

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, June 25, 2008, 3:30 P.M.
Scott County Administration Building
600 West Fourth Street
Davenport, Iowa

MEMBERS PRESENT: Welvaert– Chair, Austin, Barnes, Becker, Breecher, Dean, Freemire, Furlong, Gallin, Harris, Heninger, Hillman, Lawrence, Lohse, McDaniel, Meeker, Minard, Rockwell, Sunderbruch, Tank, Wilkinson

MEMBERS ABSENT: Bohnsack, Brown, Eccher, Gluba, Goodwin, Malvik, O'Brien, Rangel, Ripperger, Schwiebert, Sherwin, Thodos, Tossell, Volz, Washburn

OTHERS PRESENT: Lee Celske, Mayor of Aledo

STAFF PRESENT: Bulat, Hunt, Miller, Moritz, Schmedding

Chair Welvaert called the meeting to order at 3:33 p.m. Chair Welvaert presented Lisa Miller a Certificate of Appreciation for twenty years of service to the Commission as a staff member.

1. Approval of the May 28, 2008 Minutes. Ms. Moritz stated minutes should be amended to reflect Mayor Celske was in attendance. Mr. Austin moved approval of the minutes of the May 28, 2008 meeting as corrected. Mr. Meeker seconded the motion, and the motion passed unanimously.
2. Treasurer's Report. Ms. Moritz presented the Treasurer's Report for the month ending May 31, 2008, noting an ending total bank and book balance of \$739,864.40. Ms. Dean moved the report be accepted as written and mailed. Mr. Minard seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Ms. Hillman presented the bills totaling \$136,063.87, as listed on the following addendum and bills listing dated June 25, 2008:

Bills List

Louise A. Kerr, Treasurer			\$ 6,820.89
07/08	Rent	\$4,165.96	
07/08	Internet Access	88.00	
05/08	Postage	1,527.09	
05/08	Printing	892.85	
05/08	Supplies	146.99	

Moline Dispatch Publishing Company, L.L.C., Iowa Clean Air Attainment Program – QC Bike to Work Week	782.82
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,612.50

Addendum

Auto-Owners Insurance, Worker’s Comp claim medical benefits deductible	1,000.00
Bancard Center, VISA charge card expenses related to Pearl Clay’s retirement party; 1 staff attending the FTA Civil Rights Training Conference; office supplies; 2 staff attending the 2008 Regional Economic Development Conference; 1 staff attending the Community Transportation Association and Employment Transportation Conference; 3 staff attending the Midwest Transportation Planning Conference; Urban Transportation Policy Committee Meeting (cost reimbursed by participants); Mayors & County Board Chairs Dinner meeting (cost reimbursed by participants); Quad City Riverfront Council meeting (cost reimbursed by participants)	6,804.33
CDW Government, Inc., Microsoft Office 2007 Version Licenses	7,434.50
Dell Marketing, L.P., computer purchase	2,682.76
Hewlett-Packard Company, hard drive for server and external tape drive	3,674.00
McGladrey & Pullen, LLP, progress billing for FY 2008 audit	5,200.00
City of Moline, Municipal Code Enforcement System proceeds	3,149.52
National Development Council, Economic Development Finance Course (costs reimbursed by participants)	27,500.00
River Cities’ Reader, Iowa Clean Air Attainment Program – QC Bike to Work Week	536.00
City of Rock Island, Municipal Code Enforcement System proceeds	67,866.55

Mr. Minard moved approval of the bills totaling \$136,063.87 as presented above. Mayor Lohse seconded the motion, and the motion passed unanimously.

b. Report on Progress on Commission’s FY 2008 Program Budget as of May 31, 2008.

Ms. Hillman explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 91.7% through the fiscal year with 90.3% expended and within budget.

c. Consideration of recommended FY 2009 Commission Planning Budget. Ms. Bulat explained the Finance and Personnel Committee met in April and May for budget development and recommended the Commission approve the FY 2009 budget as presented in detail at the May Commission meeting. Ms. Bulat stated she had not received any questions regarding the budget.

