

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, December 19, 2007, 3:30 P.M.
Scott County Administration Building
600 West Fourth Street
Davenport, Iowa

MEMBERS PRESENT: O'Brien – Chair, Austin, Becker, Bohnsack, Dean, Freemire, Gallin, Harris, Heninger, Hillman, Lawrence, Lohse, Malvik, McDaniel, Nicholson, Rockwell, Schwiebert, Sherwin, Spring, Sunderbruch, Tank, Volz, Welvaert, Wilkinson, Wilson, Winborn

MEMBERS ABSENT: Breecher, Dumas, Kelly, Minard, Rangel, Ripperger, Thodos, Tossell, Washburn

COMMUNITIES PRESENT: Lee Celske, Mayor of Aledo

STAFF PRESENT: Bulat, Connors, Hunt, McCullough, Miller, Moritz

Chair O'Brien, called the meeting to order at 3:32 p.m. Chair O'Brien recognized outgoing Commissioners Mr. Brian Dumas, Mayor Vern Spring, Mr. Tom Wilson, and Mayor Ed Winborn for their service to the Commission and presented them with Certificates of Appreciation.

1. Approval of the November 28, 2007 Minutes. Ms. Dean moved approval of the minutes of the November 28, 2007 meeting as written and mailed. Mayor Spring seconded the motion, and the motion passed unanimously.
2. Treasurer's Report. Mayor Freemire presented the Treasurer's Report for the month ending November 30, 2007, noting an ending total bank and book balance of \$548,899.58. Mayor Freemire moved the report be accepted as written and mailed. Mr. Lawrence seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Malvik presented the bills totaling \$24,353.57, as listed on the following addendum and bills listing dated December 19, 2007:

Addendum

Bancard Center, VISA charge card expenses related to two staff attending \$ 2,062.53
The Region VII Public Transportation SAFETEA-LU Training;
Manager's and Administrators meeting (cost reimbursed by participants);
one staff attending the Local Hazard Mitigation Planning Workshop; one
staff attending the Huntsville, Alabama trip with DavenportOne; airfare
for one staff to attend the Washington DC trip; Mayors/County Board

Chairs meeting (cost reimbursed by participants); Quad City Riverfront Council meeting (cost reimbursed by participants); supplies
Mel Foster Co., Inc., annual premium for Business Owner’s Package, Auto Policy, Crime Policy, Worker’s Comp Policy, and Umbrella Policy 6,937.91

Correction –
Louise A. Kerr, Treasurer (previously listed as \$4,253.96), additional invoices for postage (\$1,089.17) 5,343.13

Bills List

Louise A. Kerr, Treasurer	4,253.96
01/08 Rent	\$4,165.96
01/08 Internet Access	88.00
McGladrey & Pullen, FY 2007 audit services	1,000.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,530.00
TH Enterprises, Inc., 2008 financial software service agreement	6,480.00

Mr. Malvik moved approval of the bills totaling \$24,353.57 as presented above. Mayor Welvaert seconded the motion, and the motion passed unanimously.

b. Report on Progress on Commission’s FY 2008 Program Budget as of November 30, 2007. Mr. Malvik explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 41.7% through the fiscal year with 40.5% expended and within budget.

a. Consideration of Receipt of the Following Funds. Ms. Bulat reviewed the following item, which requires Commission approval:

- Acceptance of \$97,880 CMAP funds for planning efforts in the Illinois Quad City urban planning area.

Mr. Malvik moved approval of the receipt of funds. Mayor Freemire seconded the motion, and the motion passed unanimously.

5. Presentation on Telecommunications and Interoperability Activities. Mr. Mark Hunt provided an update on Bi-State’s involvement in several technology-related projects underway in the Region. Bi-State has successfully applied the same facilitation, coordination, administration, and technical assistance skills used for other planning activities to the implementation of regional technology-related projects at local governments. Mr. Hunt updated the Commission on the projects.

Mr. Hunt reported that the Interoperable Communications Technology Program was awarded to the Bi-State Region by the U.S. Department of Justice (DOJ), Community Oriented Policing Office in 2005. The \$2.1 million federal funds and \$700,000 local matching funds are being used to construct a secure, redundant fiber optic network to each dispatch center in Scott and Rock Island Counties. Davenport is serving as the lead applicant on the joint project. Local matching funds are being contributed from communities in both Iowa and Illinois. The project has recently moved from the conceptual design phase into the engineering phase with surveyors staking the

proposed network route in the last weeks of December. Construction of the network is scheduled to be bid in early 2007 and completed by September 2008.

Mr. Hunt stated that under a DOJ program very similar to the previous grant, the City of Davenport was awarded \$2.6 million this summer to provide equipment to the forthcoming consolidated dispatch center and the backup center at the Scott County Courthouse. This joint project includes fiscal participation from Bettendorf and Scott County as well as Davenport. The local match for the project is approximately \$860,000. Still in the very early stages, the involved local governments have been working to create the necessary intergovernmental agreements to begin implementation. In December, local government staff attended required DOJ grant training.

Mr. Hunt reported that due to the 2005 Digital Television Transition and Public Safety Act, the Federal Department of Commerce and the Department of Homeland Security have been authorized to provide \$5 billion through 2010 to state governments for investment in interoperable communications projects for public safety. Both Iowa and Illinois are designated to receive funding under this program, known as the Public Safety Interoperable Communications (PSIC) program. Each state is authorized to distribute PSIC funds to local governments acting regionally in a competitive grant process. Currently, Illinois is farther along in this process. On November 14, the State of Illinois accepted applications for PSIC projects. Bi-State helped develop a joint application for Moline, Milan, and East Moline that requested \$5 million for interoperable radios and radio network equipment. At least partial funding is expected for these applications and Henry County will benefit from the Illinois Quad City application. The Iowa Department of Homeland Security continues to work through the PSIC funding process and has not formally announced its local government-funding program yet. As an interim measure, the Iowa Department of Homeland Security has accepted proposals for possible PSIC projects that were due November 16, 2007. Scott County, Bettendorf, and Davenport submitted a joint proposal for interoperable radios. Iowa Department of Homeland Security plans to formally announce a local government PSIC grant program in early 2008. PSIC dollars are expected to be available for multiple years and members are encouraged to partner with adjoining jurisdictions and to prepare for subsequent grant rounds.

6. Questions and Comments by Commissioners. There were no questions or comments.
7. Other Business. Ms. Bulat noted that the next Commission meeting was listed incorrectly on the Agenda. The correct date is Wednesday, January 23, 2008.
8. Adjournment. The meeting adjourned at 4:20 p.m.

Respectfully submitted,

Tom Nicholson
Secretary