

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, January 27, 2010, 3:30 p.m.  
Scott County Administration Building  
Sixth Floor Conference Room  
600 West Fourth Street  
Davenport, Iowa

MEMBERS PRESENT: Welvaert – Chair, Austin, Becker, Dean, Freemire, Gluba, Goodwin, Heninger, Hillman, Lawrence, Malvik, McDaniel, Meeker, Minard, Nicholson, O’Boyle, Ripperger, Rockwell, Sherwin, Sunderbruch, Tank, Thodos

MEMBERS ABSENT: Bohnsack, Gary Brown, Nathan Brown, Gallin, Henry, O’Brien, Pauley, Rangel, Schoultz, Stoermer, Tossell, Volz, Washburn, Williams

STAFF PRESENT: Bulat, Connors, Hunt, McCullough, Miller, Moritz

Chair Welvaert called the meeting to order at 3:32 p.m.

1. Approval of the December 16, 2009 Minutes. Mayor Gluba moved approval of the minutes of December 16, 2009 as presented. Mayor Freemire seconded the motion, and the motion passed unanimously.
2. Treasurer’s Report. Ms. Ripperger presented the Treasurer’s Report for the month ending December 31, 2009, noting an ending total bank and book balance of \$518,947.09. Ms. Ripperger moved the report be accepted as written and mailed. Mayor Freemire seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mr. Malvik presented the bills totaling \$111,284.40, as listed on the following bills listing and addendum dated January 27, 2010:

Bills List

CDW Government, Inc., mobile projector w/ carrying case	\$ 1,715.40
Dell Marketing L.P., laptop purchase	1,680.00
William Herrick, MUNICES reimbursement	580.00
Illinois Association of Regional Councils, Human Services Transportation Plan Administrative Assistance	831.25
Illinois Quad City Chamber of Commerce, membership dues for Workforce Investment Board (\$1,200.00 funded by WIB), and hotel and meal costs for the Washington DC trip (\$1,100.00)	2,300.00
Louise A. Kerr, Treasurer	6,189.22
02/10 Rent	\$4,165.96
02/10 Internet Access	88.00
12/09 Printing	451.08
12/09 Supplies	79.49

12/09	Postage	1,323.99	
12/09	Cell Phone	80.70	
	McClure Engineering Associates, Inc., East West Corridor Study		6,096.45
	McGladrey & Pullen, final bill for the June 30, 2009 audit		1,200.00
	Shannon Picolet, MUNICES reimbursement		580.00
	City of Rock Island, CORA reimbursement		1,010.00
	Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)		3,990.00
	SRC, software license maintenance		1,500.00

Addendum

	Bancard Center, VISA charge card expenses related to transit training; Chief Elected & Administrative Officials meeting (cost reimbursed by participants); Urban Transportation Policy Committee meeting (cost reimbursed by participants); office supplies		2,361.23
	Hurt, Norton & Associates, December legislative technical services (reimbursed by member government funds)		7,750.00
	Lohman Companies, directors and officers liability insurance for Workforce Development Board to be reimbursed by WDB		4,144.00
	City of Rock Island, Municipal Code Enforcement System proceeds		69,275.92
	Correction – Louise A. Kerr, Treasurer, (previously listed as \$6,189.22), additional invoice for January cell phone bill (\$80.93)		6,270.15

Mr. Malvik moved approval of the bills totaling \$111,284.40 as presented above.  
 Ms. Dean seconded the motion, and the motion passed unanimously.

- b. Report on Progress on Commission’s FY 2010 Program Budget as of December 31, 2009.  
 Mr. Malvik explained the Program Budget Status Report was presented at the meeting.  
 The Commission is 50% through the fiscal year with 46.2% expended and within budget.

4. Executive Committee. Chair Welvaert reported the Executive Committee, serving as the Nominating Committee, met January 27, 2010 to recommend a slate of officers for consideration to the full Commission. The By-Laws provide that officers shall serve a term of one year — with eligibility for re-election to a second term, must be elected officials, with no more than one officer from each jurisdiction and no more than two officers from the same state. The office begins March 1, 2008. The slate nominated is:

**Chair** – Mike Freemire, Mayor, City of Bettendorf  
**Vice Chair** – Danny McDaniel, Mayor, City of Colona  
**Secretary** – Dennis Pauley, Mayor, City of Rock Island  
**Treasure** – Chris Gallin, Chair, Scott County Board of Supervisors

*Chair Welvaert called for nominations from the floor and none were received.* Mayor Welvaert moved approval of the slate of officers as presented. Mayor Gluba seconded the motion and the motion passed unanimously.

