

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, April 22, 2009, 3:30 p.m.
Bi-State Regional Commission
1504 Third Avenue
Rock Island, Illinois

- MEMBERS PRESENT: Minard – Secretary, Barnes, Becker, Breecher, Crotty, Dean, Douglas, Gallin, Gluba, Goodwin, Harris, Heninger, Hyland, Malvik, Meeker, Murphy, Nicholson, Rangel, Ripperger, Rockwell, Sherwin, Tank, Tossell, Volz
- MEMBERS ABSENT: Bohnsack, Brown, Hillman, Lawrence, McDaniel, O’Brien, Schwiebert, Shoultz, Sunderbruch, Washburn, Wilkinson, Williams
- STAFF PRESENT: Bulat, Connors, McCullough, Miller, Moritz, Overton, Pearson, Schmedding

Secretary Minard called the meeting to order at 3:30 p.m.

1. Approval of the March 25, 2009 Minutes. Mayor Gluba moved approval of the minutes of March 25, 2009 as presented. Mr. Malvik seconded the motion, and the motion passed unanimously.
2. Treasurer's Report. Ms. Ripperger presented the Treasurer's Report for the month ending March 31, 2009, noting an ending total bank and book balance of \$652,249.59. Mr. Breecher moved the report be accepted as written and mailed. Mr. Nicholson seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Malvik presented the bills totaling \$174,791.26, as listed on the following bills listing and addendum dated April 22, 2009:

Bills List

City of East Moline, Municipal Code Enforcement System proceeds	\$ 2,029.46
Illinois Association of Regional Councils, Human Services Transportation Plan Contract Labor	1,662.50
Isle of Capri Casino – Bettendorf, Air Quality University of Iowa presentation (majority of costs reimbursed by City participants)	653.12
Louise A. Kerr, Treasurer	6,557.52
5/09 Rent	\$4,165.96
5/09 Internet Access	88.00
03/09 Printing	602.38
03/09 Supplies	183.64
03/09 Postage	1,517.54
City of Moline, Municipal Code Enforcement System proceeds	4,369.15
City of Rock Island, Municipal Code Enforcement System proceeds	82,273.89
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,765.00

Addendum

Bancard Center, VISA charge card expenses related to Transportation Policy Committee meeting (cost reimbursed by participants); Managers & Administrators Advisory Committee meeting; transportation meeting; Iowa Association of Regional Councils meeting; one staff attending the 2009 Governors Traffic Safety Bureau conference; two staff attending the Washington DC trip; office supplies	1,349.35
Basile Baumann Prost Cole & Associates, Inc., business assistance study and short range economic development project	21,145.85
City of Davenport, Jumpstart monies	4,969.07
Rock Island County GIS, color copies	753.35
Bill Walsh Toyota, 2 Toyota Prius	46,158.00
Correction –	
Louise A. Kerr, Treasurer, (previously listed as \$6,557.52), additional invoice for Outlook training (\$105.00)	6,662.52

Mr. Malvik moved approval of the bills totaling \$174,791.26 as presented above.
Ms. Sherwin seconded the motion, and the motion passed unanimously.

b. Report on Progress on Commission's FY 2009 Program Budget as of March 31, 2009.

Mr. Malvik explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 75.0% through the fiscal year with 71.7% expended and on budget.

4. Consideration of the following Contracts. Ms. Bulat requested approval of the following contracts over \$7,500 that require Commission approval:

- Contract with Scott County for a Hazard Mitigation Plan. The contract is in the amount of \$80,750 and covers the period 05/01/09 – 03/05/12.

Mr. Malvik moved the Bi-State Regional Commission approve the contract as described above.
Mr. Tank seconded the motion, and the motion passed unanimously.

- Contract with Chabin Concepts, Inc./Quad City Development Group for an OEA Logistic Business Sector Study. The contract is in the amount of \$60,000 and covers the period 04/23/09 – 06/30/09.
- Contract with MCFA, LLC/Quad City Development Group for an OEA Financial/IT Business Sector Study. The contract is in the amount of \$59,910 and covers the period 04/23/09 – 06/30/09.

Ms. Dean moved the Bi-State Regional Commission approve the contracts as described above.
Ms. Sherwin seconded the motion, and the motion passed unanimously.

