

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, June 28, 2006, 3:30 P.M.
Scott County Administration Building
Sixth Floor Conference Room
428 Western Avenue
Davenport, Iowa

MEMBERS PRESENT: O'Brien – Chair, Adams, Austin, Becker, Bohnsack, Burns, Eccher, Harris, Heninger, Hillman, Lawrence, Lohse, McDaniel, Oberhaus, Ripperger, Rockwell, Schwiebert, Sherwin, Spring, Tank, Thodos, Volz, Washburn, Welvaert, Wilkinson, Wilson

MEMBERS ABSENT: Dean, Dumas, Freemire, Frink, Gallin, Malvik, Minard, Rangel, Sunderbruch, Winborn

OTHERS PRESENT: Bruce Carter, Metropolitan Airport Authority; Lee Celske, City of Aledo

STAFF PRESENT: Bulat, Connors, English, McCullough, Miller, Moritz, Schmedding

Chair O'Brien called the meeting to order at 3:32 p.m.

1. Approval of the May 24, 2006 Minutes. Mayor Thodos moved approval of the minutes of the May 24, 2006 meeting, as written and mailed. Ms. Sherwin seconded the motion and the motion passed unanimously.
2. Treasurer's Report. Ms. Connors presented the Treasurer's Report for the month ending May 31, 2006, noting an ending total bank and book balance of \$637,108.37. Mr. Oberhaus moved the report be accepted as written and mailed. Mayor Spring seconded the motion and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Ms. Connors presented the bills totaling \$578,287.04, as listed on the following addendum and bills listing dated June 28, 2006:

Addendum

| | |
|------------------------------------------------------------------------------------------------------------------------|-----------|
| CTA Communications, Inc., final billing for Iowa Quad City study of dispatch services and record keeping consolidation | 5,123.50 |
| City of Moline, Municipal Code Enforcement System proceeds | 3,804.60 |
| City of Rock Island, Municipal Code Enforcement System proceeds | 28,167.62 |

Corrections –

| | |
|---------------------------------------------------------------------------------|------------|
| Hawthorn Ridge Golf Club (previously listed as \$1,032.00), was paid by Bancard | -0- |
| RK Dixon (previously listed as \$1,202.29), Maintenance Contract (\$284.53) | 1,486.82 |
| Disbursement of funds for the following Revolving Loan Program Loans: | |
| PCT Engineered Systems, L.L.C. | 250,000.00 |
| Sivyer Steel Corporation | 150,000.00 |
| Tri City Heat Treat Company | 90,000.00 |

Bills List

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Bancard, VISA, charge card expenses related to two staff attending Basics of Arc GIS 9.1; Finance Committee meeting; software; one staff attending Siggraph 2006 conference; Chief Elected Officials meeting (cost reimbursed by participants); Mayors/County Board Chairs Dinner meeting (cost reimbursed by participants); Urban Transportation Policy Committee meeting (cost reimbursed by participants) | 2,095.97 |
| CDW Government, Inc., computer software upgrades, digital voice recorder, and label printer | 845.98 |
| Dell Marketing L.P., Dell computers | 8,460.41 |
| Fidlar Printing Company, Iowa Quad City Transit Alternatives brochures | 998.84 |
| Hawthorn Ridge Golf Club, Northwest Municipal Golf Outing (cost reimbursed by participants) | 1,032.00 |
| Louise A. Kerr, Treasurer | 7,300.32 |
| 07/06 Rent | \$4,165.96 |
| 07/06 Internet Access | 88.00 |
| 05/06 Printing | 1,145.99 |
| 05/06 Supplies | 144.97 |
| 05/06 Postage | 1,755.40 |
| RK Dixon, computer switches and tower/rack | 1,202.29 |
| Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES) | 1,842.50 |
| Spotts, Stevens and McCoy, Inc., progress billing for Illinois Quad Cities Communication Technology Strategic Planning Effort and Assessment | 14,000.00 |
| URS Corporation, progress billing for IAQC Transit Alternatives Analysis costs | 14,160.48 |

Mr. Bohnsack moved approval of the bills totaling \$578,287.04, as presented above. Mr. Rockwell seconded the motion, and the motion passed unanimously.

