

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, April 28, 2010, 3:30 p.m.  
Scott County Administration Building  
Sixth Floor Conference Room  
600 West Fourth Street  
Davenport, Iowa

**MEMBERS PRESENT:** Freemire – Chair, Austin, Becker, Dean, Gallin, Gluba, Gordon, Hillman, Lawrence, McDaniel, Meeker, Minard, Nicholson, O’Boyle, Pauley, Schoultz, Sunderbruch, Tank, Thodos, Volz, Welvaert

**MEMBERS ABSENT:** Bohnsack, Gary Brown, Goodwin, Heninger, Henry, Malvik, O’Brien, Rangel, Ripperger, Rockwell, Sherwin, Stoermer, Tossell, Washburn, Williams

**STAFF PRESENT:** Bulat, Connors, Hunt, Lentsch, McCullough, Miller, Moritz

Chair Freemire called the meeting to order at 3:35 p.m. Chair Freemire introduced new staff member Stacy Lentsch.

1. Approval of the March 24, 2010 Minutes. Ms. Hillman moved approval of the minutes of March 24, 2010 as presented. Mayor Welvaert seconded the motion, and the motion passed unanimously.
2. Treasurer’s Report. Ms. Gallin presented the Treasurer’s Report for the month ending March 31, 2010, noting an ending total bank and book balance of \$618,068.83. Ms. Gallin moved the report be accepted as written and mailed. Mr. Schoultz seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Ms. Connors presented the bills totaling \$109,667.45, as listed on the following bills listing and addendum dated April 28, 2010:

**Bills List**

Dell Marketing L.P., workstations and monitor	\$ 3,889.05
Economic Modeling Specialists, Inc. (EMSI), Strategic Advantage Subscription	10,000.00
Joseph F. Fackel, Administrative Hearing Officer services (cost reimbursed by MUNICES)	560.00
Hurt, Norton & Associates, March legislative technical services (reimbursed by member government funds)	7,750.00
Illinois Association of Regional Councils, administrative assistance, October 1, 2009 – March 31, 2010	1,662.50
Louise A. Kerr, Treasurer	7,015.68

5/10	Rent	\$4,165.96	
5/10	Internet Access	88.00	
2/10	Supplies	406.25	
2/10	Printing	426.75	
3/10	Postage	1,177.59	
3/10	Printing	555.84	
3/10	Supplies	94.50	
3/10	Cell Phone	100.79	
	Paul D. Linnee, reimbursement for travel and consultation services for review of the TICP planning process		832.08
	City of Moline, Municipal Code Enforcement System proceeds		3,866.89
	Moline Dispatch, ad for RIM Rural Transit Kick-Off		1,241.40
	City of Rock Island, Municipal Code Enforcement System proceeds & fuel charges		63,719.84
	Sauk Valley Newspapers, insert to promote Whiteside County Public Transportation		2,072.00
	Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)		2,310.00

Addendum

	Bancard Center, VISA charge card expenses related to one staff attending the Federal Transit Administration Region VII Public Transportation meeting; one staff attending the Region 2 Transit Advisory Committee Spring Conference; Quad City Riverfront Council meeting (cost reimbursed by participants); two staff attending the Land Use & Transportation Planning Seminar; one staff attending the Federal Transit Administration Region VII Triennial Review workshop; Urban Transportation Policy Committee meeting (cost reimbursed by participants); webhosting; office supplies;		4,024.41
	Stacy Lentsch, new employee moving expenses		505.69
	Corrections –		
	City of Rock Island (previously listed as \$63,719.84), additional invoice for fuel charges (\$133.34)		63,853.18
	Moline Dispatch (previously listed as \$1,241.40), additional invoice for April meetings ad (\$29.00)		1,270.40
	Louise A. Kerr, Treasurer (previously listed as \$7,015.68), additional invoice for April Cell Phone bill (\$55.57)		7,071.25

Ms. Dean moved approval of the bills totaling \$109,667.45 as presented above. Mayor Welvaert seconded the motion, and the motion passed unanimously.

b. Report on Progress on Commission’s FY 2010 Program Budget as of March 31, 2010.

Ms. Connors explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 75.0% through the fiscal year with 71.5% expended and within budget.

4. Presentation and Consideration of Resolutions Supporting the FY 2011 Urbanized Area and Region 9 Transportation Work Programs, Authorizing Application for Funding and Acceptance of the Grant and Transportation Projects Update. Ms. McCullough reported that annually, the Transportation Planning Work Program (TPWP) documents for the Quad City Area and Region 9, serving rural Scott County and Muscatine County, are revised to reflect staff activities for the coming fiscal year. The FY2011 TPWPs are developed to aid cooperative, continuing, and comprehensive transportation planning. The documents also outline the history of transportation planning in the respective planning areas. They include budgets for transportation planning short and long range activities and delineate federal and local funds. Transportation planning represents more than 50% of the Bi-State staff efforts. In the Bi-State region, major transportation issues include:

River Crossing and Transportation Capacity Improvements

Congestion Management, Intelligent Transportation System (ITS), and Air Quality Improvement Activities

Passenger Rail and Intermodal Connections

Long Range Plan Implementation and Planning

Coordination with Human Service & Specialized Transportation Providers

Integration of Safety and Security

Ms. McCullough stated that with federal transportation appropriations, both the Urban and Region 9 FY11 planning budgets remain relatively flat. Mayor Gluba moved the Bi-State Regional Commission approve the resolutions to authorize application of the federal planning grants and execute the respective grant contracts. Mayor Thodos seconded the motion, and the motion passed unanimously.

