timothy W. Sharpe, Actuarial Valuation for the Postretirement Healthcare Plan	500.00

Mr. Austin moved approval of the bills totaling \$84,686.60 as presented above.
 Mr. Minard seconded the motion, and it passed unanimously.

b. Report on Progress on Commission’s FY 2011 Program Budget as of December 31, 2010.

Mr. Austin explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 50.0% through the fiscal year with 45.0% expended and within budget.

4. Executive Committee. Chair Freemire reported that the Executive Committee had met per the by-laws as the nominating committee. Because the existing slate of officers were eligible to serve one more year, they were nominated for a second term as follows, with the exception of the Treasurer’s position previously held by Chris Gallin who did not run for reelection.

Mayor Freemire:	Chair	Mayor Pauley:	Secretary
Mayor McDaniel:	Vice Chair	Carol Earnhardt:	Treasurer

Mayor Gluba motioned for approval of the slate of officers. Mayor O’Boyle seconded the motion, and it unanimously.

5. Consideration of the following Contract. Ms. Bulat requested approval of the following contracts over \$7,500 that require Commission approval:

- Contract with the City of Wilton for a IARC Health Initiative Project. The contract is in an amount of \$14,000 and will be completed by June 30, 2011.

Ms. Kelly moved the Bi-State Regional Commission approve the contract as described above. Mayor Welvaert seconded the motion, and it passed unanimously.

6. 2040 Long Range Transportation Plan Status Report. Ms. McCullough reported that every five years, the Long Range Transportation Plan (LRTP) for the Quad City Area is updated per federal transportation requirements. Bi-State Regional Commission board adopts this plan with a recommendation by the urban Transportation Policy Committee. The update process examines and reflects on changes to our metro transportation system. The 2040 LRTP goals look to achieve quality development, sustainable movement of goods/services, good access, facilities that meet current and future needs, and quality urban design.

Ms. McCullough explained that the Bi-State Transportation Policy and Technical Committees oversee plan preparation that has occurred over the last two years. Ms. McCullough then outlined the transportation priorities for passenger transportation, non-motorized transportation, including trails, sidewalks, and “Complete Streets,” as well as freight transportation. A financial plan is also being developed. SAFETEA-LU requires that revenue is reasonably available in the year of expenditure and that funds are anticipated for the transportation projects expected to be implemented. Roadway priorities are still under development. Staff is working on the travel demand forecasts to finish out the process and prioritize roadway projects. A final draft plan is expected by May or June 2011.

7. Status of Census Information. Ms. Overton reported that on December 21, 2010, the first 2010 Census data was released. This included the total U.S. and all state populations. It was required by law that the total U.S. and state populations be delivered to the President by December 31st. Also released was the change in apportionment for each state. For 2010, both Illinois and Iowa will each lose one seat in the U.S. House of Representatives.

Ms. Overton then explained that beginning in February and continuing through the end of March, the Census Bureau will release redistricting data. The data will be released by state; the schedule has not yet been released and is tentatively based on state election schedules. The first variables will be released for counties, places, census tracts, and block groups. The data will include total population, race, Hispanic/Latino ethnicity, and occupancy status. All of the 2010 Census data will be available on the Census Bureau’s new data website. The remaining Census data will be released continuously from April 2011 through September 2013.

Ms. Overton reported that Bi-State has updated the 2010 Census page on Bi-State’s website with up-to-date census information and will continue to update the page as new census data is released.

Ms. Overton then explained that the Count Question Resolution (CQR) program is the mechanism for state, local, and tribal officials of governmental units to challenge the 2010 Census counts of housing units and group quarters. The CQR program will begin June 1, 2011. Ms. Bulat added that Bi-State is available to assist our member governments in resolving any miscounts.

8. Questions or Comments by Commissioners. There were no other questions or comments.
9. Other Business. Ms. Bulat followed up on the DBE presentation from December and let Commissioners know that Bi-State has a copy of the Iowa Department of Transportation DBE Directory available in PDF format for those interested in receiving a copy. Ms. Bulat also reported that Bi-State is arranging a DBE information training for summer 2011.
10. Adjournment. The meeting adjourned at 4:12 p.m.

Respectfully submitted,

Dennis Pauley
Secretary