- b. Report on Progress on Commission's FY 2006 Program Budget as of May 31, 2006. Ms. Connors explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 91.7% through the fiscal year with 87.4% expended and within budget.
- c. Consideration of Recommended FY 2007 Commission Planning Budget. Ms. Bulat explained the Finance and Personnel Committee met in April and May for budget

development and recommended the Commission approve the FY 2007 budget noting one correction. The new salary ranges for Grades 8-11 were adjusted 7.4% up on both the top and bottom ends. They should have only been adjusted up on the top end. Ms. Bulat stated she had not received any questions regarding the budget and asked for a motion to approve the budget as presented with the correction noted above.

Mr. Adams moved the Bi-State Regional Commission approve the FY 2007 Commission Planning Budget. Ms. Sherwin seconded the motion, and the motion passed unanimously.

4. Consideration of the following Contracts and Grants. Ms. Bulat reviewed the following items which require Commission approval:
- Contract with Citizens to Preserve Black Hawk Park Foundation for financial management support. The contract is for actual costs incurred for the period 7/1/06 - 6/30/07.
 - Contract with Emergency Telephone System Board of Rock Island County for staff support. The contract is for actual costs incurred for the period 7/1/06 - 6/30/07.
 - Contract with Rock Island County Waste Management Agency for staff support. The contract is for actual costs incurred for the period 7/1/06 - 6/30/07.
 - Contract with Scott County KIDS Program for financial management services. The contract is for actual costs incurred for the period 7/1/06 - 6/30/07.
 - Contract with Scott County Housing Council for financial management services. The contract is for actual costs incurred for the period 7/1/06 - 6/30/07.
 - Contract with Iowa Association of Regional Councils for Iowa Department of Economic Development funds for planning and technical assistance to local governments. The grant is in the amount of \$9,375 for the period 7/1/06 - 06/30/07.
 - Contract with the Office of Economic Adjustment for a grant up to \$2.7 million plus match up to \$300,000 (provided as in-kind or cash by participating local governments).
 - Contract with Scott County for assistance with developing a comprehensive plan. The contract is in the amount of \$19,525 and covers the period 6/1/06 - 09/30/07.

Mr. Bohnsack moved approval of the contracts and grants as presented above. Mayor Thodos seconded the motion, and the motion passed unanimously.

5. Report on Quad City International Airport Service. Mr. Bruce Carter, Director of Aviation, reported on activities of the Quad City International Airport. In the last five years, the Airport has received \$16,802,662 in federal grants (95% federal share and 5% state/local share). In 2006, there is a total of \$7.4 million in improvements, including a runway overlay, grading and replacement, as well as taxiway improvements and a runway extension. Mr. Carter projected that 2006 appears to be headed toward a record year for enplanements, up nine percent from 2005. Key factors for this success include good customer service and a low-cost carrier, Air Tran. It is

estimated that Air Tran saves the region \$14.5 million with its low-cost fares. He encourages the business community to support the low-cost carrier for continued savings to the region. He noted traveler benefits at the Airport, such as free wireless internet, a business center, and two restaurants and gift shops. The Airport Authority is working to implement direct service to Washington, D.C., Las Vegas, and Phoenix. He touted the daily flights to major hubs such as Atlanta, Chicago, Denver, Detroit, and Minneapolis. Mr. Carter also noted a parking study underway and the need for additional parking. The shortage of parking at peak travel periods will only increase with new destinations. Preliminary results of the study are due to the Airport Authority in July 2006.

6. Report on Local Governments Grant Activities' Assisted through Bi-State Regional Commission. Ms. Lisa English provided a summary of grant applications Bi-State staff helped prepare on behalf of member governments during the last fiscal year. For the fiscal year 2005, Bi-State submitted 26 applications requesting over \$12 million for our member governments. The total awarded funds amounted to \$6.8 million. There are some submissions originally denied as grants, then supported by the state agency for a federal earmark. Two examples are the Credit Island Trail Bridge project for \$1.8 million and the Eastern Iowa Industrial Center Rail Extension project for \$3.3 million. This totals an additional \$5 million that has been received by our area.

During the past five years, Bi-State has submitted a total of 174 various requests for funding and/or assistance. There has been over \$53.5 million in requests and over \$34.6 million in awards, giving us an overall success rate of 64% on dollars received. Many state and federal agencies are reducing the amount of assistance they are able to provide. Therefore, grants are becoming more competitive each year. We continue to work closely with our state and federal contacts to keep abreast of these changes so that we can continue to provide the best possible services to our member governments.

7. Questions and Comments by Commissioners. There were no questions or comments by Commissioners.
8. Other Business. There was no other business.
9. Adjournment. The meeting adjourned at 4:17 p.m.

Respectfully submitted,

Tom Nicholson
Secretary