

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, October 22, 2008, 3:30 p.m.
Bi-State Regional Commission
1504 Third Avenue
Rock Island, Illinois

MEMBERS PRESENT: Welvaert – Chair, Austin, Barnes, Becker, Bohnsack, Breecher, Furlong, Gluba, Goodwin, Harris, Lawrence, Lohse, Malvik, McDaniel, Meeker, Minard, O’Brien, Ripperger, Rockwell, Schwiebert, Sunderbruch, Tank, Thodos, Volz, Wilkinson

MEMBERS ABSENT: Brown, Dean, Freemire, Gallin, Heninger, Hillman, Nicholson, Rangel, Sherwin, Tossell, Washburn

OTHERS PRESENT: Bruce Carter, Metropolitan Airport Authority

STAFF PRESENT: Bulat, Connors, Miller, Moritz

Chair Welvaert called the meeting to order at 3:35 p.m.

1. Approval of the September 24, 2008 Minutes. Mr. Becker moved approval of the minutes of the September 24, 2008 meeting as presented. Mr. Meeker seconded the motion, and the motion passed unanimously.
2. Treasurer's Report. Ms. Ripperger presented the Treasurer's Report for the month ending September 30, 2008, noting an ending total bank and book balance of \$632,557.81. Ms. Ripperger moved the report be accepted as written and mailed. Mayor McDaniel seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Malvik presented the bills totaling \$180,415.58, as listed on the following addendum and bills listing dated October 22, 2008:

Bills List

The Brandt Co., Quad City Transit map and brochure (costs paid by participants)	\$ 12,000.00
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Louise A. Kerr, Treasurer		5,379.96
11/08	Rent	\$4,165.96
11/08	Internet Access	88.00
09/08	Printing	678.97
09/08	Supplies	68.20
08-10/08	Cellular & Blackberry Service	378.83
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)		2,447.50

Addendum

Bancard Center, VISA charge card expenses related to 2 staff attending the 2008 Upper Midwest Planning Conference; 1 staff attending the Midwest/Iowa Highway Safety Data Summit; Mayors and County Board Chairs Dinner Meeting (cost reimbursed by participants); Managers & Administrators Advisory Committee (cost reimbursed by participants); 1 staff attending the National Association of Government Webmasters National Conference; office supplies		2,210.57
Basile Baumann Prost Cole & Associates, Inc., retainer for business assistance study		45,000.00
McGladrey & Pullen, LLP, progress billing for the June 30, 2008 audit rural allotment		10,000.00
City of Moline, Municipal Code Enforcement System proceeds		5,963.45
RK Dixon Company, maintenance service on network and monthly copier charges		563.94
City of Rock Island, Municipal Code Enforcement System proceeds		94,221.38
Rock Island County GIS, map printing		1,341.45
Correction –		
Louise A. Kerr, Treasurer, (previously listed as \$5,379.96) additional Invoice for Postage	(\$1,287.33)	6,667.29

Mr. Malvik moved approval of the bills totaling \$180,415.58 as presented above. Mayor Thodos seconded the motion, and the motion passed unanimously.

- b. Report on Progress on Commission's FY 2009 Program Budget as of September 30, 2008. Mr. Malvik explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 25% through the fiscal year with 24.6% expended and within budget.
4. Consideration of the following Grant and Contract. Ms. Bulat requested approval of the following grant and contract over \$7,500 that requires Commission approval:
 - Contract with the Economic Development Administration for an RLF Program for Mercer and Muscatine County. The grant would begin upon award, in the amount of \$1,000,000 including the required local match.

Mayor O'Brien moved approval of the grant as presented above. Mr. Bohnsack seconded the

motion, and the motion passed unanimously.

- Contract with East Central Intergovernmental Association and any other entity to implement the Jumpstart Housing Assistance program through the Iowa Finance Authority for the Muscatine and Scott County geographic area in an amount not to exceed \$825,000 for housing assistance (with no more than 5% administrative costs) and to implement the State of Iowa Business Assistance program in an amount not to exceed \$200,000 for the same geographic area. This action includes authority for the Executive Director to sign contracts and checks to expedite the program as requested by the State of Iowa. Actions taken by the Executive Director will be reported at monthly meetings of the Commission until the programs have been completed.

Mr. Rockwell moved approval of the contract as presented above. Mayor Thodos seconded the motion, and the motion passed unanimously.

5. Report on Quad City International Airport Service. Mr. Carter, Director, Metropolitan Airport Authority, reported on activities of the Quad City International Airport. In the last seven years, the airport has received \$29,007,183 in federal grants (95% federal share and 5% state/local share). In 2008, planned improvements include runway extensions/modifications, parking lot expansion, rental car facility and ready return lot development, relocation of Civil Air Patrol and U.S. Customs offices, and Mesaba (Northwest Airlink) Maintenance Base. Mr. Carter reported that the past five years of projects have included: perimeter security fencing (from '02 to '06), purchase of new fire trucks, overlay of runways, new perimeter road at the east end of the airport, and a new taxiway. The Quad City International Airport is 23rd on the list of the fastest growing U.S. Airports. The first four months of 2008 enplanements were up from 2007 and showed record months. Key factors for the airports success continue to include good customer service and a low-cost carrier. Current carriers include AirTran, United, Delta, American, and Northwest. Mr. Carter noted that 75 percent of passengers come from Iowa, 21 percent from Illinois, and four percent from other states, especially Wisconsin.
6. Consideration of a Resolution for Annual Certification of the Revolving Loan Fund (RLF) Plan. Mr. Becker, president of the Bi-State Revolving Loan Fund (RLF) Board, presented the Commission with information on the Bi-State Revolving Loan Fund Program. Mr. Becker stated since the inception of the program in 1986, over \$8.2 million has been loaned to 90 businesses in Rock Island and Scott Counties. These loans have helped generate approximately \$126 million in total investments, accessing city and state public financing programs, financial institutions, and company equity. In addition, 2,797 jobs have been created/retained in the two-county area. Currently, there is approximately \$767,000 available to loan with the repayment loan pool growing by \$25,000 each month. Mr. Becker also stated that if you know of potential projects that will create new jobs and needs public loan assistance to supplement conventional financing, please contact your local government's economic development staff or Bi-State's RLF Program Administrator Donna Moritz

Mayor Schwiebert moved approval of the Annual Certification of the Revolving Loan Fund (RLF) Plan. Mayor Thodos seconded the motion, and the motion passed unanimously

7. Questions and Comments by Commissioners. There were no additional questions or comments.
8. Other Business. There was no other business.
9. Adjournment. The meeting adjourned at 4:33 p.m.

Respectfully submitted,

Larry Minard
Secretary

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