

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, December 17, 2008, 3:30 p.m.
Bi-State Regional Commission
1504 Third Avenue
Rock Island, Illinois

MEMBERS PRESENT: Welvaert – Chair, Austin, Becker, Dean, Furlong, Gallin, Harris, Heninger, Lawrence, Lohse, Malvik, McDaniel, Meeker, Minard, Nicholson, Ripperger, Sherwin, Sunderbruch, Tank, Thodos, Volz

MEMBERS ABSENT: Barnes, Bohnsack, Breecher, Brown, Freemire, Gluba, Goodwin, Hillman, O'Brien, Rangel, Rockwell, Schwiebert, Tossell, Washburn, Wilkinson

STAFF PRESENT: Bulat, Connors, McCullough, Moritz

Chair Welvaert called the meeting to order at 3:35 p.m.

1. Approval of the October 22, 2008 and November 19, 2008 Minutes. Mayor Thodos moved approval of the minutes of the November 19, 2008 and the corrected October 22, 2008 meetings as presented. Ms. Dean seconded the motion, and the motion passed unanimously.
2. Treasurer's Report. Ms. Ripperger presented the Treasurer's Report for the month ending November 30, 2008, noting an ending total bank and book balance of \$482,524.08. Ms. Ripperger moved the report be accepted as written and mailed. Mr. Minard seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Malvik presented the bills totaling \$36,778.70, as listed on the following bills listing and addendum dated December 17, 2008:

Bills List

McGladrey & Pullen, FY 2008 financial and compliance audit	1,300.00
MRA, the Management Association, annual membership	550.00
Quad City Development Group, pass through of Gerdau Ameristeel portion of Clark Group Consultant for air quality issues	5,000.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	3,570.00

Addendum

Bancard Center, VISA charge card expenses related to Chief Elected Officials meeting (cost reimbursed by participants); Urban Transportation Policy Committee meeting (cost reimbursed by participants); Managers and Administrators Advisory Committee meeting (cost reimbursed by participants); Quad City Riverfront Council meeting (cost reimbursed by participants); office supplies	1,670.26
Louise A. Kerr, Treasurer	5,432.07
1/09 Rent \$4,165.96	
1/09 Internet Access 88.00	
11/08 Printing 72.15	
11/08 Supplies 133.14	
11/08 Postage 972.82	
Mel Foster Co., Inc., annual premium for Business Owner’s Package, Auto Policy, Crime Policy, Worker’s Comp Policy, and Umbrella Policy	6,776.37
SRC, PopStats	6,000.00
TH Enterprises, Inc., 2009 financial software service agreement	6,480.00

Mr. Malvik moved approval of the bills totaling \$36,778.70 as presented above.
Mr. Meeker seconded the motion, and the motion passed unanimously.

- b. Report on Progress on Commission’s FY 2009 Program Budget as of November 30, 2008. Mr. Malvik explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 41.7% through the fiscal year with 42.0% expended and on budget.
- c. Consideration of recommended revised FY 2009 Commission Planning Budget. Ms. Bulat reported the Finance and Personnel Committee reviewed and recommended the proposed revised FY 2009 Commission budget.

Mr. Malvik moved approval of the Revised Recommended FY2009 Commission Planning Budget, as presented. Ms. Ripperger seconded the motion, and the motion passed unanimously.

- d. Consideration of a Recommendation to Accept the Financial and Compliance Report for the Year Ended 06/30/08. Mr. Malvik stated the Finance and Personnel Committee received a detailed audit presentation and are recommending approval of the audit report. He reported that McGladrey and Pullen stated that Bi-State complied with all laws, regulations, contracts, and grants. The Commission once again received the highest audit opinion, a “Clean Audit” with no findings or questioned costs.

Mr. Malvik made a motion to accept the Financial and Compliance Report for the year ended June 30, 2008. Ms. Dean seconded the motion and the motion passed unanimously.

- e. Consideration of a Recommendation to Purchase Two Company Vehicles from the State of Illinois Bid. Mr. Malvik reported that the Finance and Personnel Committee reviewed and recommended the proposed purchase of two new vehicles from the State of Illinois Bid. They are two 2009 Toyota Prius Hybrids at a total cost of \$46,158.00.

Mayor Thodos moved approval to purchase two company vehicles from the State of Illinois Bid. Ms. Sherwin seconded the motion and the motion passed unanimously.

- f. Consideration to Renew the Executive Directors Annual Employment Agreement. Mr. Malvik reported evaluation forms were sent to Commissioners and member government officials, with Ms. Bulat receiving high marks by those who responded. Mr. Malvik stated the Finance and Personnel Committee recommended the Executive Director's employment contract be renewed for the year November 1, 2008 – November 1, 2009, with a 2.5% merit increase; however, Ms. Bulat asked that it be limited to 1.5% in light of the economic concerns the member governments are facing. Ms. Dean made a motion to renew the Executive Director's annual employment agreement. Mr. Volz seconded the motion, and the motion passed unanimously. Ms. Bulat thanked Commissioners for their support and recognized Ms. Moritz and Ms. Connors for their work related to the clean audit.

4. Update on Transportation Projects. Ms. Gena McCullough, Planning Director, outlined the list of accomplishments for the 2008 Calendar Year as well as the requests our local governments have for transportation in the future.

Ms. McCullough reported that successful implementation of the Quad City Area Wayfinding system and Incident Management System Deployment occurred this year providing better guidance to attractions and alerting travelers to current road conditions on the Interstates in the Quad City Area. Another leg of the American Discovery Trail/Mississippi River Trail was opened at the Rock Island Arsenal, completing the crossing at the Mississippi River. Passenger rail efforts were furthered with the completion of a passenger rail feasibility study from Chicago to the Quad Cities in January 2008 and a recent rail station and switching yard relocation study for the Illinois Quad Cities. Word was received of successful Iowa Clean Air Attainment grants for a Davenport-Muscatine Employee Shuttle by Riverbend Transit, Muscatine-Wilton Employee Shuttle by MuscaBus, and a public education grant planned by Bi-State as part of the recently expanded Bi-State Air Quality Task Force. Additionally, there is a pending ICAAP application for a riverfront circulator in the Quad City metro area to serve employment centers and tourism attractions.

On the "To Do List," the Departments of Transportation are planning a public meeting in late January 2009 for the I-74 Final Environmental Impact Statement, the Record of Decision will follow and construction engineering and right-of-way acquisition will begin. All are anticipating the next Transportation Reauthorization which will occur after October 2009. The Region 9 Long Range Transportation Plan is nearing completion, and the Quad City Area Transportation Plan is about to begin. Ms. McCullough noted a regional list being readied for the proposed economic stimulus package. The list includes a number of ready-to-go transportation projects. She also mentioned trail projects getting underway in 2009 include Credit Island Trail Bridge in Davenport and the connection between Weed Park and Wildcat Den in Muscatine County.

Ms. McCullough informed Commissioners that Scott and Muscatine Areas are awaiting word on fine particulate nonattainment designations by the USEPA. A list of upcoming Quad City Area bridge restrictions was distributed. Support for air service and passenger rail implementation will continue. Efforts to coordinate human services transportation in the region to better mobility is underway. A number of roadway projects were also outlined.

5. Questions and Comments by Commissioners. There were no questions or comments.
6. Other Business. There was no other business.
7. Adjournment. The meeting adjourned at 4:12 p.m.

Respectfully submitted,

Larry Minard
Secretary