Mr. Austin moved the Bi-State Regional Commission approve the FY 2009 Commission Planning Budget. Ms. Dean seconded the motion, and the motion passed unanimously.

4. Consideration of the following Contracts/Grant. Ms. Bulat reviewed the following items which require Commission approval:

- Contract with Citizens to Preserve Black Hawk Park Foundation for financial management support. The contract is for actual costs incurred for the period 7/1/08 - 6/30/09.

- Contract with Emergency Telephone System Board of Rock Island County for staff support. The contract is for actual costs incurred for the period 7/1/08 - 6/30/09.
- Contract with Rock Island County Waste Management Agency for staff support. The contract is for actual costs incurred for the period 7/1/08 - 6/30/09.
- Contract with Scott County KIDS Program for financial management services. The contract is for actual costs incurred for the period 7/1/08 - 6/30/09.
- Contract with Scott County Housing Council for financial management services. The contract is for actual costs incurred for the period 7/1/08 - 6/30/09.
- Contract with Iowa Association of Regional Councils for Iowa Department of Economic Development funds for planning and technical assistance to local governments. The grant is in an amount up to \$10,000 for the period 7/1/08 - 06/30/09.
- Contract with Muscatine County for assistance with preparation of multi-jurisdictional Local Hazard Mitigation Plan. The contract is in the amount of \$64,600 and covers the period 7/1/08 - 1/04/11.

Mr. Furlong moved approval of the contracts/grant as presented above. Mayor Lohse seconded the motion, and the motion passed unanimously

5. Comprehensive Economic Development Strategy Progress Report & Consideration of Supporting Resolution. Mr. Mark Hunt, Bi-State Regional Commission Senior Planner, distributed the Progress Report; Analysis; Mission, Goals, Objectives; and Plan Implementation sections from the *2008 Comprehensive Economic Development Strategy (CEDS) for the Bi-State Region* to Commissioners.

He explained this report was a continuation of the CEDS briefings he had provided beginning in April. In reviewing the Progress Report, it was noted that local governments had tracked 27 projects over the last fiscal year that resulted in 2,176 new jobs and retained 179. In covering the Analysis, the Region as a whole is still fairing well despite the national economic downturn. However, signs of a local slowdown are evident in the slow growth of labor force, sluggish retail sales, and decrease in housing starts over the past. The Analysis also includes identification of three major threats to the Region. Chief among these threats is the continuing loss of high paying civilian jobs at the Rock Island Arsenal. Mr. Hunt noted that the Mission, Goals, Objectives section is more precise this year than in years past and includes four measurable objectives that local economic development professionals will work on collectively over the next year. The 2008 CEDS objectives are to conduct an enhanced economic development study; investigate the creation of a region-wide data portal; create a technology and utility map/database and to develop a targeted company database. Commissioners were asked to review the provided list of projects in the Plan Implementation section, especially six projects that have strong potential as EDA applications. Mr. Hunt finished the report by noting that no public comments had been received regarding the 2008 CEDS.

Mayor Freemire moved approval of the resolution adopting the CEDS for FY 09 and the FY 08 progress report as presented. Mr. Minard seconded the motion, and the motion passed unanimously.

6. Questions and Comments by Commissioners. There were no questions or comments by Commissioners.
7. Other Business. Ms. Bulat updated the Commissioners regarding the Quad Cities Air Quality issues. She stated there is a request for a year extension before determination of air quality is given to allow time to review the data and planning if non-attainment is determined. Ms. Bulat also stated staff's role in flood recovery is primarily in writing grants and administering them for voluntary buyout programs or public infrastructure grants, and staff will forward information as it becomes available. She noted that a passenger rail advisory committee had been formed by the Iowa Department of Transportation. Bi-State was to provide an elected official and Scott County had volunteered with Bi-State staff acting as an alternate. The first meeting of the advisory committee was cancelled due to the floods.
8. Adjournment. The meeting adjourned at 4:09 p.m.

Respectfully submitted,

Larry Minard
Secretary