

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, October 28, 2009, 3:30 p.m.  
Scott County Administration Building  
Sixth Floor Conference Room  
600 West Fourth Street  
Davenport, Iowa

MEMBERS PRESENT: Freemire – Vice Chair, Austin, Barnes, Becker, Bohnsack, Dean, Gallin, Gluba, Goodwin, Heninger, Lawrence, Malvik, Meeker, Minard, Nicholson, O’Brien, Pauley, Rangel, Ripperger, Rockwell, Sunderbruch, Thodos, Volz

MEMBERS ABSENT: Gary Brown, Nathan Brown, Henry, Hillman, McDaniel, Sherwin, Shoultz, Stoermer, Tank, Tossell, Washburn, Welvaert, Williams

OTHERS PRESENT: Amy Thoreson, Scott County Health Department; Wendy Trute, Rock Island County Health Department

STAFF PRESENT: Bulat, Connors, Hunt, Miller, Moritz, Panther

Vice Chair Freemire called the meeting to order at 3:32 p.m.

1. Approval of the September 23, 2009 Minutes. Mayor Gluba moved approval of the minutes of September 23, 2009 as presented. Mr. Volz seconded the motion, and the motion passed unanimously.
2. Treasurer’s Report. Ms. Ripperger presented the Treasurer’s Report for the month ending September 30, 2009, noting an ending total bank and book balance of \$599,400.26. Ms. Ripperger moved the report be accepted as written and mailed. Mr. Nicholson seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mr. Malvik presented the bills totaling \$248,571.73, as listed on the following bills listing and addendum dated October 28, 2009:

Bills List

Aramark, refreshments for the Transportation Alternatives & Air Quality Summit (funded thru registrations and ICAAP grant)	\$ 1,017.16
Brandt Company, 9x12 folders for the Transportation Alternatives & Air Quality Summit (funded thru registrations and ICAAP grant)	1,071.00
Caliper Corporation, renewal of Standard TransCAD license	995.00
Far Reach Technologies, consultant for data portal website	2,493.75
Illinois Association of Regional Councils MPO Advisory Council, membership dues	1,763.22
Louise A. Kerr, Treasurer	5,557.07
11/09 Rent	\$4,165.96
11/09 Internet Access	88.00
09/09 Printing	461.62
09/09 Supplies	99.59
09/09 Postage	741.90

McClure Engineering Associates, Inc., East West Gateway Corridor Study	7,179.38
McGladrey & Pullen, progress billing for the June 30, 2009 audit	10,000.00
Moline Dispatch Publishing Company, L.L.C., Air Quality inserts (funded thru ICAAP grant)	2,290.00
Quad-City Times, Air Quality inserts (funded thru ICAAP grant)	6,723.15
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,835.00

Addendum

Bancard Center, VISA charge card expenses related to subscription to PaperSpecs, 2 staff attending the Iowa Association of Regional Councils Staff Retreat; 1 staff Attending the Illinois Association of Regional Councils and Illinois Metropolitan Planning Organization meetings; Illinois Intergov meeting; Manager's & Administrators Advisory Committee meeting; 1 staff attending the American Planning Association Upper Midwest Conference	1,365.22
City of Bettendorf, Jumpstart program	27,114.00
East Central Intergovernmental Association, return Jumpstart program overpaid	8,343.45
Emergency Telephone System Board, July & August MUNICES intern	1,029.40
City of Moline, MUNICES proceeds	3,694.68
City of Rock Island, MUNICES proceeds	45,035.25
Correction – Moline Dispatch Publishing Company, L.L.C., (previously listed as \$2,290.00), additional invoices for bid and meeting advertisements (\$65.00)	2,355.00
Disbursements of funds for the following Revolving Loan Program Loan: Compacker Systems, L.L.C., RLF loan	120,000.00

Mr. Malvik moved approval of the bills totaling \$248,571.73 as presented above. Mayor O'Brien seconded the motion, and the motion passed unanimously.

b. Report on Progress on Commission's FY 2010 Program Budget as of September 30, 2009.

Mr. Malvik explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 25.0% through the fiscal year with 24.78% expended and within budget.

4. Consideration of the following Contracts. Ms. Bulat requested approval of the following contracts over \$7,500 that require Commission approval:

- Contract with the City of East Moline for CDAP Water Administration. The contract is in the amount of \$19,250 and covers the period 11/03/09 – 08/31/12.

Mr. Bohnsack moved the Bi-State Regional Commission approve the contract as described above. Mayor Gluba seconded the motion, and the motion passed unanimously.

5. Update on H1N1 Activities in the Bi-State Region. Mr. Mark Hunt, Bi-State Regional Commission Project Manager, opened the presentation by reporting information for Muscatine County. For all counties in the Bi-State Region, the public health agencies are the lead H1N1 response agency. Local doctors' offices are working with the health departments to administer the vaccine.

