

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, July 28, 2010, 3:30 p.m.  
Scott County Administration Building  
Sixth Floor Conference Room  
600 West Fourth Street  
Davenport, Iowa

**MEMBERS PRESENT:** McDaniel – Vice Chair, Becker, Bohnsack, Brown, Dean, Gallin, Gordon, Hillman, Lawrence, Meeker, Minard, O’Boyle, Pauley, Ripperger, Sherwin, Shoultz, Sunderbruch, Tank, Thodos, Volz, Welvaert

**MEMBERS ABSENT:** Austin, Eccher, Freemire, Gluba, Goodwin, Heninger, Henry, Malvik, O’Brien, Rangel, Rockwell, Stoermer, Tossell, Washburn, Williams

**STAFF PRESENT:** Bulat, Connors, McCullough, Miller, Moritz, Mosher, Overton, Schmedding

Vice Chair McDaniel called the meeting to order at 3:30 p.m.

1. Approval of the June 23, 2010 Minutes. Ms. Dean moved approval of the minutes of June 23, 2010 as presented. Mayor Welvaert seconded the motion, and the motion passed unanimously.
2. Treasurer’s Report. Ms. Gallin presented the Treasurer’s Report for the month ending June 30, 2010, noting an ending total bank and book balance of \$717,991.21. Mr. Volz moved the report be accepted as written and mailed. Mr. Sunderbruch seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Ms. Hillman presented the bills totaling \$34,978.85, as listed on the following bills listing and addendum dated July 28, 2010:

**Bills List**

Joseph F. Fackel, Administrative Hearing Officer services (cost reimbursed by MUNICES)	\$ 665.00
Hurt, Norton & Associates, June legislative technical services (cost reimbursed by participating local governments)	7,750.00
Illinois Association of Regional Councils, membership dues FY 2011	1,600.00
Iowa Association of Regional Councils, membership dues FY 2011	2,300.00
Marketing, Creative; Bi-State logo shirts	556.00

McClure Engineering Associates, Inc., East West Corridor Study	4,033.65
National Association of Development Organizations, membership dues, FY 2011	2,000.00
National Association of Workforce Boards, membership dues, FY 2011	1,500.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	3,395.00
Tri-County Regional Planning Commission, MPO Caucus membership dues FY 2011	2,090.22

Addendum

Bancard Center, VISA charge card expenses related to one staff attending a Climate Change meeting, Air Quality meeting, and MPO Directors meeting; one staff attending the Single Audit/ARRA Funding and GASB Update Seminar; Northwest Municipal Association Golf Outing; office supplies	1,843.11
Julin Printing Company, Bi-State pocket folders	1,152.00
Louise A. Kerr, Treasurer	5,533.87
8/10 Rent	\$4,618.38
8/10 Internet Access	88.00
6/10 Postage	827.49
Sam’s Club, employee membership	560.00

Ms. Hillman moved approval of the bills totaling \$34,978.85 as presented above. Mr. Shultz seconded the motion, and the motion passed unanimously.

b. Report on Progress on Commission’s FY 2010 Program Budget as of June 30, 2010.

Ms. Hillman explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 100% through the fiscal year with 96.3% expended and within budget.

1. Consideration of following Contract/Grant. Ms. Bulat reviewed the following item that required Commission approval:

- Contract with the Iowa Department of Public Health/Iowa Association of Regional Councils for the Healthy Iowans Initiative. The contract in the amount of \$4,000 with \$12,100 in pass through dollars and is for the period 7/1/10 – 6/29/11.

Ms. Sherwin moved approval of the contracts and grants as presented above. Ms. Dean seconded the motion, and the motion passed unanimously.

5. Discussion and Consideration of Application for HUD Sustainability Grant for a Regional Intermodal Commodity Study. Ms. Bulat reviewed the HUD/DOT Sustainability Grant Application process with Commissioners. She first went over the grant guidelines, which include a due date of August 23, 2010, and noted that the grant requests for areas our size are anywhere from \$200,000 to \$2,000,000. The grants emphasize economic and environmental sustainability, and the applicant must be a part of an MPO/Regional Planning Agency.

Ms. Bulat then reviewed the project that is an intermodal commodity study. This study would be an update to a study completed in 1989 but also includes the commodity movement, and it will cover the entire Bi-State Region. The goal of the project is to determine the best transportation modes for the area. It will include feedback and support from the Departments of Transportation, the Army Corps of Engineers, Farm Bureau, Chambers, and members involved in the prior study.

Ms. Bulat asked for a motion to approve going forward with the grant application for up to \$500,000. The matching 20% funds would come from in-kind or planning dollars available to Bi-State. No additional funding would be requested of members. Mr. Bohnsack moved approval of the grant application as noted above. Mayor Thodos seconded the motion, and the motion passed unanimously.

6. Census 2010 Update. Ms. Overton reported that the decennial census was conducted earlier this year. She informed Commissioners that the Census Bureau is currently in the process of data verification and processing. As of April 27<sup>th</sup>, the Bi-State Region had an average participation rate of approximately 80% (nationally the participation rate was 72%). Compared with the 2000 Census, the Region's participation rates are approximately the same.

Ms. Overton stated that to date the Census Bureau has completed three main activities. The first was address verification, which began a year prior to the first forms going out. Address verification was where the Census Bureau verified that their master address list was correct. Next was the form delivery and mail back phase that began in March and continued through April. Over 120 million forms were mailed out across the U.S. in March, with additional forms mailed to areas with low response rates. Then the door-to-door follow up began at the end of April and was completed in July. The door-to-door follow up was where census takers would visit households whose forms were not received in the mail before April 20<sup>th</sup>.

Ms. Overton stated that currently the Census Bureau is in the process of completing the Quality Assurance Operations and Questionnaire Data Capture and Processing. The Quality Assurance operations are to verify the accuracy of the data collected and include vacancy checks, address verification, and follow up to forms with answers that are not clear. Data capture and processing will continue through December. By law, the national and state population counts must be delivered to the president by December 31, 2010. The data is then used for Congressional reapportionment and redistricting.

Ms. Overton reported that Congressional reapportionment happens every 10 years, after the decennial census is conducted. It is based on population shifts; some states will lose a seat and some will gain a seat. As of 2000, Illinois had 19 representatives and is estimated to lose 1 seat. Iowa had 5 representatives as of 2000 and is also estimated to lose 1 seat after the 2010 census.

Ms. Overton shared with Commissioners that data from the 2010 census will be released in phases. Following is a tentative data release schedule:

- February – March 2011: Census redistricting data will be released for the states
- April 2011: Census redistricting data will be released for the nation
- May 2011: National population and housing characteristics will be released
- June – August 2011: Population and housing characteristics for states will be released

- May – December 2011: Population and housing characteristics for places will be released.
7. Questions or Comments by Commissioners. There were no other questions or comments.
  8. Other Business. Ms. Bulat introduced new staff member Blake Mosher. Ms. Bulat then reviewed a Letter of Support for the I-74 Project and asked member governments on both sides of the river to consider sending a version of the letter from their communities to the Iowa Department of Transportation.
  9. Adjournment. The meeting adjourned at 4:00 p.m.

Respectfully submitted,

Dennis Pauley  
Secretary