5. Report on Contracts Approved by the Executive Director. Ms. Bulat reported on the following contracts that were approved by the Executive Director and require no action because they were under \$7,500.
- Contract with the City of Muscatine for preparation of a CDBG Application and Survey. The contract is in the amount of \$4,020 and covers the period 10/16/09 – 11/30/09.
  - Contract with the Village of Sherrard for Website Redesign. The contract is in the amount of \$1,353 and covers the period 09/16/09 – 12/31/09.

Consideration of the following Contract. Ms. Bulat requested approval of the following contract over \$7,500 that requires Commission approval:

- Contract with the City of Silvis for CDAP Administration. The contract is in the amount of \$21,000 and is for the period February 1, 2010 through 90 days after the end of the CDAP Grant performance period.

Ms. Dean moved the Bi-State Regional Commission approve the contract as described above. Ms. Ripperger seconded the motion, and the motion passed unanimously.

6. Air Quality and Long Range Plan Update. Ms. McCullough stated that every five years, the Quad City Area updates the Long Range Transportation Plan. The update process examines and reflects changes in our transportation system, planning for Year 2040. Quad City travel needs, traffic safety, and congestion are evaluated.

Ms. McCullough reported that the Bi-State Transportation Policy and Technical Committees oversee plan preparation. These committees are made up of local elected officials and technical staff. In the next year, they will work with Bi-State staff to prepare a full draft update by December 2010. The update will include transportation goals, and collection of existing and proposed transportation system recommendations.

Ms. McCullough shared that initial public input forums are planned for February 2<sup>nd</sup> and 4<sup>th</sup>, and prior to the adoption of the plan in 2011 by the Bi-State Regional Commission Board. The Commission will be receiving regular updates on the plan development by Bi-State transportation planning staff throughout the next year.

Ms. McCullough then reported on the status of air quality levels and public education efforts. She specifically detailed information on ozone and fine particulates.

Ms. McCullough reported that there have been no exceedances for ozone, but there have been approximately six fine particulate exceedances both in Muscatine and the Quad Cities. It will be another month before data is verified to determine whether these exceedances have led to a nonattainment designation, particularly for the Muscatine area where there is a strong possibility.

The U.S. Environmental Protection Agency (USEPA) is currently reopening the evaluation of the ozone standard. The current standard is 75 parts per billion, and consideration is being given to lowering the standard between 60-70 ppb. The Quad City Area three-year average of 8-hour

primary standard is 66 ppb (2007-2009). USEPA is also considering a secondary standard for protection of sensitive vegetation and ecosystems.

Ms. McCullough stressed that the standards are evaluated under regulations of the Clean Air Act and only consider health based data. No economic consideration is given based on the legislative requirements. In a conference call with other councils of governments as part of the National Association of Regional Councils, there is interest in opening up the Clean Air Act for evaluation and legislative revisions due to the narrow focus of the current review process. Commissioners expressed concern for the economic implications of lowering the air quality standards as has occurred in recent years and requested staff to develop a position paper to get to our legislators from our Bi-State Region.

Ms. McCullough shared the status of the Bi-State Clean Air Partnership and encouraged voluntary participation by each and every local government in the Bi-State Region.

7. Approval of Mercer-Muscatine County RLF Plan. Mr. Hunt provided the Commissioners an overview of the Mercer-Muscatine County Revolving Loan Fund (RLF) Plan. The plan is required as part of Bi-States pending application to the Economic Development Administration (EDA) for a grant to capitalize an RLF serving Mercer and Muscatine Counties.

Mr. Hunt explained the proposed RLF will be capitalized by EDA at \$750,000, with an additional \$250,000 coming from local governments in Mercer and Muscatine County. The plan states local match will be provided on a project-by-project basis, with local governments bringing match to the fund only when they have a project within their boundary. Once the fund has met its match requirements, a participating local government is no longer required to bring additional match to the fund, so long as subsequent loans are of equal or lesser value to any previous loan sponsored by the local government.

The plan also stipulates the creation of a seven person Loan Administration Board, which will make decisions on loan requests as a delegated authority of the Bi-State Regional Commission. As the grant recipient, Bi-State staff will administer the grant and is responsible for loan servicing. Bi-State may contract for loan services and can use a portion of the RLF interest to finance administrative costs. The fund could be used to make loans to business that either create or retain jobs and is considered gap financing.

Mayor Thodos moved approval of the Mercer-Muscatine County RLF Plan and delegated authority agreement as presented. Mayor Gluba seconded the motion and the motion passed unanimously.

8. Questions and Comments by Commissioners. There were no other questions or comments.
9. Other Business. Chair Welvaert introduced new commissioner Marty O'Boyle, Mayor of Eldridge and welcomed him to the Commission.
10. Adjournment. The meeting adjourned at 4:21 p.m.

Respectfully submitted,

Larry Minard  
Secretary