Not all persons are eligible to receive the nasal form of the vaccine because it contains a small amount of live virus. The injected H1N1 vaccine does not include any live virus. Distribution of the vaccine to the public is based on Centers for Disease Control (CDC) guidelines. Though they may be slightly modified in a particular county, the CDC priority groups for H1N1 vaccination are as follows.

- **Pregnant women** because they are at higher risk of complications and can potentially provide protection to infants who cannot be vaccinated
- **Household contacts and caregivers for children younger than 6 months of age** because younger infants are at higher risk of influenza-related complications and cannot be vaccinated. Vaccination of those in close contact with infants younger than 6 months old might help protect infants by “cocooning” them from the virus
- **Healthcare and emergency medical services personnel** because infections among healthcare workers have been reported, and this can be a potential source of infection for vulnerable patients. Also, increased absenteeism in this population could reduce healthcare system capacity
- **All people from 6 months through 24 years of age**
  - Children from 6 months through 18 years of age because cases of 2009 H1N1 influenza have been seen in children who are in close contact with each other in school and day care settings, which increases the likelihood of disease spread
  - Young adults 19 through 24 years of age because many cases of 2009 H1N1 influenza have been seen in these healthy young adults and they often live, work, and study in close proximity, and they are a frequently mobile population

Ms. Wendy Trute, Rock Island County Health Department Director reported that in Rock Island County 31 hospitalized cases of H1N1 were confirmed with 1 death from September 1, to October 28, 2009. As of October 27th Rock Island County Health Department had administered 1,494 total doses of the H1N1 vaccine. Health Department staff and volunteers have been vaccinated. Clinics for the other CDC priority groups began October 23, and were scheduled to continue through October 30th. Additional clinics will be scheduled as more vaccine becomes available. The health department continues to monitor the schools. At this time a school closure has not been recommended.

Ms. Trute reported that in Henry County no H1N1 hospitalizations or deaths have been reported. The CDC recommended priority groups continue to be vaccinated. Medical personnel and emergency responders in the county have been vaccinated. Two school-based vaccination clinics have been held.

In Mercer County, Ms. Trute stated that four H1N1 hospitalizations have been reported to date. No H1N1 deaths have been reported. Approximately 1,100 doses of H1N1 vaccine have been provided to the public as of October 26th. Some doses have been shared with the Rock Island County Health Department. Clinics continue to be offered for the CDC priority groups.

Ms. Amy Thoreson, Scott County Health Department Assistant Director, reported that Scott County continues to have suspected cases of H1N1 at a rate similar to the nation. The Pleasant Valley School District was especially hard hit early in the fall. On October 22nd, 14 schools reported greater than 10% absenteeism, mainly due to flu-like symptoms. The health department is working closely with health providers to distribute the vaccine. An H1N1 vaccine clinic for pregnant women was held October 16th at the health department, while a vaccination clinic for health care workers was held October 19th. Local health care providers are continuing to distribute the vaccine to eligible patients. The department continues its public education campaigns to remind people how to prevent from contracting and spreading the flu.

Ms. Thoreson stated that Unity Public Health is the lead public health agency in Muscatine County. On October 24th, Unity Public Health provided an H1N1 flu vaccine clinic for healthy children ages 2-5. Five-hundred doses of the nasal mist vaccine were administered at that clinic. Another 300 doses of the nasal mist vaccine were expected to be administered on October 29 to healthy children ages 2-9. Unity Health Care expects to receive 900 doses of the injected form of the H1N1 vaccine soon. As of October 31st, approximately 1,800 doses of H1N1 vaccine will have been administered in Muscatine County.

6. Consideration of a Resolution for Annual Certification of the Revolving Loan Fund (RLF) Plan. Mr. Carl Becker, chair of the Bi-State Revolving Loan Fund (RLF) Board, presented the Commission with information on the Bi-State Revolving Loan Fund Program. Mr. Becker stated since the inception of the program in 1986, over \$8.2 million has been loaned to 90 businesses in Rock Island and Scott Counties. These loans have helped generate approximately \$126 million in total investments, accessing city and state public financing programs, financial institutions, and company equity. In addition, 2,797 jobs have been created/retained in the two-county area.

Currently, there is approximately \$969,000 available to loan with the repayment loan pool growing by \$25,000 each month. If you know of potential projects that will create new jobs and needs public loan assistance to supplement conventional financing, please contact your local government's economic development staff or Donna Moritz at Bi-State

Mr. Becker moved approval of the Annual Certification of the Revolving Loan Fund (RLF) Plan. Mayor Thodos seconded the motion, and it passed unanimously.

7. Questions and Comments by Commissioners. There were no other questions or comments.
8. Other Business. Vice Chair Freemire introduced new Commissioner City of Rock Island Mayor Dennis Pauley, and new Bi-State staff member Reed Panther. Vice Chair Freemire also recognized Bi-State staff member Carol Connors for twenty years of service to the Commission.
9. Adjournment. The meeting adjourned at 4:25 p.m.

Respectfully submitted,

Larry Minard  
Secretary