

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, July 23, 2008, 3:30 P.M.
Scott County Administration Building
600 West Fourth Street
Davenport, Iowa

MEMBERS PRESENT: Minard – Secretary, Austin, Barnes, Bohnsack, Dean, Eccher, Freemire, Furlong, Gallin, Gluba, Goodwin, Harris, Lohse, Malvik, Meeker, O’Brien, Rangel, Schwiebert, Sunderbruch, Thodos, Volz

MEMBERS ABSENT: Becker, Breecher, Brown, Heninger, Hillman, Lawrence, McDaniel, Ripperger, Rockwell, Sherwin, Tank, Tossell, Washburn, Welvaert, Wilkinson

STAFF PRESENT: Basu, Bulat, Connors, DeLille, Doonan, McCullough, Miller, Moritz, Waterman

Secretary Minard called the meeting to order at 3:38 p.m.

1. Approval of the June 25, 2008 Minutes. Mayor Gluba moved approval of the minutes of the June 25, 2008 meeting as presented. Ms. Dean seconded the motion, and the motion passed unanimously.
2. Treasurer's Report. Ms. Connors presented the Treasurer's Report for the month ending June 30, 2008, noting an ending total bank and book balance of \$652,297.68. Mayor Thodos moved the report be accepted as written and mailed. Mayor Schwiebert seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Malvik presented the bills totaling \$64,197.71, as listed on the following addendum and bills listing dated July 23, 2008:

Bills List

Iowa Association of Regional Councils, membership dues		\$ 2,300.00
Illinois Association of Regional Councils, membership dues		1,600.00
Louise A. Kerr, Treasure		6,317.77
08/08	Rent	\$4,165.96
08/08	Internet Access	88.00
06/08	Postage	1,049.46
06/08	Printing	880.47
06/08	Supplies	133.88

National Association of Development Organizations, membership dues	2,000.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	3,740.00
Stanley Consultants, Inc., consulting on fine particulate matter	1,000.00

Addendum

AT&T, phone service, March-June 2008	1,328.59
Bancard Center, VISA charge card expenses related to 1 staff attending the FTA Civil Rights Training Conference; Northwest Municipal Association, City of Aledo & Bi-State Golf Outing (cost reimbursed by participants); Chief Elected & Administrative Officials meeting (cost reimbursed by participants); office supplies	2,363.60
City of Moline, Municipal Code Enforcement System proceeds	7,127.78
City of Rock Island, Municipal Code Enforcement System proceeds	35,288.77
Rock Island County GIS, color copies	606.20
Sam's Club, membership (cost reimbursed by participants)	525.00

Mr. Malvik moved approval of the bills totaling \$64,197.71 as presented above. Mayor O'Brien seconded the motion, and the motion passed unanimously.

- b. Report on Progress on Commission's FY 2008 Program Budget as of June 30, 2008.
Mr. Malvik explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 100% through the fiscal year with 99.9% expended and within budget.
4. Report on Contracts Approved by the Executive Director. Ms. Bulat reported on the following contracts that were approved by the Executive Director and require no action because they were under \$7,500.
 - Contract with Bettendorf Development Corporation for a Planning Assistant. The contract is for \$3,000 for the period 5/19/08 - 8/18/08.
 - Contract with the Village of Hampton for Website Redesign. The contract is in the amount of \$1,223 for the period 5/1/08 - 9/30/08.
5. Consideration of the following Contract. Ms. Bulat requested approval of the following contracts over \$7,500 that requires Commission approval:
 - Contract to extend and transfer the Trinity Work Fitness contract to Concentra Health Services, Inc. for Occupation Health Care Services in relation to the Drug Testing Consortium. The contract is for the period 4/1/08 to 12/31/09, and Consortium members will pay \$40.80 per Urine Drug Screen test and \$32.55 per Breath Alcohol test.
6. Report on Bi-State Region Trail Planning. Mr. Doug DeLille, Bi-State Regional Commission Senior Planner, updated the Commission on trail projects and planning efforts underway in the five-county region. Projects highlighted included a planning study and alignment determination for the proposed Heritage Trail connecting the Rock Island State Trail to the Hennepin Canal

State Parkway Trail through Henry County, and a proposed Off-Highway Vehicle (OHV) Trail in Atkinson. Mercer County is planning an approximately 4-mile trail along the levee from New Boston upstream to Lock and Dam 17.

Mr. DeLillie reported that projects in Muscatine County include completion of the American Discovery Trail (ADT)/Hoover Nature Trail both north and south of West Liberty, connecting the Mississippi River Trail (MRT) from Musser Park downstream to Louisa County, and an ADT/MRT link from Weed Park to Wildcat Den. Scott County is working with Muscatine County on the MRT extension from Wildcat Den upstream through Buffalo. Other projects being planned or developed in Scott County are the Cody Trail between Long Grove and Eldridge, projects in Blue Grass and Walcott, the Credit Island Slough Bridge, the Duck Creek to MRT trail connection through Sunderbruch Park, and the Leach Park to Riverdale extension of the MRT.

Projects identified in Rock Island County include the Veteran's Memorial Bridge at Carr's Crossing Trail, both the north side and south side connections; completion of the ADT Crossing Phase II; the City of Rock Island's Cross-town Connector Trail; and Moline's River-to-River Corridor Trail. The new I-74 bridge trail; and the Grand Illinois Trail (GIT)/ADT connection from the Mississippi River to the Hennepin Canal were also mentioned. Commissioners were also informed about trends in trail planning and development and efforts underway to address the trends.

7. Report on Quad City International Airport Service. This agenda item will be rescheduled.
8. Questions and Comments by Commissioners. There were no questions or comments by Commissioners.
9. Other Business. Ms. Bulat reported to the Commission on air quality issues. Near the end of July or early August, a letter should be sent to Governor Culver from Region 7 EPA regarding non-attainment designation. Ms. Bulat stated that a study will be conducted by the University of Iowa on the PM 2.5 issue. The study will cost approximately \$40,000 and is being funded by a consortium of private and public sector partners. The study will begin late summer or early fall and will examine conditions and sources of high base amounts of pollution in the Midwest.

Ms. Doonan also reported to Commissioners on flood issues.

Iowa Homeland Security and Emergency Management Division (HSEMD) has released a Notice of Funds Availability for Hazard Mitigation Grant Program funds. Jim Russell from HSEMD was in Davenport on July 17, 2008 to explain the program to local government officials. Iowa has placed a priority on voluntary structural acquisition or buy outs of flood-prone properties. Individual homeowners, even as voluntary and willing sellers, are not eligible for this program without a local government sponsor. Applicants must have a FEMA-approved Local Hazard Mitigation Plan prior to FEMA awarding HMGP project funds. Waivers may be requested for the plan requirement. All applicants must be participants in good standing with the National Flood Insurance Program (NFIP). Potential applicants must submit a **Notice of Interest (NOI) by Friday, September 12, 2008.**

A letter to Illinois officials of flood-impacted jurisdictions was sent the week of July 21, 2008 including a package of materials for pre-application. Pre-application for communities interested in HMGP funding for voluntary acquisition of flood-damaged properties is due to the Illinois Emergency Management Agency (IEMA) **by Friday, August 22, 2008.** This is a federal program, so eligibility is the same as described for Iowa: a FEMA-approved Local Hazard Mitigation Plan and in good standing with NFIP.

10. Adjournment. The meeting adjourned at 4:28 p.m.

Respectfully submitted,

Larry Minard
Secretary