5. Report on Joint Purchasing Program. Ms. Pearson, Senior Planner, informed Commissioners that in April 1986 Bi-State's Illinois member governments created the Illinois Joint Purchasing Council. Purchasing activity started in December of that year. In 1999, Bettendorf, Davenport, and Scott County joined the Council and Illinois was removed from the Council name. Council membership is open to all Commission member agencies in the five-county region. Currently,

30 government entities are members of the Council. The program is funded with participants' Bi-State membership dues. The Council lowers governmental purchasing costs through large volume purchases and competitive buying. The program also reduces duplicative administrative costs such as advertising, postage, and bid preparation and analysis. Program participants share expertise and experience through participating in monthly Joint Purchasing Council meetings or special training sessions held with industry experts. Currently, common purchases include: office calendars; printer/fax supplies; copier, computer, and plotter paper; water treatment chemicals; utility supplies (hydrants, valves and clamps); street signs and materials; street sign posts; ice melt; turf chemicals and seed; janitorial paper products; can liners; and food service items.

Ms. Pearson reported that in FY '08 the Council starting looking at more “environmentally friendly” purchases, and specification changes were made to the Janitorial and Copier Paper bids. Ms. Pearson shared a chart with Commissioner's that shows the results of the changes to several products.

Ms. Pearson noted that total purchases in FY '09 will exceed \$2.6 million, an increase of \$645,413.00 over FY '08. Increased fuel prices, ice storms and floods, and the downturn in the global economy contributed to a portion of this increase in dollars spent. The rest is attributed to an increase in participation by the Council members.

6. Census 2010 Update. Ms. Overton, Data Services Planner, reported to the Commission that the upcoming Census Day is April 1, 2010. Questionnaires will be mailed beginning in March 2010 followed by phone calls and visits to residents who do not respond. The 2010 Census will be different in that there will no longer be a long form. This detailed long form has been replaced by the annual American Community Survey (ACS). Also conducted by the U.S. Census Bureau, this survey provides current socioeconomic data on a more frequent basis depending on the community size. Ms. Overton directed Commissioner's interested in more information on the ACS to visit www.census.gov/acs.

Recent activity leading up the 2010 Census includes the PSAP, or Participant Statistical Areas Program and Address Canvassing. Beginning in January of this year, Bi-State staff coordinated the PSAP for the Region, which gave local jurisdictions the opportunity to review and propose modifications to boundaries for census tracts, block groups, and census designated places (CDPs). The Census Bureau is currently focusing its efforts on address canvassing to verify structures and addresses for the questionnaire mailing next year. Canvassing is expected to last until July, and the Census Bureau will begin hiring workers this fall in preparation for Census Day.

Ms. Overton explained that the census is so important to communities because it directly affects the amount of funding and representation the state has for the next 10 years. Every year the government awards more than \$300 billion in funding based on census numbers. It is estimated that in 2000 Illinois was undercounted by approximately 107,000 people, which equals \$321 million in lost funding.

Community involvement is essential toward achieving a complete count for the 2010 Census. One way to do this is to become a 2010 Census Partner. These are government and community organizations that have formally pledged their commitment to share the 2010 Census message and support the Census Bureau's goal of achieving a complete count. Another way of being involved is to start a Complete Count Committee (CCC), which is a program that consists of

community and government leaders dedicated to educating residents and promoting the census through a locally-based and targeted outreach and promotion effort.

Ms. Overton reported that some of the activities in which Bi-State staff plans to participate include displaying and distributing census materials, participating in census sponsored events, and holding periodic meetings for representatives of Complete Count Committees and Census Partners to coordinate activities and share ideas.

The Commission was asked to consider a resolution affirming support of and partnership with the 2010 Census. Mr. Nicholson moved approval of the resolution as presented. Ms. Ripperger seconded the motion and the motion passed unanimously.

7. Questions and Comments by Commissioners. Mr. Volz asked when the Record of Decision would be made and Ms. Bulat stated that it would be received in the month of May.
8. Other Business. There was no other business.
9. Adjournment. The meeting adjourned at 4:30 p.m.

Respectfully submitted,

Larry Minard
Secretary