

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, February 25, 2009, 3:30 p.m.
Bi-State Regional Commission
1504 Third Avenue
Rock Island, Illinois

MEMBERS PRESENT: Welvaert – Chair, Austin, Barnes, Becker, Breecher, Dean, Gallin, Gluba, Harris, Heninger, Lawrence, Lohse, Malvik, McDaniel, Meeker, Minard, Nicholson, O'Brien, Ripperger, Rockwell, Schwiebert, Sherwin, Sunderbruch, Tank, Wilkinson

MEMBERS ABSENT: Bohnsack, Brown, Freemire, Goodwin, Hillman, Rangel, Shoultz, Thodos, Tossell, Volz, Washburn

OTHERS PRESENT: Lee Celske, Mayor, City of Aledo

STAFF PRESENT: Bulat, Connors, Doonan, McCullough, Miller, Moritz, Patel

Chair Welvaert called the meeting to order at 3:30 p.m.

1. Approval of the January 28, 2009 Minutes. Mr. Austin moved approval of the minutes of January 28, 2009 as presented. Ms. Dean seconded the motion, and the motion passed unanimously.
2. Treasurer's Report. Ms. Ripperger presented the Treasurer's Report for the month ending January 31, 2009, noting an ending total bank and book balance of \$417,436.11. Ms. Ripperger moved the report be accepted as written and mailed. Mr. Nicholson seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Malvik presented the bills totaling \$35,022.55, as listed on the following bills listing and addendum dated February 25, 2009:

Bills List

Joseph F. Fackel, Administrative Hearing Officer services (cost reimbursed by MUNICES)	\$	840.00
Louise A. Kerr, Treasurer		5,937.21
3/09 Rent	\$4,165.96	
3/09 Internet Access	88.00	
01/09 Printing	161.28	
01/09 Supplies	203.52	
01/09 Postage	996.25	
01/09 & 02/09 Cell Phone	322.20	

RK Dixon, maintenance service on network, battery for file server, and monthly copier charges	779.70
The Seeger Map Co., 250 Quad Cities wall maps	3,660.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,205.00
Sprinkle Consulting, Inc., Quad Cities Intersect Design training	1,480.40

Addendum

Bancard Center, VISA charge card expenses related to one staff attending the 2009 Iowa Bicycle Summit; Quad City Riverfront Council meeting (cost reimbursed by participants); one staff attending St. Joseph, Missouri regarding their transit system; Iowa Association of Regional Councils meeting; Urban Transportation Policy Committee meeting (cost reimbursed by participants); Bike Trails Workshop; I-74 meeting in Washington DC; supplies Basile Baumann Prost Cole & Associates, Inc., business assistance study	2,235.93 17,884.31
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Mr. Malvik moved approval of the bills totaling \$35,022.55 as presented above.
Mr. Sunderbruch seconded the motion, and the motion passed unanimously.

- b. Report on Progress on Commission's FY 2009 Program Budget as of January 31, 2009.
Mr. Malvik explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 58.3% through the fiscal year with 56.5% expended and on budget.
4. Report on Contracts Approved by the Executive Director. Ms. Bulat reported on the following contracts that were approved by the Executive Director and require no action because they were under \$7,500.
 - Contract with the Pleasant Valley School District for preparation of an Attendance Map. The contract is in the amount of \$920 and covers the period 01/16/09 - 03/31/09.
 - Contract with the City of East Moline for preparation of a CDAP Application. The contract is in the amount of \$1,000 and covers the period 01/20/09 – 02/28/09.
5. Consideration of the following Grant and Contract. Ms. Bulat requested approval of the following contracts over \$7,500 that require Commission approval:
 - Contract with Basile Bauman Prost Cole and Associates, Inc. for the OEA Short-Range Economic Development Project. The contract is in an amount not to exceed \$50,000 and will be completed by August 31, 2009.

Ms. Ripperger moved the Bi-State Regional Commission approve the contract as described above. Ms. Sherwin seconded the motion, and the motion passed unanimously.

- Contract with the Economic Development Administration (EDA) for the Mercer and Muscatine Counties Revolving Loan Fund Assistance Program. EDA will provide \$750,000 that will be matched by \$250,000 from the communities as projects are approved.

Mr. Breecher moved the Bi-State Regional Commission approve the contract as described above. Ms. Dean seconded the motion, and the motion passed unanimously.

6. Report on Hazard Mitigation Planning. Ms. Marianne Doonan, Senior Planner, reported to the Commission regarding current activities in hazard mitigation planning. The Disaster Mitigation Act of 2000 requires a FEMA-Approved Local Hazard Mitigation Plan as a condition of eligibility for receiving any non-emergency project funding under several FEMA programs. Ms. Doonan noted that requirements for an approved plan are structured under five components: Adoption, Documented Plan Process, Risk Assessment, Mitigation Strategy, and Plan Maintenance Process. The guidelines for plan approval were updated July 1, 2008 with new emphasis on flood repetitive loss properties, the magnitude of identified hazards, and mitigation actions of jurisdictions participating in multi-jurisdictional plans.


Ms. Doonan stated that grants are available for the planning process under several FEMA programs. Local match requirements can be met with documentation of staff time spent on the plan process. Differences can be found in grant administration and match requirements between Iowa and Illinois and their respective FEMA regional offices. Bi-State staff has been assisting member governments with Local Hazard Mitigation Plans. The City of Davenport plan was completed and approved September 2007. Rock Island County's recently completed multi-jurisdictional plan received preliminary approval and will be submitted for final FEMA review following adoptions by participating jurisdictions. Muscatine and Mercer Counties both have plans in progress and both have shortened schedules because of their applications for FEMA floodplain acquisition project funding. Bi-State is assisting Muscatine County, but Mercer County has contracted with Western Illinois University Extension for its plan. Scott County has recently applied for a planning grant for a multi-jurisdictional plan.

7. Questions and Comments by Commissioners. There were no questions or comments.
8. Other Business. Ms. Bulat alerted Illinois members to information from IL DOT on the distribution of Stimulus dollars. She distributed a copy of the information, which showed allocations to counties, urban areas, and municipalities outside of urban areas with population of 5,000 or greater. Ms. Bulat reported the Quad City and Muscatine Areas were recommended for nonattainment of the fine particulate (PM2.5) matter standards in late 2008, but that recommendation will be rescinded based on favorable monitoring data from 2008 showing attainment of the PM2.5 standard. Efforts on emission reduction strategies will continue because background levels for PM2.5 hover near the standard.

As part of the air quality planning efforts, University of Iowa was contracted to study winter PM2.5 episodes. Study results indicate both regional and localized PM2.5 events contribute to higher incidence of PM2.5. Local solutions will keep the area in attainment, but working on statewide and regional emission reduction will help to maintain attainment and better air quality. Results also pointed to the need for further study on the effects of ammonium nitrate. Ammonium sources include manure, fertilizer, wastewater treatment, and vehicles.

9. Adjournment. The meeting adjourned at 4:26 p.m.

Respectfully submitted,


Larry Minard *cc*
Secretary