

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, September 27, 2006, 3:30 P.M.  
Scott County Administration Building  
Sixth Floor Conference Room  
428 Western Avenue  
Davenport, Iowa

MEMBERS PRESENT: Welvaert – Vice Chair, Adams, Austin, Becker, Bohnsack, Burns, Eccher, Gallin, Harris, Heninger, Hillman, Lawrence, Lohse, McDaniel, Minard, Oberhaus, Rockwell, Schwiebert, Sherwin, Spring, Sunderbruch, Tank, Volz, Wilkinson

MEMBERS ABSENT: Dean, Dumas, Freemire, Frink, Malvik, O'Brien, Rangel, Ripperger, Thodos, Washburn, Wilson, Winborn

STAFF PRESENT: Bulat, Connors, Hunt, McCullough, Miller, Moritz, Pearson, Schmedding

Vice Chair Welvaert called the meeting to order at 3:31 p.m. Vice Chair Welvaert recognized Bi-State staff member Patty Pearson for 25 years of service to the Commission.

1. Approval of the August 23, 2006 Minutes. Mr. Oberhaus moved approval of the minutes of the August 23, 2006 meeting, as written and mailed. Mr. Adams seconded the motion, and the motion passed unanimously.
2. Treasurer's Report. Ms. Connors presented the Treasurer's Report for the month ending August 31, 2006, noting an ending total bank and book balance of \$415,645.50. Mayor Burns moved the report be accepted as written and mailed. Mr. Tank seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Ms. Connors presented the bills totaling \$100,573.79, as listed on the following addendum and bills listing dated September 27, 2006:

Addendum

Spotts, Stevens and McCoy, Inc., progress billing for Illinois Quad Cities      22,040.00  
Communication Technology Strategic Planning Effort and Assessment

Bills List

The following are from the bills listing contained in the September 27, 2006 agenda packet:

American Planning Association, registration for 4 staff attending the APA      720.00  
Upper-Midwest Four State Conference

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|---|------------|
| Davenport Printing Company, 40 <sup>th</sup> Anniversary invitations  | 548.40     |
| Louise A. Kerr, Treasurer   |            |
| 10/06 Rent  | \$4,165.96 |
| 10/06 Internet Access   | 88.00      |
| 08/06 Printing  | 450.28     |
| 08/06 Supplies  | 84.12      |
| 08/06 Postage   | 1,278.74   |
| Meridian Title Company, flood recovery acquisition program costs and Policy premium                         | 66,257.00  |
| Quad City Federation, Illinois Quad City Chamber of Commerce, one Staff attending Community Leadership 2007 | 550.00     |
| Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)               | 2,915.00   |
| URS Corporation, progress billing for IAQC Transit Alternatives Analysis costs                              | 1,476.29   |

The following addition should be made to the bills listing contained in the September 27, 2006 agenda packet:

Mr. Austin moved approval of the bills totaling \$100,573.79, as presented above. Mayor McDaniel seconded the motion, and the motion passed unanimously.

- b. Report on Progress on Commission's FY 2007 Program Budget as of August 31, 2006. Ms. Connors explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 16.7% through the fiscal year with 14.8% expended and within budget.

4. Consideration of the following Grants. Ms. Bulat reviewed the following items, which require Commission approval.:
- Consideration of a contract with the State of Iowa for an Iowa Clean Air Attainment Grant in the amount of \$40,000 with \$10,000 in local match for the period July 1, 2007 through June 30, 2008.
  - Consideration of a contract with Rock Island County for administration of a National Emergency Grant not to exceed \$600,000 for the period October 1, 2006 through June 30, 2007. Bi-State would subcontract with workforce departments and other entities as required to ensure required activities would be completed.
  - Consideration of a grant and resolution with the Illinois Department of Transportation for use with training the ITN-Quad Cities with the Independent Transportation Network – America. The grant is in the amount of \$35,000 with match provided by the State of Illinois and covers an eighteen month period. Ms. Bulat informed the Commission that this grant had been approved previously in the amount of \$25,000; however, additional funds were authorized and therefore staff is requesting approval of the new grant amount.

Mr. Adams moved approval of the grants and resolution as presented above. Mayor Schwiebert seconded the motion, and the motion passed unanimously.