5. Consideration of Program Implementation for Illinois Association of Regional Councils Department of Energy (DOE) Energy Efficiency and Conservation Block Grant (EECBG) Program and Acceptance of \$533,690 for Reimbursement of Awarded Projects. Ms. McCullough updated Commissioners on the Energy Efficiency Conservation Block Grant Applications that are Rolling Out in the Illinois Bi-State Region. She reported that a unique arrangement through an agreement between the U.S. Department of Energy (DOE) and Illinois Department of Commerce and Economic Opportunity (DCEO) will distribute grant applications for energy efficient and conservation projects in early May for the Illinois Bi-State Region. DCEO is partnering with the Illinois Association of Regional Councils to implement a statewide program where local regional planning agencies and their government partners will have the ability to prioritize and award projects regionally. The Bi-State Regional Commission approved acceptance of \$533,690 in Energy Efficiency and Conservation Block Grant (EECBG) funds to award through this program. Bi-State will receive \$48,563 to administer the program through 2012.

EECBG applications will be sent to units of local government in Henry, Mercer, and Rock Island Counties with populations less than 35,000. The deadline for application submittal will be June 11, 2010. The Commission also approved grant eligible activities that would serve to further “bricks and mortar” type projects, including: Energy Efficiency

Buildings/Facilities Retrofits; Transportation Energy Efficiency; Source Reduction, Recycling and Recycled Content Procurement; Traffic Signals and Street Lights; and Renewable Energy Technologies on Government. They also agreed to a local review committee geographically represented by chief elected officials from each of the three counties, city representative with population between 5,000 and 35,000 and a small community with less than 5,000 population, as well as representation from the areas of energy, building trades, public works and solid waste, as long as each county had no more than three representatives each.

Project awards will require DOE approval before costs can be incurred and will need to be completed by March 31, 2012. The funds are part of the American Recovery and Reinvestment Act (ARRA). Projects will need to demonstrate job creation, energy and greenhouse gas reduction, and project timeliness. A minimum 25% match is also required. For more information, contact Gena McCullough, Planning Director at (309)-793-6302, Ext. 146.

In the Iowa Bi-State Region, similar funds are being administered by the Iowa Office of Energy Independence. The State Energy Program is accepting proposals for \$4 million in ARRA energy efficiency program funds through May 1, 2010 or until funds are exhausted through July 30, 2010.

6. Preparations for the Comprehensive Economic Development Strategy. Mr. Hunt provided the Commissioners an overview of the Comprehensive Economic Development Strategy (CEDS) Progress Report. He explained that Bi-State is required by EDA to produce a Full CEDS update every three years and a CEDS Progress Report in the interim years. Currently, staff is working on a CEDS Progress Report, which is scheduled to be completed by June 30. The next full CEDS will be due in 2011.

Producing the CEDS and CEDS Progress Report is a prerequisite for Bi-State or local governments to receive funding from the Economic Development Administration (EDA). The EDA provides \$52,000 annually to Bi-State to be used for economic development assistance to member governments. This amount is matched by \$52,000 in member government dues. Examples of EDA-funded technical assistance include grant writing, training, and data analysis. One of the key portions of the upcoming CEDS Progress Report is a listing of completed, underway, and planned economic development projects. This listing is used demonstrate the Region's progress toward the goals listed in the CEDS, while also identifying needed projects for continued economic development. Commissioners can review the draft project list by contacting Mr. Hunt at [mhunt@bistateonline.org](mailto:mhunt@bistateonline.org). Additionally, Commissioners will have a chance to review the list and CEDS Progress Report at an upcoming Commission meeting.

Mr. Hunt closed by reviewing five EDA grant funded projects in the Region that have either recently been awarded or are being reviewed. It was noted that the Bi-State CEDS was recognized by the Rockford area as being one of the better document models.

7. Questions or Comments by Commissioners. There were no other questions or comments.
8. Other Business. Ms. Bulat reviewed the Armed Forces Day Proclamation that was provided to Commissioner's at the meeting and requested that communities prepare the proclamation on their County/City letterhead to support Armed Forces Day.
9. Adjournment. The meeting adjourned at 4:30 p.m.

Respectfully submitted,

Dennis Pauley  
Secretary