

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, July 25, 2007, 3:30 P.M.
Scott County Administration Building
600 West Fourth Street
Davenport, Iowa

MEMBERS PRESENT: O'Brien – Chair, Austin, Becker, Bohnsack, Breecher, Dean, Eccher, Freemire, Gallin, Harris, Hillman, Kelly, Lawrence, Lohse, McDaniel, Ripperger, Rockwell, Sherwin, Spring, Sunderbruch, Tank, Volz, Washburn, Welvaert, Wilson

MEMBERS ABSENT: Brooke, Dumas, Heninger, Malvik, Minard, Rangel, Schwiebert, Thodos, Tossell, Wilkinson, Winborn

STAFF PRESENT: Bulat, Connors, DeLille, Moritz, Schmedding

OTHERS PRESENT: Bruce Carter, Director, Metropolitan Airport Authority

Chair O'Brien called the meeting to order at 3:33 p.m.

1. Approval of the June 27, 2007 Minutes. Ms. Kelly moved approval of the minutes of the June 27, 2007 meeting as written and mailed. Mayor Welvaert seconded the motion, and the motion passed unanimously.
2. Treasurer's Report. Mayor Freemire presented the Treasurer's Report for the month ending June 30, 2007, noting an ending total bank and book balance of \$447,611.09. Mayor Freemire moved the report be accepted as written and mailed. Ms. Dean seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Ms. Connors presented the bills totaling \$153,812.12, as listed on the following addendum and bills listing dated July 25, 2007:

Addendum

Bancard Center, VISA charge card expenses related to office supplies; Illinois Municipal League Golf Outing (cost reimbursed by participants)	1,470.55
City of Rock Island, Municipal Code Enforcement System proceeds, fuel charges	57,936.40
City of Moline, Municipal Code Enforcement System proceeds	2,312.25
Eastern Iowa Community College District, Rock Island NEG (National Emergency Grant) administration and programs expense	8,115.86
McGladrey & Pullen, LLP, progress billing for FY 2007 financial and compliance audit	5,000.00

Rock Island Tri-County Consortium, Rock Island County NEG (National Emergency Grant) administration and programs expense	19,551.92
Sam’s Club, membership (cost reimbursed by participants)	560.00
Disbursement of funds for the following Revolving Loan Program Loan: Comedy Freight, LLC	43,000.00

Bills List

DLT Solutions, Inc., AutoCAD Map 3D subscription renewal	1,526.24
Thomas C. Fritzsche, Attorney, legal fees for Revolving Loan Fund services	540.00
Iowa Association of Regional Councils, membership dues	2,300.00
Louise A. Kerr, Treasurer	5,619.50
8/07 Rent	\$4,165.96
8/07 Internet Access	88.00
6/07 Postage	851.59
6/07 Printing	430.26
6/07 Supplies	83.69
National Association of Development Organizations, membership dues	2,000.00
Quad-City Times, advertising for Bi-State Planner position and Scott County Kids positions (cost reimbursed by Scott County Kids)	1,569.40
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,310.00

Ms. Ripperger moved approval of the bills totaling \$153,812.12 as presented above.
 Ms. Kelly seconded the motion, and the motion passed unanimously.

b. Report on Progress on Commission’s FY 2007 Program Budget as of June 30, 2007.

Ms. Connors explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 100% through the fiscal year with 92.7% expended and within budget.

4. Report on Contracts Approved by the Executive Director. Ms. Bulat reported on the following contracts that were approved by the Executive Director and required no action because they were under \$7,500.

- Contract with the City of Eldridge for Website Design. The contract is in the amount of \$1,918 for the period 4/1/07 - 7/31/07.
- Contract with the City of Blue Grass for a Code Update. The contract is in the amount of \$2,740 for the period 7/1/07 - 6/30/08.
- Contract with the City of East Moline for an Income Survey. The contract is in the amount of \$2,889 for the period 7/1/07 - 8/30/07.
- Contract with the City of West Liberty for Website Design. The contract is in the amount of \$1,183 for the period 7/1/07 - 9/30/07.
- Contract with the Village of Windsor for an Income Survey. The contract is in the amount of \$3,178 for the period 7/16/07 - 10/15/07.

5. Report on Bi-State Region Trail Planning. Mr. Doug DeLille updated the Commission on the numerous trail projects underway in the five-county planning area. Bi-State is assisting both Iowa and Illinois member governments with project planning and coordination and the preparation of grant applications to acquire funding for trail engineering and development. Projects currently being worked on were displayed and briefly described to the Commissioners. Trail activities were identified within each of the five counties and member communities. Some of the projects mentioned included several involving the Mississippi River Trail (MRT) in both Scott and Muscatine Counties; the Cody Trail between Long Grove and Eldridge in Scott County; the American Discovery Trail (ADT)/Hoover Nature Trail (HNT) in Muscatine County; the West Rock River Bridge Trail – north side and south side connections, the American Discovery Trail (ADT) Arsenal Island Crossing Phase II, and the Cross-Town Avenue Trail Link in Rock Island County; a planning study and alignment determination connecting the Rock Island State Trail to the Hennepin Canal State Parkway Trail through Henry County. In Mercer County, Aledo is hosting the 2nd Annual Bike N Barn 100, September 8-9, 2007.
6. Report on the Quad City International Airport Service. Mr. Bruce Carter, Director of Aviation, reported on activities of the Quad City International Airport. In the last six years, the Airport has received \$23,130,933 in federal grants (95% federal share and 5% state/local share). In 2007, planned improvements include runway extensions/modifications, parking lot expansion, fencing completion, rental car facility and ready return lot development, and relocation of Civil Air Patrol and U.S. Customs offices. Mr. Carter projected that 2007 appears to be headed toward a record year for enplanements, up six percent from 2006. Key factors for this success include good customer service and a low-cost carrier. Current carriers include AirTran, United, Delta, American, and Northwest. The Airport Authority is working to implement direct service to Washington, D.C., Kansas City, Milwaukee, and Phoenix. Daily flights have increased to most major hubs such as Atlanta, Chicago, Denver, Detroit, and Minneapolis. Mr. Carter noted that nearly 65 percent of passengers come from Iowa, 30 percent from Illinois, and five percent from other states, especially Wisconsin. He also stated the Airport Authority owns property surrounding the airport for future commercial and light industrial development, noting the recent completion of the Hampton Inn.
7. Questions and Comments by Commissioners. There were no questions or comments by Commissioners.
8. Other Business. There was no other business.
9. Adjournment. The meeting adjourned at 4:10 p.m.

Respectfully submitted,

Tom Nicholson
Secretary