5. Presentation and Consideration of Comprehensive Economic Development Strategy (CEDS). Mr. Hunt reported the status of the 2006 update to the Comprehensive Economic Development Strategy for the Bi-State Region (CEDS). The 2006 CEDS update will be submitted to the Economic Development Administration (EDA) on September 29, 2006. An annually updated CEDS is required for continuation of Bi-State's economic development planning grant from EDA. The CEDS serves as a region-wide strategy for achieving mutual economic development goals. Additionally, the federal government uses the CEDS to identify economic issues and target projects for funding.

Commissioners were provided with copies of the updated goals and strategies section and a list of proposed economic development projects from the 2006 CEDS. He noted that Bi-State staff works with local governments, non-profits, private sector representatives, and academic institutions to update the goals each year. Changes to this year's CEDS goals/strategies included an emphasis on intergovernmental cooperation, a clearer commitment to downtown redevelopment, and continued investigation of passenger rail.

The CEDS project list is developed by each community separately and all submitted projects are included by the final document. This allows projects at every level to be included in the CEDS.

Due to a change in EDA requirements, Mr. Hunt explained that the next CEDS update would be due June 30, 2007. Bi-State staff will follow the same update procedure and will keep Commissioners informed of the process. If funding is available, Bi-State may coordinate an interregional project identification process that will highlight large multi-regional development projects that would significantly improve the economies of several eastern Iowa and Western Illinois counties. Results from this process could be included in the 2007 CEDS update.

Mr. Hunt requested the Commission approve the resolution in support of the CEDS that was sent in their agenda packet. Mr. Becker moved approval of the CEDS resolution as well as the Goals and Strategies as presented. Mayor Schwiebert seconded the motion, and the motion passed unanimously.

6. Report on Passenger Transportation Planning Requirements. Ms. McCullough reported that as a result of the 2003 President's Executive Order on Human Services Coordination with transportation, referred to as "United We Ride" and the 2005 federal transportation act, SAFETEA-LU, Bi-State Regional Commission staff will be developing a regional passenger transportation development plan (PTDP). Currently, there are nine federal agencies and over 62 federal programs that provide transportation assistance, investing \$4-7 billion annually in passenger transportation. The General Accounting Office (GAO) identified duplication of funding and lack of coordination among human service programs that highlighted a need for improved programs delivery. As a result, SAFETEA-LU is requiring the development of a unified comprehensive strategy for transportation delivery, coordinated between public and private transportation providers. The regional planning effort will examine transportation

needs of persons with disabilities, older adults, and persons with limited incomes. It will inventory specialized transportation providers in the region as well as the public providers. Based on the assessment, needs and policy directions will be identified and used to prioritize passenger transportation delivery strategies within the Bi-State Region. The ultimate goal is to improve overall mobility within our five-county region.

7. Consideration of a Resolution for Annual Certification of the Revolving Loan Fund (RLF) Plan. Mr. Jim Tank, board member of the Bi-State Revolving Loan Fund (RLF) Board, presented the Commission with information on the Bi-State Revolving Loan Fund Program. Mr. Tank stated since the inception of the program in 1986, approximately \$7.7 million has been loaned to 85 businesses in Rock Island and Scott Counties. These loans have helped generate approximately \$113 million in total investments, accessing city and state public financing programs, financial institutions, and company equity. In addition, 2,667 jobs have been created/retained in the two county area.

Mr. Tank reported that currently, there is approximately \$4,000 available to loan with the repayment loan pool growing by \$24,000 each month. Mr. Tank also stated that if you know of potential projects that will create new jobs and needs public loan assistance to supplement conventional financing, to please contact your local government's economic development staff or Donna Moritz at Bi-State.

Mr. Tank moved approval of the Annual Certification of the Revolving Loan Fund Plan Resolution, as presented. Mr. Becker seconded the motion, and the motion passed unanimously.

8. Questions and Comments by Commissioners. There were no questions or comments by Commissioners.
9. Other Business. There was no other business.
10. Adjournment. The meeting adjourned at 4:18 p.m.

Respectfully submitted,

Tom Nicholson  
Secretary